

**AGENDA
ST. LAWRENCE BOROUGH COUNCIL
NOVEMBER 14, 2024 – 7:30 P.M.**

**This meeting will be conducted and recorded via remote audio and video conference services (Zoom). Live-stream of the Zoom feed on the Borough’s YouTube Channel at:
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>**

* Call to order

* Pledge of Allegiance

* Roll call

- | | | |
|--|---|---|
| <input type="checkbox"/> Robert J. May, President | <input type="checkbox"/> David Eggert, Vice-President | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member | <input type="checkbox"/> Steve Geibel, Member | <input type="checkbox"/> Warren Lubenow, Member |
| <input type="checkbox"/> Gregory Zawilla, Member | <input type="checkbox"/> Corrie Zana, Mayor | <input type="checkbox"/> Joan London, Esq. Solicitor |
| <input type="checkbox"/> Allison Leinbach, Manager/Treasurer | <input type="checkbox"/> Pamela Stevens, PE. Borough Engineer | |
| <input type="checkbox"/> Derrek Rhoads, Roadmaster | <input type="checkbox"/> Amanda Muso, Borough Secretary | |

* Council Minutes

Motion: to approve October 21, 2024 Borough Council Special Meeting Minutes

* Approval and Payment of Bills:

Motion: to approve the Consolidated Payment of Bills Report as of November 13, 2024

PAYABLES REPORT AS OF November 13, 2024		
General Fund	-	\$ 110,744.30
Sewer Fund	-	\$ 11,724.21
Liquid Fuels	-	\$ 121,654.67
Fire Tax Fund	-	\$ 0.00
EMS Tax Fund	-	\$ 0.00

* Approval of Treasurer’s Report

Motion: To accept and file for audit the Consolidated Treasurer Report – October 2024

Fund Balances as of October 31, 2024		
General Fund	-	\$ 488,854.25
Liquid Fuels	-	\$ 131,777.54
Fire Tax Fund	-	\$ 5,609.95
EMS Tax Fund	-	\$ 1,355.49
Sewer Fund	-	\$ 186,141.07
Reserve Accounts	-	\$ 197,686.21
TOTAL FUND BALANCES		\$ 1,011,424.51

* Public Comment – If any

* Consultant’s Reports

Borough Engineer’s Report

MOTION: to appoint Kevin Beyer as a SDE Staff Sewage Enforcement Officer

Borough Solicitor’s Report

* Borough Mayor’s Report

* Department/Staff Reports

Finance –

- **Review Proposed 2025 Budgets for the General Fund, Sewer Fund, Liquid Fuels Fund, Fire Tax Fund & EMS Tax Fund**
- **MOTION: to approve the Preliminary 2025 Budgets for the General Fund, Sewer Fund, Liquid Fuels Fund, Fire Tax Fund & EMS Tax Fund**

Borough Zoning/ Local Codes Enforcement Officer’s Report

Public Safety- Emergency Management

Public Works – Sewers, Streets, Stormwater, etc.

* Committee/Commission Reports

Library – Mike Fritz
Joint Comprehensive Plan – Warren Lubenow
Municipal Lands –
Recreation – David Eggert
Planning Commission – Warren Lubenow
Zoning Hearing Board -

*General Comments

***Public Meetings - Announcements**

All public meetings at St. Lawrence Borough Hall
Zoning Hearing Board Meeting -

Changes to Office Hours & Yard Waste

Borough Office Closed November 28th & 29th

*Executive Session If needed

*Old Business

1. **MOTION: to advertise the proposed budgets**

*New Business

1. **MOTION: to advertise the Proposed Budgets**
2. **MOTION: to authorize the advertising of Ordinance 458 Setting 2025 Tax Mills**
3. **MOTION: to authorize PLGIT ACCOUNT CHECK WRITING AUTHORIZATION**
4. **MOTION: to approve Resolution 903-2024 authorized signers for all municipal business transactions**
5. **MOTION: to approve Resolution 904-2024 authorized signers for 135 N Prospect St. Mid-Penn Bank loan of \$710,000**
6. **MOTION: to authorize IT upgrades to 135 N Prospect St with an estimated cost of \$20,000.**

*Adjournment: Motion – Adjourn meeting