

AGENDA
ST. LAWRENCE BOROUGH COUNCIL
 March 10, 2026– 7:30 P.M.

**This meeting will be conducted and recorded via audio and video conference services (Youtube).
 Live-stream of the Video feed on the Borough's YouTube Channel at:
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>**

* Call to order

* Pledge of Allegiance

* Roll call

- | | | |
|---|---|---|
| <input type="checkbox"/> Robert J. May, President | <input type="checkbox"/> David Eggert, Vice-President | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member | <input type="checkbox"/> Steve Geibel, Member | <input type="checkbox"/> Warren Lubenow, Member |
| <input type="checkbox"/> Gregory Zawilla, Member | <input type="checkbox"/> Corrie Zana, Mayor | <input type="checkbox"/> Joan London, Esq. Solicitor |
| <input type="checkbox"/> Derrek Rhoads, Manager/Treasurer | <input type="checkbox"/> Pamela Stevens, PE. Borough Engineer | |
| <input type="checkbox"/> Amanda Muso, Borough Secretary | <input type="checkbox"/> Logan Wood, Public Works | |

* Council Minutes

Motion: to approve Borough Council Meeting Minutes for February 12, 2026

* Approval and Payment of Bills:

Motion: to approve the Consolidated Payment of Bills Report as of

BOROUGH OF ST. LAWRENCE	
CONSOLIDATED PAYMENT OF BILLS REPORT AS OF 3/09/2026	
GENERAL FUND	\$ 140,440.90
LIQUID FUELS FUND	\$ 5,320.98
SEWER FUND	\$ 63,653.37
FIRE TAX FUND	\$ 0.00
EMS TAX FUND	\$ 0.00

* Approval of Treasurer's Report

Motion: To accept and file for audit the Consolidated Treasurer Report

FUND BALANCES AS OF		
February 28, 2026		
General Fund	-	\$ 194,973.95
Liquid Fuels	-	\$ 120,250.43
Fire Tax Fund	-	\$ 5,235.22
EMS Tax Fund	-	\$ 5,407.58
Sewer Fund	-	\$ 280,956.34
Reserve Accounts	-	\$ 436,734.38
TOTAL FUND BALANCES		\$ 1,043,557.90
General Fund Escrow Acct		\$ 15,000.00
135 N. Prospect Loan Balance		\$ 572,746.03

* Public Comment – If any

* Consultant's Reports

Borough Engineer's Report

1. MORE Grant- Discussion on any designs to be done under this grant
2. Mt. Penn and St. Lawrence shared garage option

Borough Solicitor's Report

* Borough Mayor's Report-

Included in the packet-

March 5, 2026, Police Commission Meeting Canceled

* Department/Staff Reports

Finance- Borough Manager

Borough Zoning/ Local Codes Enforcement Officer's Report-

Public Safety- Emergency Management-

Public Works – Sewers, Streets, Stormwater, etc.

* Committee/Commission Reports

Library – Mike Fritz

Joint Comprehensive Plan – Warren Lubenow

Municipal Lands – Warren Lubenow

Recreation – David Eggert

Planning Commission – Warren Lubenow

Zoning or Planning Updates- No updates to report

*General Comments

Public Meetings - Announcements

All public meetings held at the St. Lawrence Borough Municipal Building at 135 N Prospect St.

Changes to Office Hours

Borough Office will be open all of March, no closures to note.

*Old Business

1. Update on the generator installed to the building
2. Potential Municipal Garage
3. Update on the Levan St. headwall grate

*New Business

1. Ordinance 462- Giving the Borough Manager authority regarding the hiring, supervision, suspension, and discharge of employees

MOTION: Approve and pass Ordinance 462

2. Resolution 938-2026- **(MOTION WILL BE AFTER EXECUTIVE SESSION IF NEEDED)**

MOTION: Approve Resolution 938-2026 adopting the employee handbook

3. Comcast Franchise Agreement- allowing Comcast to construct, operate, repair, replace, maintain, reconstruct the cable system in the public ways of the Borough. Comcast will in return pay the Borough 5% of gross revenues received from the operation of the cable system.

MOTION: Approve the Franchise Agreement between Comcast and the Borough of St. Lawrence

4. Mt. Penn Fire Company- Discuss waiving permit fees & \$4.50 state fee for their building permit

5. Volunteer Fire Fighter Stipend-

MOTION- Pay all St. Lawrence residents who are qualified volunteer fire fighters a \$599.00 stipend for the 2025 calendar year.

6. Discuss special meeting date-

POTENTIAL MOTION: Advertise for special meeting date

7. Plaque for Allison Leinbach

*Executive Session - **MOTION:** Enter into Executive Session to discuss personnel, real estate and legal matters

POTENTIAL MOTION - Hiring public works employee

POTENTIAL MOTIONS: any motions needed coming out of executive session

*Adjournment: **Motion** – Adjourn meeting