

AGENDA

ST. LAWRENCE BOROUGH COUNCIL

October 9, 2025 – 7:30 P.M.

This meeting will be conducted and recorded via remote audio and video conference services (Zoom). Live-stream of the Zoom feed on the Borough's YouTube Channel at:
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>

* Call to order

* Pledge of Allegiance

* Roll call

- | | | |
|--|---|---|
| ☐ Robert J. May, President | ☐ David Eggert, Vice-President | ☐ D. Michael Bennethum, Member |
| ☐ Michael Fritz, Member | ☐ Steve Geibel, Member | ☐ Warren Lubenow, Member |
| ☐ Gregory Zawilla, Member | ☐ Corrie Zana, Mayor | ☐ Joan London, Esq. Solicitor |
| ☐ Allison Leinbach, Manager/Treasurer | ☐ Pamela Stevens, PE. Borough Engineer | |
| ☐ Derrek Rhoads, Roadmaster | ☐ Amanda Muso, Borough Secretary | |

* Council Minutes

Motion: to approve Borough Council Meeting Minutes for September 11, 2025

* Approval and Payment of Bills:

Motion: to approve the Consolidated Payment of Bills Report as of October 8, 2025

PAYABLES REPORT AS OF OCTOBER 8, 2025			
General Fund	-	\$	150,504.24
Liquid Fuels	-	\$	3,614.02
Sewer Fund	-	\$	57,911.71
Fire Tax Fund	-	\$	-
EMS Tax Fund	-	\$	-

* Approval of Treasurer's Report

Motion: To accept and file for audit the Consolidated Treasurer Report September– 2025

FUND BALANCES AS OF			
September 30, 2025			
General Fund	-	\$	323,089.90
Liquid Fuels	-	\$	138,279.02
Fire Tax Fund	-	\$	4,224.99
EMS Tax Fund	-	\$	4,677.49
Sewer Fund	-	\$	274,606.13
Reserve Accounts	-	\$	210,753.32
TOTAL FUND BALANCES		\$	955,630.85
LOAN BALANCE AS OF 10/03/2025			
135 N PROSPECT LOAN		\$	681,019.55

* Public Comment – If any

* Consultant's Reports

Borough Engineer's Report

SDE Engineer Pamela Stevens submitted her packet, no major updates or issues

Borough Solicitor's Report

* Borough Mayor's Report

* Department/Staff Reports

Finance

Borough Zoning/ Local Codes Enforcement Officer's Report

Public Safety- Emergency Management

Public Works – Sewers, Streets, Stormwater, etc.

* Committee/Commission Reports

Library – Mike Fritz

Joint Comprehensive Plan – Warren Lubenow

Municipal Lands – Warren Lubenow

Recreation – David Eggert

Planning Commission – Warren Lubenow

Zoning Hearing Board -

*General Comments

Saturday October 11 - Public shredding event at the Muhlenburg HS from 9-12

***Public Meetings - Announcements**

All public meetings held at the St. Lawrence Borough Municipal Building at 135 N Prospect St.

***Changes to Office Hours**

Borough Office is closed on Monday, October 13th, yard waste will be on Tuesday, October 14

*Reminder that Trick or Treating is **ONLY** on Friday October 31st from 5:00pm-8:00pm

*Executive Session - not needed tonight

*Old Business - none

*New Business

1. Set the date for the budget meeting and authorize the publication of the budget meeting date

MOTION: Authorize the date and publish the budget meeting date in the newspaper

2. Distribution of Foreign Fire Insurance to Exeter and Mt. Penn Fire fighter's Relief Associations

MOTION: Authorize the 50/50 distribution of the Foreign Fire Insurance by check to the Mt. Penn Volunteer Firefighter's Relief Association to the Exeter Volunteer Firefighter's Relief Association in the amount of \$5,668.54, for each.

3. Updated Garage Budget

MOTION: Approve the updated proposal for the garage in the amount of \$94,344.76

4. Resolution 925-2025 the LSA Grant for the Exeter Volunteer Fire Department Fire Apparatus

MOTION: Approve Resolution 925-2025 Authorizing the Borough of St. Lawrence to Request a Statewide LSA Grant in the amount of One Million Dollars from the Commonwealth Financing Authority for a new Firefighting Rescue Engine.

5. Review and Potentially Award the new Trash and Recycling Hauler

POTENTIAL MOTION: Award the Trash and Recycling Contract to the lowest responsible bidder pending review by Solicitor.

6. UGI is currently adding the gas line to the building, buying and installing a stand by generator is one of the top priorities.

MOTION: Authorize the purchase of a generator for the Municipal Building up to but not exceeding \$23,000.00.

7. To make the 2025 contributions

MOTION: To make the following 2025 contributions:

- a. Library-\$5/person x 1892= \$9,460 (budgeted)
- b. Berks County Conservation District- \$500
- c. Berks County Solid Waste Authority- \$500
- d. Crime Alert of Berks County- \$500

*Adjournment: **Motion –** Adjourn meeting