

**BOROUGH OF ST. LAWRENCE**  
**MEETING MINUTES**  
**Thursday, August 8, 2024**

**CALL TO ORDER:** The meeting of the St. Lawrence Borough Council was called to order at 7:33 PM by Council President Mr. Robert J. May, on Thursday, August 8, 2024.

**ROLL CALL:** Council President Robert May did roll call, the following members were present; Robert J. May, Council President, David W. Eggert, Council Vice President, Steve Geibel, Member, Allison Leinbach, Borough Manager /Treasurer, Rev. D. Michael Bennethum, Member, Corrie Zana, Borough Mayor, Borough Solicitor, Joan London joined late, Derrek Rhoads, Roadmaster, Amanda Muso, Borough Secretary, Borough Engineer, Pamela Stevens, Member, Warren Lubenow, Gregory Zawilla, Member, and Michael Fritz, Member, were absent for tonight's meeting.

**APPROVAL OF THE MINUTES:** The minutes from the previous meeting, were presented to Council for review. There was no corrections or questions. **MOTION:** David Eggert made the motion to approve the minutes as presented; seconded by Rev. Bennethum; all were in favor so the motion carried.

**APPROVAL AND PAYMENT OF THE BILLS:** All bills requiring payment and ratification up to and including August 6, 2024 were presented to Council prior to the meeting for review. Bills requiring payment and ratification from the general fund up until August 6, 2024 totaled \$219,131.05; sewer fund totaled \$11,413.64; liquid fuels fund totaled \$3,639.26; fire tax fund totaled \$2,750.00; EMS tax fund totaled \$2,000.00.

**MOTION:** Dave Eggert made the motion authorizing payment and ratification of all bills presented; seconded by Rev. Bennethum; all were in favor and so the motion carried.

**TREASURER'S REPORT:** The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the report.

**MOTION:** Dave Eggert made the motion to approve the treasurer's report as presented and file it for audit; seconded by Rev. Bennethum; all were in favor and the motion carried.

**GENERAL:** \$513,510.49 **SEWER:** \$168,015.49 **RESERVES:** \$95,211.97 **LIQUID FUELS:** \$259,521.31 **FIRE TAX:** \$5,048.23 **EMS TAX FUND:** \$952.69; **TOTAL FUND BALANCE:** \$1,042,260.18

**PUBLIC COMMENT:**

There was no public comment.

**REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS, SDE**

Pamela Stevens submitted her report which was added to council's packet for review prior to the meeting. Included in the report was updates on the flood plain ordinance which will continue to move forward. The Ordinance was sent to Leslie at the Municipal League. She stated that there is currently no contract between them and FEMA. As directed, we will wait to see if new contracts are made and if and when that happens, we will send the revised floodplain ordinance to them for review.

The MORE Grant has been filed to help the Borough Hall become more energy efficient. There are three phases of this grant and loan which we will continue to pursue.

#### **REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON, KOZLOFF STOUTD**

Joan London, Borough Solicitor was given permission by council to file an appeal to the court for the PUC rate increase. She will follow up with the appeal and continue any further actions needed against the PUC.

**MOTION:** A motion was made to allow the Borough Solicitor to file an appeal regarding the PUC as well as any further action. The motion was made by Dave Eggert; seconded by Rev. Bennethum; all were in favor so the motion carried.

#### **REPORT OF THE BOROUGH MAYOR - CORRINE ZANA**

Corrie Zana, Borough Mayor submitted her report which was added to the council's packet for review. There were no questions. The commission meeting held August 1, 2024 reported that the use of body cams will be mandatory by 2025. There is a new codes enforcement administrator and there is now an executive assistant position opening.

#### **PUBLIC WORKS - DERREK RHOADS**

Derrek Rhoads submitted his report which was added to council's packet for review prior to the meeting. The USDA along with the borough will be contacting specific home owners to talk about the Stream Armoring Project that the USDA will be heading. This will help improve water flow and flooding.

Pending review, the 2024 Streets seal Coat Project Bid was awarded to AMS. There were two bids on this project and AMS came in with the best price.

**MOTION:** A motion was made to award AMS the project pending legal and engineering reviews; Dave Eggert made the motion; seconded by Rev. Bennethum; all were in favor so the motion carried.

Comcast requested that they get refunded their street restoration fee back. After inspection of the streets that were worked on there were no issues found, a motion was made to refund the restoration fee.

**MOTION:** Refund Comcast motion made by Dave Eggert; seconded by Rev. Bennethum; all in favor so the motion carried.

#### **PLANNING COMMISSION**

The Planning Commission did not meet this month.

#### **ZONING AND CODE ENFORCEMENT: ALLISON LEINBACH, BOROUGH MANAGER**

Enforcements have been made and are ongoing with properties in question.

#### **UNFINISHED BUSINESS**

No unfinished business to discuss.

## **NEW BUSINESS**

The Commonwealth Court ordered the refund of the 2023 and 2024 paid real estate taxes for the Antietam Valley Shopping Center in the total amount of \$832.40.

**MOTION:** A motion for the refund was made by Dave Eggert; seconded by Rev. Bennethum; all were in favor and the motion carried.

### **Resolution 898-2024- Multimunicipal Comprehensive Plan Cooperation Agreement Plan with St. Lawrence, Exeter, Amity, Douglass**

**Motion:** Made by Dave Eggert; seconded by Rev. Bennethum; all were in favor and the motion carried.

A Motion for an **Executive Session** was requested, Motion was made by Dave Eggert; seconded by Rev. Bennethum. Executive session started at 8:04pm and ended at 8:15pm. Dave Eggert made the motion to end the executive session; seconded by Rev. Bennethum; all were in favor.

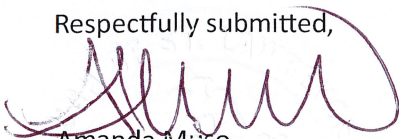
### **Municipal Lands:**

Hunting on borough lands: After much thought and deliberation council has decided to allow archery hunting on borough land. This is to be only for archery hunting during designated archery season. Each hunter MUST fill out a waiver and apply for a permit. All permits will have a cost of \$15.00 per season. Any tree stands and or ground blinds that are left behind two weeks after the season ends will be subject to the loss of their permit as well as a \$250.00 fine for the removal. If the fine is not paid within the thirty-day time frame the left equipment will then become the property of the borough. All rules and regulations set by the Pennsylvania Game Commission and Borough Ordinance 453-2023 must be followed at all times while hunting.

### **ADJOURNMENT:**

**MOTION:** Dave Eggert made the motion to adjourn; seconded by Rev. Bennethum; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:16pm.

Respectfully submitted,



Amanda Muso  
Borough Secretary

ST. LAWRENCE BOROUGH COUNCIL  
8/8/2024