

**AGENDA**  
**ST. LAWRENCE BOROUGH COUNCIL**  
 April 9, 2026– 7:30 P.M.

**This meeting will be conducted and recorded via audio and video conference services (Youtube).  
 Live-stream of the Video feed on the Borough's YouTube Channel at:  
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>**

\* Call to order

\* Pledge of Allegiance

\* Roll call

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Robert J. May, President         | <input type="checkbox"/> David Eggert, Vice-President         | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member            | <input type="checkbox"/> Steve Geibel, Member                 | <input type="checkbox"/> Warren Lubenow, Member       |
| <input type="checkbox"/> Gregory Zawilla, Member          | <input type="checkbox"/> Corrie Zana, Mayor                   | <input type="checkbox"/> Joan London, Esq. Solicitor  |
| <input type="checkbox"/> Derrek Rhoads, Manager/Treasurer | <input type="checkbox"/> Pamela Stevens, PE. Borough Engineer |   |
| <input type="checkbox"/> Amanda Muso, Borough Secretary   | <input type="checkbox"/> Logan Wood, Public Works             |   |

\* Council Minutes

**Motion:** to approve Borough Council Meeting Minutes for March 10, 2026

\* Approval and Payment of Bills:

**Motion:** to approve the Consolidated Payment of Bills Report as of

BOROUGH OF ST. LAWRENCE		
CONSOLIDATED PAYMENT OF BILLS REPORT AS OF 4/07/2026		
<b>GENERAL FUND</b>	<b>\$</b>	<b>95,926.85</b>
<b>LIQUID FUELS FUND</b>	<b>\$</b>	<b>3,476.55</b>
<b>SEWER FUND</b>	<b>\$</b>	<b>28,600.29</b>
<b>FIRE TAX FUND</b>	<b>\$</b>	<b>0.00</b>
<b>EMS TAX FUND</b>	<b>\$</b>	<b>0.00</b>

\* Approval of Treasurer's Report

**Motion:** To accept and file for audit the Consolidated Treasurer Report

FUND BALANCES AS OF		
March 31, 2026		
<b>General Fund</b>	-	<b>\$ 228,576.33</b>
<b>Liquid Fuels</b>	-	<b>\$ 160,683.26</b>
<b>Fire Tax Fund</b>	-	<b>\$ 13,144.81</b>
<b>EMS Tax Fund</b>	-	<b>\$ 10,902.18</b>
<b>Sewer Fund</b>	-	<b>\$ 258,945.00</b>
<b>Reserve Accounts</b>	-	<b>\$ 420,493.24</b>
<b>TOTAL FUND BALANCES</b>		<b>\$ 1,092,744.82</b>
<b>General Fund Escrow Acct</b>		<b>\$ 15,000.00</b>
<b>135 N. Prospect Loan Balance</b>		<b>\$ 570,534.53</b>

\* Public Comment – If any

\* Consultant's Reports

**Borough Engineer's Report**

1. MORE Grant- SDE came out to look at the Municipal Building to see the possibility of adding solar panels to the roof.
2. MULTIMODAL Grant- After research and questions sent to the DCED the Borough has confirmed that we do not need to bid out the engineering portions of the grant.

**Borough Solicitor's Report**

1. Liquor License Transfer Request Hearing for 2851 Perkiomen Ave - Set Public Hearing Date and Time for Liquor License Transfer Request; no more than 45 days from request of 4/7/2026.

**MOTION:** Set Public Hearing Date for Borough Council to hear a Request for a Liquor License Transfer for 2851 Perkiomen Ave - H&Y Investment LLC on MAY 14th, 2026 at 7PM.

\* Borough Mayor's Report

1. Police Commission held on April 2, 2026
2. Centennial updates

\* Department/Staff Reports

**Finance-** Borough Manager - Discuss sewer rate increases beginning next quarter

**Borough Zoning/ Local Codes Enforcement Officer's Report -**

**Public Safety- Emergency Management-**

**Public Works – Sewers, Streets, Stormwater, etc.-**

Levan St. Headwall Guard getting installed this week

Liftgate installed on the pickup truck

Street Sweeping- In New Business-

\* Committee/Commission Reports

**Library –** Mike Fritz

**Joint Comprehensive Plan –** Warren Lubenow

The newest plan was sent to all Council Members to review. Any questions or comments please contact Warren to pass along at the next meeting.

**Municipal Lands –** Warren Lubenow

Walk in the woods will be held on April 25 at 9:00am

**Recreation –** David Eggert-

There was another successful Egg Hunt on April 3rd. We would like to send an extra thanks to Chic-Fil-A for donating free kids meal cards to give to all the children.

Please be sure to sign up for the summer playground program so staff can plan accordingly. QR codes to sign up are on the Borough website or flyers at the playground by the information board.

**Planning Commission –** Warren Lubenow -

Planning Commission April 22nd for Liquor License Transfer

**Zoning or Planning Updates-**

\* General Comments

**\*Public Meetings - Announcements**

All public meetings held at the St. Lawrence Borough Municipal Building at 135 N Prospect St.

**Changes to Office Hours**

Borough Office closed on May 19,2026 for elections

**\*Old Business**

1. Updates regarding the Municipal Garage/Met Ed - Met-Ed open to encroachment agreement

**\*New Business**

1. Street sweeping is happening Thursday April 9, and Friday April 10th. Roads will be posted with no parking to allow the street sweeper to effectively clean all the roads.
2. The 2025 audit has been completed. No issues to report.
3. Prior to elections on May 19, Roadcrew is to remove dead arborvitae in parking lot and replace them with new ones or use existing ones from the treeline. Roadcrew will also build a planterbox around the flagpole and install more cameras around the building.
4. Discuss having all potential groups who utilize the Municipal Building sign a liability waiver prior to use.
5. The women's club would like to continue to sell soup and sandwiches on election day. They will not be made in the building but will use Conference Room B to sell.

**MOTION:** Allow the Woman's Club to sell soup, sandwiches and other items on the day of election.

6. We would like to thank the POSA for the new flag on our flag pole. The Borough Manager will be sending them a thank you letter.
7. Advertise sale of personal property of the Borough of St. Lawrence on Municibid for the year 2026

**MOTION:** Approve advertisement for sale of personal property of the Borough of St. Lawrence for the year 2026

8. Resolution 939-2026 Appointment of Representative to the Berks County, Pennsylvania Cooperative Purchasing Council

**MOTION:** Approve Resolution 939-2026 naming the Borough Manager as the appointed representative to the Berks County Cooperative Purchasing Council, with the Borough Secretary and a member of the Public Works Department being named as the alternatives for the Berks County Cooperative Purchasing Council.

9. Application submitted for a handicap parking spot located on Penns Dr.. Resident is a disabled veteran who can not walk long distances. With the amount of cars that are being parked in the area, he is sometimes forced to park multiple homes away making it difficult for him to get to his car and home.

**MOTION:** Approve a designated handicap parking space in front of 3912 Penns Dr. Reading PA 19606

**\*Executive Session** - if needed

**\*Adjournment:** **Motion** – Adjourn meeting