

**AGENDA**  
**ST. LAWRENCE BOROUGH COUNCIL**  
 JULY 11, 2024 – 7:30 P.M.  
**AMENDED JULY 12, 2024**

**This meeting will be conducted and recorded via remote audio and video conference services (Zoom). Live-stream of the Zoom feed on the Borough's YouTube Channel at:**  
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>

\* Call to order

\* Pledge of Allegiance

\* Roll call

<input type="checkbox"/> Robert J. May, President	<input type="checkbox"/> David Eggert, Vice-President	<input type="checkbox"/> D. Michael Bennethum, Member
<input type="checkbox"/> Michael Fritz, Member	<input type="checkbox"/> Steve Geibel, Member	<input type="checkbox"/> Warren Lubenow, Member
<input type="checkbox"/> Gregory Zawilla, Member	<input type="checkbox"/> Corrie Zana, Mayor	<input type="checkbox"/> Joan London, Esq. Solicitor
<input type="checkbox"/> Allison Leinbach, Manager/Treasurer	<input type="checkbox"/> Pamela Stevens, PE. Borough Engineer	
<input type="checkbox"/> Derrek Rhoads, Roadmaster	<input type="checkbox"/> Amanda Muso, Borough Secretary	

\* Council Minutes

**Motion:** to approve June 13, 2024 Borough Council Meeting Minutes

\* Approval and Payment of Bills:

**Motion:** to approve the Consolidated Payment of Bills Report as of July 9, 2024

PAYABLES REPORT AS OF July 9, 2024		
General Fund	-	\$ 287,566.73
Sewer Fund	-	\$ 55,254.87
Liquid Fuels	-	\$ 29,383.34
Fire Tax Fund	-	\$ 132.29
EMS Tax Fund	-	\$ 0.00

\* Approval of Treasurer's Report

**Motion:** To accept and file for audit the Consolidated Treasurer Report - June 2024

FUND BALANCES AS OF		
June 30, 2024		
General Fund	-	\$ 633,827.32
Liquid Fuels	-	\$ 266,462.21
Fire Tax Fund	-	\$ 6,164.82
EMS Tax Fund		\$ 1,757.71
Sewer Fund	-	\$ 194,516.81
Reserve Accounts	-	\$ 94,796.40
<b>TOTAL FUND BALANCES</b>		<b>\$ 1,197,525.27</b>

\* Public Comment –

**MOTION:** To amend the agenda to address a request by Diane Hollis for relief of interest charges on two municipal liens. Motion by Mike Fritz with a second by Dave Eggert with a majority of votes in favor of amending the agenda.

**MOTION:** A motion to forgive the finance charges against the lien as long as the original lien is paid.

**Sewer Lien docket number 21-13430 Dated 9/1/2021 in the amount of \$535.86**

**General Lien docket number 21-15383 Dated 10/27/2021 in the amount of \$1,685.54**

\* Consultant's Reports

**Borough Engineer's Report**

- **Report on updating the Floodplain Ordinance**

**MOTION:** To amend the agenda to address the application for a MORE Grant – Level 2 Commercial Energy Audit. Motion by Steve Geibel with a second by Dave Eggert with a majority of votes in favor of amending the agenda.

**MOTION:** To authorize the Borough Engineer, Pamela Stevens to begin the application process for the MORE Grant on behalf of the Borough

**Borough Solicitor's Report**

- **Update on the exception filed to the recommended PUC Decision on the PA-American Tariff rate for Sewer processing for the Borough**

\* Borough Mayor's Report

\* Department/Staff Reports

**Borough Zoning/ Local Codes Enforcement Officer's Report**

**Public Safety- Emergency Management**

**Public Works** – Sewers, Streets, Stormwater, etc.

**2024 Streets Projects**

**Motion:** To award lowest responsible bidder following Solicitor review or reject all bids for the 2024 Seal Coat Project

Due to an error in the original bidding process the 2024 Seal Coat Project requires rebidding.

**MOTION:** to amend the agenda to authorize a new advertisement with corrected dates and times for the opening of bids of the 2024 Seal Coat Project. Motion by Dave Eggert with a second by Warren Lubenow; all were in favor, the motion carried.

**MOTION:** To authorize the rebidding of the 2024 Seal Coat Project

**LSA Grant – Bobcat**

**Motion:** authorize the payment of \$60,000.00 from the General Fund for a Foley CAT (per Pennsylvania State Contract) Utility Compactor (Roller) with specification per Sales Agreement dated May 15, 2024 and approved by Borough signature on May 16, 2024, upon delivery

**LSA Grant – Truck**

**Motion:** authorize the payment of \$74,428.28 from the General Fund for a Cheverolet Dump Truck (per Pennsylvania State Contract) with specification per Sales Order 137195 dated 07/01/2024 and approved by Borough Signature when ready for delivery to EM Kutz for outfitting

## MASCARO TRASH CONTRACT EXTENSION

**Motion: to adopt Resolution 895-2024 extending the Trash Contract with J. P. Mascaro to optional Year 2025 at an annual price of \$181,624.80 per the 2020 Trash Contract Bid**

### \* Committee/Commission Reports

Library –  
Municipal Lands –  
Recreation –  
Planning Commission – **Met on June 26**  
Zoning Hearing Board -

### \* General Comments

\*Public Meetings - Announcements  
All public meetings at St. Lawrence Borough Hall

### \* Executive Session – if needed

### \* Old Business

### \* New Business

1. **Motion: to adopt Resolution 896- 2024 to update the Borough's Fee Schedule**
2. **Motion: to adopt Resolution 897- 2024 to appoint Brian Sands as a UCC Plumbing and Mechanical Inspector**

### \* Adjournment: Motion – Adjourn meeting