

AGENDA
ST. LAWRENCE BOROUGH COUNCIL
December 9, 2021– 7:30 P.M.

This meeting will be conducted and recorded in-person and by remote audio and video conference services (Zoom). The Zoom feed will be live streamed on the Borough's YouTube Channel at:
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>

* Call to order

* Pledge of Allegiance

* Roll call

- | | | |
|--|---|---|
| <input type="checkbox"/> Robert J. May, President | <input type="checkbox"/> David Eggert, Vice President | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member | <input type="checkbox"/> Steve Geibel, Member | <input type="checkbox"/> Warren Lubenow, Member |
| <input type="checkbox"/> Gregory Zawilla, Member | <input type="checkbox"/> Barrie Kinsey, Mayor | <input type="checkbox"/> Joan London, Solicitor |
| <input type="checkbox"/> Allison Leinbach, Manager/Treasurer | <input type="checkbox"/> Ty Leinneweber, Borough Engineer | <input type="checkbox"/> Derrek Rhoads, Roadmaster |

* Council Minutes –

Motion: to approve November 11, 2021 Council Minutes

* Approval and Payment of Bills:

Motion: to approve the following **Expenditures as of December 7, 2021**

General Fund –	\$90,685.91
Sewer Fund –	\$11,517.74
Fire Tax Fund –	\$ 5,000.00
Liquid Fuels Fund -	\$10,133.01

* Approval of Treasurer's Report

Motion: to accept and file for audit the Consolidated Treasurer's Report – November 2021.

* Presentation: If any

* Public Comment – All public comments shall be related to the subject matter under jurisdiction of the Borough Council. Comment shall be limited to matters of official action, or deliberations that are or may come before Borough Council (agenda items)

* Consultant's Reports

Borough Engineer's Report
Borough Solicitor's Report

* Borough Mayor's Report

* Department/Staff Reports

Borough Zoning/Code Enforcement Officer's Report
Public Works/Safety – Sewers, Streets, Stormwater, etc.
Finance
Manager

* Committee/Commission Reports

Emergency Management
Library
Municipal Lands
Recreation
Planning Commission
Zoning Hearing Board

*Old Business

- a) **Discussion/potential motion: Zoning Ordinance Amendment – Small Wireless Communication Towers**
- b) **Discussion/potential motion: Berks Nature Conservation Easement Agreement**
- c) **Discussion/potential motion: New Open Burning Ordinance replacing Ordinance 388**
- d) **Motion to adopt Final 2022 Budgets** for: General Fund, Sewer Fund, Fire Tax fund and Liquid Fuels Fund
- e) **Motion to approve Ordinance 449 - 2022 Real Estate Tax Ordinance: General 7.00 mil and Sewer .68 mil**
- f) **Discussion/motion: authorize additional Mr. Rehab sewer work for Spring 2022 in the amount of \$332,450.00 along with a 15% contingency of \$49,867.00 for a total of \$382, 317.00**

*New Business

- a) **Motion to advertise the following:**
 - a. **January 3, 2022 Reorganization & January Council Meeting change**
 - b. **2022 Council Meeting Schedule**
 - c. **2022 Planning Commission Meeting Schedule**
- b) **Motion to approve Resolution 857-2021 - Reappoint David Smith to the Zoning Hearing Board – 3- year term beginning on 01.01.2022 – 12/31/2024**
- c) **Motion to approve reimbursement of wages from Liquid Fuels Fund to the General Fund, \$ 7,150.40. This corrects amount approved last month.**
- d) **Motion to approve the joint billing of 2022 Real Estate Taxes with the County**
- e) **Motion to approve the 2022 Agreement with No Nonsense Neutering**
- f) **Discussion/motion to seek financing for sewer repairs and borough hall repairs in the amount of \$500,000 to \$600,000.**

*General Comments

*Public Meetings - Announcements

All public meetings at St. Lawrence Borough Hall

- Council Reorganization Meeting January 3, 2022, St. Lawrence Borough Hall @ 7:30 PM.
- Council Meeting – January 3, 2021, St. Lawrence Borough Hall following the Reorganization meeting

