

AGENDA

ST. LAWRENCE BOROUGH COUNCIL

DECEMBER 19, 2024 – 7:30 P.M.

This meeting will be conducted and recorded via remote audio and video conference services (Zoom). Live-stream of the Zoom feed on the Borough's YouTube Channel at:
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>

* Call to order

* Pledge of Allegiance

* Roll call

- | | | |
|--------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Robert J. May, President | <input type="checkbox"/> David Eggert, Vice-President | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member | <input type="checkbox"/> Steve Geibel, Member | <input type="checkbox"/> Warren Lubenow, Member |
| <input type="checkbox"/> Gregory Zawilla, Member | <input type="checkbox"/> Corrie Zana, Mayor | <input type="checkbox"/> Joan London, Esq. Solicitor |
| <input type="checkbox"/> Allison Leinbach, Manager/Treasurer | <input type="checkbox"/> Pamela Stevens, PE. Borough Engineer | |
| <input type="checkbox"/> Derrek Rhoads, Roadmaster | <input type="checkbox"/> Amanda Muso, Borough Secretary | |

* Council Minutes

Motion: to approve October 21, 2024 Borough Council Special Meeting Minutes

* Approval and Payment of Bills:

Motion: to approve the Consolidated Payment of Bills Report as of December 17, 2024

PAYABLES REPORT AS OF DECEMBER 17, 2024			
General Fund	-	\$	873,978.59
Sewer Fund	-	\$	11,874.12
Liquid Fuels	-	\$	1,654.67
Fire Tax Fund	-	\$	0.00
EMS Tax Fund		\$	0.00

* Approval of Treasurer's Report

Motion: To accept and file for audit the Consolidated Treasurer Report – November 2024

Fund Balances as of NOVEMBER 30, 2024			
General Fund	-	\$	404,938.11
Liquid Fuels	-	\$	128,919.63
Fire Tax Fund	-	\$	5,715.09
EMS Tax Fund		\$	1,428.72
Sewer Fund	-	\$	247,909.50
Reserve Accounts	-	\$	198,439.94
TOTAL FUND BALANCES			\$ 987,350.99

* Public Comment – If any

* Consultant's Reports

Borough Engineer's Report

Borough Solicitor's Report

* Borough Mayor's Report

* Department/Staff Reports

Finance –

- **MOTION: to approve the Final 2025 Budgets, as presented, for the General Fund, Sewer Fund, Liquid Fuels Fund, Fire Tax Fund & EMS Tax Fund**
- **MOTION: to request from Exeter Township School District a refund of \$9,297.59 in School Taxes paid by the Borough at settlement for 135 N Prospect St.**

Borough Zoning/ Local Codes Enforcement Officer's Report

Public Safety- Emergency Management

Public Works – Sewers, Streets, Stormwater, etc.

- Municipal garage project – to move forward with the project we will need a full set of drawings for the building, including a MEP plan.
 - **MOTION: to authorize SDE to provide the required drawings to move forward with the project**
- The Borough shares 1/3 of the maintenance/repair costs of the Borough of Mt. Penn's backhoe, with Mt. Penn and AVMA. Annually, the Borough budgets \$2,000 to those repairs; however, Foley Cat has determined that a major overhaul with parts replacement is required at an estimated cost of \$10,000 - \$11,000 dollars.
 - **MOTION: to approve the payment of 1/3 of the expenses when the bill is presented for payment**
- Ongoing issue with police and contractors accessing our traffic signal cabinets to override the signal to flash. This has caused the Elm Street signal to get “stuck” in flash after the utility had the light changed. A request has been forwarded to LTAP for clarification on the responsibility of the signal cabinet (cost to fix the issue), if work is being done under the scope of a PennDOT Hop. We may need to enact a policy by Resolution or seek some other solution.

* Committee/Commission Reports

Library – Mike Fritz
Joint Comprehensive Plan – Warren Lubenow
Municipal Lands –
Recreation – David Eggert
Planning Commission – Warren Lubenow
Zoning Hearing Board -

*General Comments

***Public Meetings - Announcements**

All public meetings at St. Lawrence Borough Hall
Zoning Hearing Board Meeting -

Changes to Office Hours

Borough Office closing at Noon on December 24th and 31st
Borough Office closed on December 25th and January 1st

*Executive Session If needed

*Old Business

*New Business

1. **MOTION: to ratify the advertisement of Ordinance 459 Repeal Volunteer Service Tax Credit – Establish Fire Response Stipend**

2. **MOTION: to adopt Ordinance 458 Setting 2025 Tax Millage General Fund & Fire Tax Fund**
3. **MOTION: to adopt Ordinance 459 Repeal Volunteer Service Tax Credit – Establish Fire Response Stipend**
4. **MOTION: to approve Resolution 906-2024 Setting 2025 EMS Tax Millage**
5. **MOTION: to approve Resolution 907-2024 Appoint David Smith for 3-year Term to the Zoning Hearing Board**
6. **MOTION: to set 2025 Employee Wages**
7. **MOTION: to authorize the advertisement of the 2025 Meeting Schedule for Borough Council, Planning Commission and the Zoning Hearing Board.**
8. **MOTION: to approve Resolution 905-2024 appointing Randy Weidner of ReMax of Reading as the sales agent, with attached fee schedule, for the Borough property at 3540 Saint Lawrence Avenue.**

*Adjournment: **Motion** – Adjourn meeting