

**BOROUGH OF ST. LAWRENCE**  
**MEETING MINUTES**  
**Thursday, January 9, 2025**

**CALL TO ORDER:** The meeting of the St. Lawrence Borough Council was called to order at 7:30 PM by Council President Mr. Robert J. May, on Thursday, January 9, 2025

**ROLL CALL:** Council President Robert May did roll call; the following members were present; Robert J. May, Council President, David W. Eggert, Council Vice President, Michael Fritz, Member, Steve Geibel, Member, Gregory Zawilla, Member, Rev. D. Michael Bennethum, Member, Warren Lubenow, Member, Derrek Rhoads, Roadmaster, Allison Leinbach, Borough Manager /Treasurer, Borough Solicitor Joan London, Borough Engineer Pamela Stevens, and Amanda Muso, Borough Secretary. Corrie Zana, Borough Mayor, was absent from tonight's meeting.

**APPROVAL OF THE MINUTES:** The minutes from The December 19, 2024 meeting were presented to the Council for review. There were no corrections or additions.

**MOTION:** Mike Fritz made the motion to approve the minutes as presented; seconded by Dave Eggert; all were in favor so the motion carried.

**APPROVAL AND PAYMENT OF THE BILLS:** All bills requiring payment and ratification up to and including December 31, 2024, were presented to Council prior to the meeting for review. Bills requiring payment and ratification from the general fund up until December 31, 2024, totaled \$16,427.21; sewer fund totaled \$0.00; liquid fuels fund totaled \$0.00; fire tax fund totaled \$0.00; EMS tax fund totaled \$0.00.

All bills requiring payment and ratification up to and including January 8, 2025, were presented to Council prior to the meeting for review. Bills requiring payment and ratification from the general fund up until January 8, 2025, totaled \$68,244.02; sewer fund totaled \$85.00; liquid fuels fund totaled \$0.00; fire tax fund totaled \$0.00; EMS tax fund totaled \$0.00.

**MOTION:** Dave Eggert made the motion authorizing payment and ratification of all bills presented; seconded by Warren Lubenow; all were in favor and so the motion carried.

**TREASURER'S REPORT:** The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the report.

**MOTION:** Dave Eggert made the motion to approve the treasurer's report as presented and file it for audit; seconded by Mike Fritz; all were in favor and the motion carried.

**GENERAL:** \$381,863.40 **SEWER:** \$242,293.73 **RESERVES:** \$199,194.19 **LIQUID FUELS:** \$126,053.94 **FIRE TAX:** \$5,780.53 **EMS TAX FUND:** \$1,428.81; **TOTAL FUND BALANCE:** \$956,614.60

**PUBLIC COMMENT:** There were no public comments made.

**REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS, SDE**

Pamela Stevens submitted her report which was added to council's packet for review prior to the meeting. Pamela gave an update regarding the MORE Grant and we will continue to work on it. We need to contact UGI regarding where exactly their gas lines are on N. Prospect, we have received conflicting reports so we have a request out to PA 1. The Green Light Go Grant will be coming out in September, we will be submitting a grant request as soon as it comes out.

**REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON, KOZLOFF STOUTDT**

Joan did not have anything to report for this month's meeting.

**REPORT OF THE BOROUGH MAYOR - CORRINE ZANA**

Mayor Zana was absent from tonight's meeting; however, she did not have anything to report in her packet.

### **PUBLIC WORKS - DERREK RHOADS**

Derrek Rhoads submitted his report which was added to council's packet for review prior to the meeting. This includes updates on the traffic light at St. Lawrence and Elm. Some of the timing issue has been resolved but we are still waiting on a part to fully fix the problem. Talks about what to do with that light are in the works. There are no recent updates on the tower removal on Borough land but it is still being worked on.

### **PLANNING COMMISSION**

The Planning Commission does not have any new business to discuss.

### **ZONING AND CODE ENFORCEMENT: ALLISON LEINBACH, BOROUGH MANAGER**

No new business

### **UNFINISHED BUSINESS: NONE**

### **NEW BUSINESS**

**Joint Comprehensive Plan:** Warren Lubenow reported that there are no new updates. The next meeting will be the first week of February.

**Library:** Mike Fritz reported that the new Exeter Library Executive Director has started and there is now a new Board Leader.

**MOTION:** To approve Resolution 908-2025 adopting the 2025 borough fee schedule with no changes from 2024  
The motion was made by Dave Eggert; seconded by Mike Fritz; all were in favor so the motion carried.

**MOTION:** To approve Resolution 910-2025 adopting the 2025 borough appointments  
The motion was made by Dave Eggert; seconded by Warren Lubenow; all were in favor and so the motion carried.

**MOTION:** To approve Resolution 909-2025 entering into the 2025 Berks County UCC Board of Appeals Intergovernmental Agreement and authorizing the payment of the \$300.00 annual membership fee  
The motion was made by Dave Eggert; seconded by Warren Lubenow; all were in favor so the motion carried

**MOTION:** To approve Resolution 911-2025 to authorize the sale of Old Borough Hall Contents on Municibid and to authorize the newspaper advertisement of the sale in accordance with the Borough Code  
The motion was made by Dave Eggert; followed by Mike Fritz; all were in favor so the motion carried.

### **ADJOURNMENT:**

**MOTION:** Dave Eggert made the motion to adjourn; seconded by Steve Geibel; all were in favor and the motion carried.  
The meeting of the St. Lawrence Borough Council adjourned at 8:35 pm.

Respectfully submitted,



Amanda Muso  
Borough Secretary

