

AGENDA
ST. LAWRENCE BOROUGH COUNCIL
DECEMBER 14, 2023 – 7:30 P.M.

**This meeting will be conducted and recorded via remote audio and video conference services (Zoom). Live-stream of the Zoom feed on the Borough’s YouTube Channel at:
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>**

* Call to order

* Pledge of Allegiance

* Roll call

- | | | |
|--|---|---|
| <input type="checkbox"/> Robert J. May, President | <input type="checkbox"/> David Eggert, Vice President | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member | <input type="checkbox"/> Steve Geibel, Member | <input type="checkbox"/> Warren Lubenow, Member |
| <input type="checkbox"/> Gregory Zawilla, Member | <input type="checkbox"/> Corrie Zana, Mayor | <input type="checkbox"/> Joan London, Esq. Solicitor |
| <input type="checkbox"/> Allison Leinbach, Manager/Treasurer | <input type="checkbox"/> Pamela Stevens, PE. Borough Engineer | |
| <input type="checkbox"/> Derrek Rhoads, Roadmaster | <input type="checkbox"/> Susan Eggert, Borough Secretary | |

* Council Minutes

Motion: to approve November 9, 2023 Borough Council Meeting Minutes

* Approval and Payment of Bills:

Motion: to approve the following *Expenditures as of December 12, 2023*

<u>PAYABLES REPORT AS OF DECEMBER 12, 2023</u>	
GENERAL FUND	\$ 139,780.39
SEWER FUND	\$ 28,241.42
LIQUID FUELS FUND	\$ 6,713.34
FIRE TAX FUND	\$ -

* Approval of Treasurer’s Report

Motion: To accept and file for audit the Consolidated Treasurer’s Report and PW Garage Grant Treasurer’s Report- November 2023

<u>FUND BALANCES AS OF NOVEMBER 30, 2023</u>	
General Fund	- \$ 469,476.47
Reserve Accounts	- \$ 126,159.89
Fire Tax Fund	- \$ 1,651.52
Sewer Fund	- \$ 167,605.76
Liquid Fuels	- \$ 253,599.14
PW Garage Grant	\$ 408,048.37

* Public Comment – If any

* Consultant’s Reports

Borough Engineer’s Report

Borough Solicitor’s Report

Motion: To approve Ordinance #456 EMS Tax Ordinance effective 01/01/2024 - .5 mil real estate tax

* Borough Mayor’s Report

* Department/Staff Reports

Borough Zoning/Code Enforcement Officer's Report

Public Safety- Emergency Management

Report by EMC David Eggert

- **Motion: to Approve the Ongoing Declaration of Disaster Emergency Caused by The Rain Event on July 9, 2023**
- **Motion: to adopt Resolution # 885 – 2023 to adopt the Hazard Vulnerability Assessment and Mitigation Plan Update as provided by the County of Berks**

Public Works – Sewers, Streets, Stormwater, etc.

Finance -

- **Discussion and Motion: to approve the 2024 Final Budgets for General Fund, Sewer Fund, Liquid Fuels Fund, Fire Tax Fund and EMS Tax Fund**
- **Motion to approve Resolution #884-2023 - Fixing the Real Estate tax rate for the 2024 Fiscal year as unchanged at 7.0 mils on the General Fund and .68 mils on the Fire Tax Fund.**
- **Motion to authorize Robert J. May to sign the 2024 Municipal Tax Sheet to submit to the Berks County Treasurer's Office for the joint Real Estate Tax billing.**
- **Discussion and possible motion to consider allowing credit card payments for the County/Borough Real Estate Tax Bills.**

Ad Hoc Public Works Garage Committee – Councilmen Mike Fritz & Warren Lubenow

- Update

*** Committee/Commission Reports**

Library
Municipal Lands
Recreation - No Report
Planning Commission -
Zoning Hearing Board - **No Report**

***General Comments**

***Public Meetings - Announcements**

All public meetings at St. Lawrence Borough Hall

- Borough office closed December 25, January 1 & 15
- Borough Reorganization and Monthly Council Meeting – January 2nd @7:30 PM, St. Lawrence Borough Hall
- Trash & Recycling Reminder: Pickup on Wednesday December 27th & January 3rd
- No Yard Waste Pickup – 1st week of January, January 15th & February 20th

***Executive Session – Discuss personnel issues**

***Old Business**

***New Business**

- A.** Motion to accept resignation of Susan D. Eggert, as Borough Secretary, and move to a part time hourly position @ \$24.94/hour

B. Motion to approve Resolution #886 – 2023 to hire Amanda Muso, as of December 18, 2023, and appoint her as Full-time Borough Secretary, as of December 25, 2023 at an annual wage of \$41,500., pro-rated for 2023.

C. Motion to approve 2024 Wages as Presented

*Adjournment: **Motion** – Adjourn meeting