

**AGENDA**  
**ST. LAWRENCE BOROUGH COUNCIL**  
June 9, 2022 – 7:30 P.M.

**This meeting will be conducted and recorded in-person and by remote audio and video conference services (Zoom). Live-stream of the zoom feed on the Borough's YouTube Channel at: <https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>**

\* Call to order

\* Pledge of Allegiance

\* Roll call

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Robert J. May, President            | <input type="checkbox"/> David Eggert, Vice President     | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member               | <input type="checkbox"/> Steve Geibel, Member             | <input type="checkbox"/> Warren Lubenow, Member       |
| <input type="checkbox"/> Gregory Zawilla, Member             | <input type="checkbox"/> Barrie Kinsey, Mayor             | <input type="checkbox"/> Joan London, Solicitor       |
| <input type="checkbox"/> Allison Leinbach, Manager/Treasurer | <input type="checkbox"/> Ty Leinneweber, Borough Engineer | <input type="checkbox"/> Derrek Rhoads, Roadmaster    |
| <input type="checkbox"/> Susan Eggert, Borough Secretary     |   |   |

\* Council Minutes –

**Motion:** to approve May 12, 2022, Borough Council Meeting Minutes

**Motion to Amend Agenda:** On a motion by David Eggert, seconded by Steve Geibel to amend the agenda to authorize signing of an O & M Agreement, approved unanimously.

\* Approval and Payment of Bills:

**Motion:** to approve the following **Expenditures as June 7, 2022**

General Fund –	\$ 75,938.30
Sewer Fund –	\$ 78,107.50
Fire Tax Fund –	\$ 0.00
Liquid Fuels Fund -	\$ 266.00

\* Approval of Treasurer's Report

**Motion:** To accept and file for audit the Consolidated Treasurer's Report – MAY 2022

\* Presentation: If any

\* Public Comment – If any

\* Consultant's Reports

**Borough Engineer's Report**

**Discussion & Potential Motion** to authorize the Engineer:

1. to survey and prepare a description to vacate Funke Street from Kline Avenue(vacated) to Pine Avenue
2. to survey Funke Street from Pine Avenue to Jacksonwald Avenue to establish correct location for future development of facilities

**Borough Solicitor's Report**

1. **Motion to approve and authorize the Council President to sign the MOU with the Berks County Conservation District outlining duties and responsibilities of both parties concerning Erosion and Sedimentation Control Plans, NPDES Permit approvals, inspect complaints, etc. (5 year agreement)**

\* Borough Mayor's Report

\* Department/Staff Reports

Borough Zoning/Code Enforcement Officer's Report

Public Works/Safety – Sewers, Streets, Stormwater, etc.  
Finance  
Manager

\* Committee/Commission Reports

Emergency Management  
Library  
Municipal Lands  
Recreation  
Planning Commission  
Zoning Hearing Board

\*Old Business

**a) Tabled: re-establishment of the Exeter Township Fire Advisory Board**

\*New Business

- a) Motion to accept the 2021 Volunteer Service Tax Credit report
- b) Motion to issue the credit in the form of refunds from the General Fund and the Fire Tax Fund to:
  - a. Steven M Geibel - \$ 676.01
  - b. Tyler Neiswender - \$ 630.23
- c) Discussion and motion to approve a Municipal Sponsorship of the Center for Excellence in Local Government (2021: Donor Level \$500)
- d) Accept a quote for signs and hardware from CPC Signs in the amount of \$ 9,839.35. Quote requests were submitted to 5 companies, with 3 returning quotes.
- e) Appoint “Lasting Impressions by Josh” as the Borough Contractor for Property Maintenance Code Enforcement remediation of “High Grass & Weeds,” on an as needed basis. Fee Schedule to be published with his rate for cutting and removal of high grass & weeds.
- f) Motion to approve a Resolution to revise the Borough Fee Schedule
- g) Motion to approve a Resolution to submit a MS4 Notice of Intent with Application of Waiver for the 2023 Permit cycle.

**Motion to Amend Agenda:** A motion by David Eggert, seconded by Steve Geibel to amend the agenda to reaffirm the existing Fire/EMS Run Cards in the new format, approved unanimously.

\*Executive Session: Amend agenda to enter Executive Session – A motion by David Eggert, seconded by Rev. Bennethum to amend agenda to enter Executive Session to discuss Sewer Rates and other sanitary sewer issues, approved unanimously.

\*General Comments

- **Who will be missing meetings in July & August**

\*Public Meetings - Announcements

- All public meetings at St. Lawrence Borough Hall
- Borough office and playground are closed on July 4
  - Council Meeting – July 14, @7:30 PM St. Lawrence Borough Hall

\*Adjournment: Motion – Adjourn meeting