*Adjournment: **Motion – Adjourn meeting**

BOROUGH OF ST. LAWRENCE GENERAL FUND - FINAL BUDGET	BUDGET 2022
PROJECTED BEGINNING CASH BALANCE	\$ 435,292
REVENUE	\$ 953,611
EXPENDITURES	\$ (958,014)
NETCASH INFLOW(OUTFLOW)	\$ (4,404)
MINUS ARPA FUNDS (PROJECT SPECIFIC ACROSS FUNDS)	\$ (192,591)
ENDING CASH BALANCE	\$ 238,297
CASH REVENUES	
301 · TAXES- REAL PROPERTY	\$ 511,433
310 · TAXES - LOCAL ENABLING	\$ 269,300
319 - PENALTIES & INTEREST ON DELINQUENT TAXES	\$ 1,500
320 · LICENSES & PERMITS	\$ 9,740
331 · FINES & FORFEITS	\$ 4,650
340 · INTEREST, RENTS	\$ 2,942
350 · INTERGOVERNMENTAL REVENUE	\$ 107,846
360 · CHARGES FOR SERVICES	\$ 1,200
389- MISCELLANEOUS INCOME	\$ -
391 -PROCEEDS OF ASSET DISPOSITION	\$ -
392 - INTERFUND OPERATING TRANSFERS	\$ 45,000
395 - REFUND OF PRIOR YEAR EXPENDITURES	\$ -
TOTAL REVENUES	\$ 953,611
CASH EXPENSES	
400- GOVERNMENT- LEGISLATIVE	\$ 5,000
401 · GOVERNMENT - EXECUTIVE	\$ 70,650
402 · AUDITS/FINANCIAL ADMINISTRATION	\$ 8,500
403 · TAX COLLECTION	\$ 8,584
404 · LEGAL EXPENSES	\$ 21,000
405 · SECRETARY - GEN GOVT	\$ 47,808
408 · ENGINEERING	\$ 12,000
409 · BUILDINGS & PLANT	\$ 32,500
410 - 415 · PUBLIC SAFETY/PROTECTION	\$ 396,074
420 · HEALTH & HUMAN SERVICES	\$ 3,784
426-427 · PUBLIC WORKS - SANITATION	\$ 171,127
430-446 · PUBLIC WORKS - STREETS/STORMWATER	\$ 95,250
450-459 · CULTURE-RECREATION	\$ 33,010
480 · MISCELLANEOUS EXPENDITURES	\$ -
481 - 484 · EMPLOYER PAID BENEFITS	\$ 21,731
486 - 487 · INSURANCE, HEALTH, CASUALTY AND SURETY	\$ 30,596
492 · INTERFUND OPERATING TRANSFER	\$ 400
TOTAL EXPENSES	\$ 958,014

**BOROUGH OF ST. LAWRENCE
RESOLUTION 857-2021
ZONING HEARING BOARD**

BE AND IT IS HEREBY RESOLVED that the Borough Council of the Borough of St. Lawrence, Berks County, Pennsylvania, desires to reappoint, Mr. David Smith to the Zoning Hearing Board of the Borough of St. Lawrence.

WHEREAS the Borough Council desires to reappoint Mr. Smith to another three year term on the Zoning Hearing Board. The term of the appointment will end 12/31/24.

PASSED AND APPROVED at a regular meeting of the St. Lawrence Borough Council, Berks County, Pennsylvania, held this 9th day of December, 2021.

ST. LAWRENCE BOROUGH COUNCIL

ROBERT J. MAY, COUNCIL PRESIDENT

BARRIE KINSEY, BOROUGH MAYOR

ATTEST:

SUSAN D. EGGERT, BOROUGH SECRETARY

BOROUGH OF ST. LAWRENCE
BERKS COUNTY, PENNSYLVANIA

ORDINANCE NO. 449

AN ORDINANCE OF THE BOROUGH OF ST. LAWRENCE, BERKS COUNTY, PENNSYLVANIA, LEVYING THE REAL ESTATE PROPERTY TAX AND FIXING THE RATE THEREOF FOR THE FISCAL YEAR 2022.

BE IT ENACTED AND ORDAINED by the Council of the Borough of St. Lawrence, Berks County, Pennsylvania, as follows:

SECTION I. A tax is hereby levied on all real estate property within the Borough of St. Lawrence, subject to taxation for Borough purposes for the fiscal year 2022, commencing January 1, 2022, as follows:

The tax rate for general Borough purposes shall be in the sum of 7.00 mills (.0070) on each dollar of assessed valuation and a fire tax at a sum of .68 mills (.00068) on each dollar of assessed valuation.

SECTION II. Any ordinance or part of any ordinance inconsistent with the provisions of this Ordinance is hereby repealed insofar as the same affects this Ordinance.

ENACTED AND ORDAINED the 9th day of December 2021.

BOROUGH OF ST. LAWRENCE

By: _____
ROBERT J. MAY, PRESIDENT

Attest: _____
SUSAN D. EGGERT, SECRETARY

APPROVED as an Ordinance this 9th day of December 2021.

BARRIE KINSEY, BOROUGH MAYOR

I hereby certify that the foregoing Ordinance was advertised in the Reading Eagle on the 22nd day of November, a newspaper of general circulation in the municipality and was duly enacted and approved as set forth at the regular meeting of the St. Lawrence Borough Council held on the 9th day of December, 2022.

SUSAN D. EGGERT, BOROUGH SECRETARY

BOROUGH COUNCIL
2022 MEETING SCHEDULE
2ND THURSDAY OF THE MONTH EXCEPT FOR JANUARY REORGANIZATION

January 3 - Reorganization & Council Meeting
February 10
March 10
April 14
May 12
June 9
July 14
August 11
September 8
October 13
November 10
December 8

PLANNING COMMISSION
2022 MEETING SCHEDULE
4TH WEDNESDAY OF THE MONTH EXCEPT FOR NOVEMBER AND DECEMBER 3RD WEDNESDAY OF MONTH

January 26
February 23
March 23
April 27
May 25
June 22
July 27
August 24
September 28
October 26
November 16
December 14