



Borough of Saint Lawrence

135 N PROSPECT ST, Reading, PA 19606-1407

Office: (610) 779-1430 * Fax: (610) 779-9148

SUBMIT A COPY OF A SIGNED CONTRACT INDICATING WORK TO BE DONE & JOB VALUE.
APPLICATION WILL BE RETURNED IF INFORMATION IS INCOMPLETE. CURRENT YEAR TRADE
REGISTRATION REQUIRED.

UCC MECHANICAL & PLUMBING PERMIT APPLICATION

☐ Mechanical	☐ Residential (1 & 2 Family)	☐ Commercial	☐ Industrial	☐ Institutional
☐ Plumbing	☐ EZR Permit	☐ EZC Permit		

Address: _____

Date: ____ / ____ / ____

Zone: _____ Construction Type: _____ Application #: _____

Property ID: 81- _____ (COUNTY PARCEL ID) Zoning Approval #: _____

Owner: _____ Home: () - _____ Email: _____

Name: _____ Mobile: () - _____ Other: _____

Address: _____ Fax: () - _____

☐ Occupant Same as Property Owner

Occupant: _____ Home: () - _____ Email: _____

Mobile: () - _____ Other: _____

Contractor: _____ Office: () - _____ Trade Professional

Name: _____ Mobile: () - _____ Reg. #: _____

Address: _____ Fax: () - _____ Reg. Exp.: _____

Email: _____ Ins. Exp.: _____

Architect: _____ Office: () - _____ Design Professional

Name: _____ Mobile: () - _____ PA Reg. #: _____

Address: _____ Fax: () - _____ Ins. Exp.: _____

Email: _____

Construction Type:

☐ New Construction ☐ Addition ☐ Alteration ☐ Temporary

Work Location (Area/Floor/Etc.)	Area or Work Space:	Number of Floors	Fair Market Value of Proposed Work
	sf		

Property Type:

☐ 1 or 2 Family Dwelling	☐ Retail Store	☐ Warehouse	☐ Manufacturing
☐ Townhome	☐ Restaurant / Food Prep.	☐ Office Bldg	☐ Other (Explain)
☐ Multifamily Dwelling	☐ Health Care Facility	☐ Fitness Center	☐ Educational
☐ Mixed Use	☐ Fuel Dispensing Facility	Other _____	

Fuel Supply:

☐ Electric ☐ Natural Gas ☐ LPG ☐ Oil ☐ Solar

All work, material and construction shall be in accordance with the Uniform Construction Code.

DIAGRAMMATIC OR ISOMETRIC WASTE & VENT

[illegible]

Plumbing Equipment
Counts

	Supply:			Waste:		Vent Size & Material
	QTY	Floor	Size / Material	Trap Type	Size / Material	
Shower						
Steam Shower						
Shower/Bath						
Bath Tub						
Hydro Masage Tub						
Lavitory						
Water Closet						
Bidet						
Wash Basin						
Laundry Tray						
Washer						
Sink						
Garbage Disposal						
Instant Hot						
Ice Maker						
Grease Trap						
Dish Washer						
Interceptors (Specify)						
Floor Drain						
Garage Drain						
Sanitary Sewer Connection						
Storm Sewer Connection						
Rain Conductor						
Drinking Fountain						
Water Service						
Water Conditioner						
Water Heater (Relief Valve)						

Description of Proposed Work:

Description of Equipment Equipment	QTY	Supply		Vent / Exhaust / Return	
		Size	Type	Size	Type
Furnace					
AC Condensing Unit					
Steam Boiler					
Hot Water Boiler					
Domestic Water Heater Replacement					
Range/Oven					
Gas/LPG Fire Place & Space Heat					
Geothermal					
Duct Work					
Solar					

Is this Application the result of a Violation?
 ☐ Yes
 ☐ No
 Violation #: _____

****IMPORTANT NOTICE****

Failure to fill in ALL Required Fields will result in rejection or significant delays in the processing of your permit application!

I hereby certify that all provisions and requirements of the currently adopted Pennsylvania Uniform Construction Codes, and all current Zoning Ordinances and Resolutions of the Borough of Saint Lawrence will be met and complied with, whether specified herein or not. All plans approved by the Codes Department form a part of this application. I further certify that the statements contained herein are true and correct to the best of my knowledge and belief and that I am authorized by and acting on behalf of the Property Owner or are the Property Owner identified herein to make this application, and that before I accept any permit for which this application is made, the Property Owner or I shall be made or am aware of all conditions of the permit(s). I understand that if I knowingly make any false statements herein I am subject to PA Title 18 Crimes and Offenses Section 4904.0 Unsworn falsification to authorities.

Signature: _____ Name (Please Print): _____

Date: _____

Fee Schedule:			
Contractor Registration	\$30.00	EZR Permit (Each Inspection)	\$80.00
Residential Minimum	\$150.00	(Residential 1 & 2 Family Only)	
Commercial Minimum	\$300.00	EZC Permit (Each Inspection)	\$160.00
2% of Fair Market Value	TBD	(Commercial & Multi-Family)	
Plan Review First Page	\$100.00	Residential Sewer Tap-In Fee	\$3,400.00
Plan Review each page after First	\$25.00	Commercial Sewer Tap-In Fee	TBD
Penalty (Double Permit Fee)	TBD	Reinspection Fee	\$80.00
PA State Fee (APPLIES TO ALL UCC PERMITS)	\$4.50	PERMIT PROCESSING FEE EFFECTIVE 10/01/2025	\$25.00

Codes Department Use Only:

☐ Zoning Approval Granted
 ☐ Plans Received
 ☐ Contractor Registered

☐ Application Complete
 ☐ Insurance Certificate Approved
 ☐ Fair Market Value Approved

☐ Payment Received By _____

Payment Amount: _____

Payment Type: _____

Notes:

Code Official Approval:

Date: / /