

## BOROUGH OF ST. LAWRENCE

### MEETING MINUTES

Thursday, April 9, 2026

**CALL TO ORDER:** The meeting of the St. Lawrence Borough Council was called to order at 7:30 PM by Council President Mr. Robert J. May, on Thursday, April 9, 2026.

**ROLL CALL:** Council President Robert May did roll call; the following members were present; Robert J. May, Council President, David W. Eggert, Council Vice President, Rev. D. Michael Bennethum, Member, Michael Fritz, Member, Gregory Zawilla, Member, Steve Geibel, Member, Corrie Zana, Borough Mayor, Derrek Rhoads, Borough Manager, Public Works, Logan Wood, Borough Engineer, Pamela Stevens, Borough Solicitor, Joan London and Amanda Muso, Borough Secretary. Warren Lubenow, Member, was absent from tonight's meeting

**APPROVAL OF THE MINUTES:** The minutes from the previous meeting held on March 10, 2026, were presented to Council to review prior to the meeting.

**MOTION:** David Eggert made the motion to approve the minutes; seconded by Rev. Bennethum; all were in favor, so the motion carried.

**APPROVAL AND PAYMENT OF THE BILLS:** All bills requiring payment and ratification up to and including April 7, 2026, were presented to the Council prior to the meeting for review. Bills requiring payment and ratification from the general fund up until April 7, 2026, totaled \$95,926.85; sewer fund totaled \$28,600.29; liquid fuels fund totaled \$3,476.55; fire tax fund totaled \$0.00; EMS tax fund totaled \$0.00.

**MOTION:** Dave Eggert made the motion authorizing payment and ratification of all bills presented; seconded by Mike Fritz; all were in favor and so the motion carried.

**TREASURER'S REPORT:** The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections, or clarifications to the report.

**MOTION:** Dave Eggert made the motion to approve the treasurer's report as presented and file it for audit; seconded by Rev. Bennethum; all were in favor and so the motion carried.

**GENERAL:** \$228,576.33 **SEWER:** \$258,945.00 **RESERVES:** \$420,493.24 **LIQUID FUELS:** \$160,683.26 **FIRE TAX:** \$13,144.81 **EMS TAX FUND:** \$10,902.18; **TOTAL FUND BALANCE:** \$1,092,744.82

#### **PUBLIC COMMENT:**

None

#### **REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS, SDE**

Pamela Stevens submitted her report, which was added to Council's packet for review prior to the meeting. A SDE consultant came out to look at the roof of the Municipal building and the concession stand at the playground for the possibility of adding solar panels to the roofs. The Borough Building had prefabricated trusses put in, which is not ideal for solar panels. The consultant is looking to find the company that originally

installed them to see if they can support the solar panels. At this time, it is the recommendation of SDE to replace the roof before solar panels are applied.

After research and questions to DCED, the Borough has confirmed that we do not need to bid out the engineering portion of the Multimodal Grant. We have sent all the requested paperwork to TPD (Traffic Plan and Design) to begin the design for the grant.

#### **REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON, KOZLOFF STOUTD**

The action against the owner of the property of 500 Parkview Rd. has been filed in the Court of Common Pleas of Berks County and served to the owner. The case has been assigned to Judge Madelyn Fudeman, and there was a hearing scheduled for April 8, 2026, at 10:00 am. Prior to the court case, an investor bought the property, and he agreed to immediately begin the process of securing the building. He has since submitted permits to begin that process.

An application to transfer a restaurant liquor license into the Borough has been submitted. The Borough needs to have a Planning Commission meeting and advertise a public hearing for this request.

**MOTION:** A motion was made by Dave Eggert; seconded by Rev. Bennethum; all in favor, and so the motion carried to set a public hearing date for the Borough Council to hear a request for a liquor license transfer for 2851 Perkiomen Ave., Reading, PA 19606, with H&Y Investment LLC at 7:00 PM, May 14, 2026.

#### **REPORT OF THE BOROUGH MAYOR - CORRINE ZANA**

Mayor Zana's report was in the packet for Council to review prior to the meeting.

A Police Commission was held on April 2, 2026. During that meeting, multiple detectives and officers were given awards for their exemplary work in a Mt. Penn shooting investigation.

The next Centennial Meeting will be held at the Municipal Building on April 23, 2026, at noon.

#### **PUBLIC WORKS – LOGAN WOOD**

The Levan St. headwall guard has been fabricated and was installed to ensure free flow of water without debris getting caught in the grates.

The new lift gate on the truck has been installed and is being utilized by the road crew.

#### **RECREATION- DAVE EGGERT**

There was another successful Egg Hunt on April 3rd. We would like to send an extra thanks to Chick-fil-A for donating free kids meal cards to give to all the children. Sign-ups for the summer playground program are posted on the website and at the playground, QR codes to sign up are on the Borough website or flyers at the playground by the information board.

**LIBRARY:** No upcoming events

**JOINT COMPREHENSIVE PLAN:** The latest plan was sent out for the Municipalities to review. This is an ongoing effort to join the surrounding municipalities to come up with a concise plan to update roads for residents to be able to not only drive but also walk and bike safely.

## **PLANNING COMMISSION**

Planning Commission will be meeting on April 22, 2026, to discuss a liquor license transfer into the Borough

## **ZONING AND CODE ENFORCEMENT: Derrek Rhoads, Borough Manager**

Enforcements have been made and are ongoing

## **UNFINISHED BUSINESS**

1. Updates regarding the Municipal Garage/Met Ed - Met-Ed open to encroachment agreement  
Met-Ed is willing to allow the Borough to build in parts of the easement. The Borough Manager will contact them with blueprints of where the proposed building will be to see if they are agreeable. The Borough will work with Met-Ed on any requests they make and will ask whether Met-Ed is willing to move one of its lines to better fit the garage in the space.

## **NEW BUSINESS**

1. Street sweeping is happening on Thursday, April 9, and Friday, April 10th. Roads will be posted with no parking to allow the street sweeper to effectively clean all the roads. Any cars that were not removed from the streets are being ticketed by the Central Berks Police Department.
2. The 2025 audit has been completed—no issues to report.
3. Prior to elections on May 19, Roadcrew is to remove dead arborvitae in the parking lot and replace them with new ones or use existing ones from the tree line. Roadcrew will also build a planter box around the flagpole and install more cameras around the building.
4. Discuss having all potential groups who utilize the Municipal Building sign a liability waiver prior to use. Any time a group wants to meet after Borough hours, they will fill out a liability waiver form prior to the meeting, naming a responsible person. Borough Secretary has made a waiver, including times for entry and exit of the building to preset doors and alarms. The form will be utilized going forward.
5. The women's club would like to continue to sell soup and sandwiches on election day. They will not be made in the building but will use Conference Room B to sell.

**MOTION:** The motion to allow the Woman's Club to sell soup, sandwiches, and other items on the day of the election, and for all elections moving forward, was made by Dave Eggert; seconded by Mike Fritz; all were in favor and so the motion carried.

6. We would like to thank the POSA for the new flag on our flagpole. The Borough Manager will be sending them a thank you letter.

7. Advertise the sale of personal property of the Borough of St. Lawrence on Municibid for the year 2026

**MOTION:** The motion to approve advertisement for sale of personal property of the Borough of St. Lawrence for the year 2026 was made by Dave Eggert; seconded by Steve Geibel; all were in favor and so the motion carried.

**8. Resolution 939-2026 Appointment of Representative to the Berks County, Pennsylvania Cooperative Purchasing Council**

**MOTION:** To approve Resolution 939-2026 naming the Borough Manager as the appointed representative to the Berks County Cooperative Purchasing Council, with the Borough Secretary and a member of the Public Works Department being named as the alternatives for the Berks County Cooperative Purchasing Council. The motion was made by Dave Eggert; seconded by Mike Fritz; all were in favor and so the motion carried.

**9. Application submitted for a handicap parking spot located on Penns Dr. Resident is a disabled veteran who cannot walk long distances. With the amount of cars that are being parked in the area, he is sometimes forced to park multiple homes away, making it difficult for him to get to his car and home.**

**MOTION:** Approve a designated handicap parking space in front of 3912 Penns Dr., Reading PA 19606. The motion was made by Dave Eggert; seconded by Rev. Bennethum; all were in favor and so the motion carried.

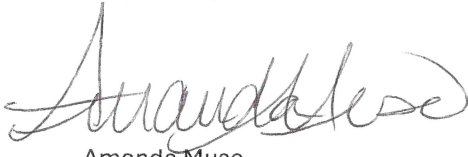
A **MOTION** to enter into executive session was made by Dave Eggert; seconded by Rev. Bennethum; all were in favor, and so the motion carried. Executive session started at 8:19 pm.

A **MOTION** to end the executive session was made by Dave Egert; seconded by Rev. Bennethum; all were in favor, and so the motion carried. Executive session ended at 8:48 pm.

**ADJOURNMENT:**

**MOTION:** Dave Eggert made the motion to adjourn; seconded by Rev. Bennethum; all were in favor and so the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:49 PM.

Respectfully submitted,



Amanda Muso

Borough Secretary

ST. LAWRENCE BOROUGH

4/10/2026