

AGENDA

ST. LAWRENCE BOROUGH COUNCIL

JUNE 13, 2024 – 7:30 P.M.

This meeting will be conducted and recorded via remote audio and video conference services (Zoom). Live-stream of the Zoom feed on the Borough's YouTube Channel at:
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>

* Call to order

* Pledge of Allegiance

* Roll call

- | | | |
|--|---|---|
| <input type="checkbox"/> Robert J. May, President | <input type="checkbox"/> David Eggert, Vice-President | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member | <input type="checkbox"/> Steve Geibel, Member | <input type="checkbox"/> Warren Lubenow, Member |
| <input type="checkbox"/> Gregory Zawilla, Member | <input type="checkbox"/> Corrie Zana, Mayor | <input type="checkbox"/> Joan London, Esq. Solicitor |
| <input type="checkbox"/> Allison Leinbach, Manager/Treasurer | <input type="checkbox"/> Pamela Stevens, PE. Borough Engineer | |
| <input type="checkbox"/> Derrek Rhoads, Roadmaster | <input type="checkbox"/> Amanda Muso, Borough Secretary | |

* Council Minutes

Motion: to approve May 9, 2024 Borough Council Meeting Minutes

* Approval and Payment of Bills:

Motion: to approve the Consolidated Payment of Bills Report as of June 12, 2024

PAYABLES REPORT AS OF June 11, 2024

General Fund	-	\$	92,548.62
Sewer Fund	-	\$	12,927.91
Liquid Fuels	-	\$	7,497.86
Fire Tax Fund	-	\$	8,000.00
EMS Tax Fund	-	\$	7,000.00

* Approval of Treasurer's Report

Motion: To accept and file for audit the Consolidated Treasurer Report - May 2024

FUND BALANCES AS OF

May 31, 2024

General Fund	-	\$	690,606.16
Liquid Fuels	-	\$	287,049.54
Fire Tax Fund	-	\$	13,998.19
EMS Tax Fund		\$	8,547.57
Sewer Fund	-	\$	200,932.69
Reserve Accounts	-	\$	194,830.84
TOTAL FUND BALANCES		\$	1,395,964.99

* Public Comment – If any

* Consultant's Reports

Borough Engineer's Report

- **Master Sign Plan for the Antietam Valley Shopping Center Review**
 - AVSC must seek Variance approval from the Zoning Hearing Board
 - Planning recommends the Council's endorsement of the plan recommending its approval to the Zoning Hearing Board

Motion: to endorse the Master Sign Plan for the Antietam Valley Shopping Center as presented and forward such recommendation at the time of application to the Zoning Hearing Board

Borough Solicitor's Report

- **Update on the exception filed to the recommended PUC Decision on the PA-American Tariff rate for Sewer processing for the Borough**

* Borough Mayor's Report

* Department/Staff Reports

Borough Zoning/ Local Codes Enforcement Officer's Report

Public Safety- Emergency Management

Volunteer Service Tax Credit Program

Motion: to accept the certified list of Volunteers that meet the eligibility requirements of the Volunteer Service Tax Credit program, authorized by Ordinance 448, and authorize the release of monies from the following funds: General Fund - Earned Income Taxes of \$ 1,444.00 and Real Estate Taxes of \$1,361.65; from the Fire Tax Fund – Real Estate Taxes of \$132.28 for the refunds.

Motion: to authorize individual payments of the 2023 Volunteer Service Tax Credit as a refund to the following: Steven Begley - \$1,126.20, Steven Geibel - \$727.98, Gilles Morissette - \$423.09 and Tyler Neiswender \$660.67.

Public Works – Sewers, Streets, Stormwater, etc.

J. P. Mascaro Trash Contract Option Year 2025 – Would Council like to Approve the Extension of the 2020 Trash & Recycling Contract for the Final Option Year 2025 at an annual cost \$ 181,624.80 which is a per household price of \$273.12.

Motion: to extend the 2020 Trash Contract with J. P. Mascaro for the Final Option Year 2025 at an annual cost of \$181,624.80 and request that the Borough Secretary sends a letter requesting the Contract extension

2024 Streets Projects

Motion: To adopt Resolution 894-2024 Price Adjustment of Bituminous Materials Allows for an escalator clause on pricing for small quantities as required by PennDOT

Motion: To authorize the advertisement the 2024 Seal Coat Project with sealed bids to opened on July 11th

LSA Grant – Bobcat

Motion: authorize 2 payments to Costars Vendor Crownstone Equipment for Invoice 01 W0033105 and submit for reimbursement when the Checks clear PLGIT

1. **Payment from the General Fund of \$86,083.96 for equipment received**
2. **Payment from the General Fund of \$14,522.84 for a Bobcat Backhoe attachment when the item is received**

Motion: authorize payment from the General Fund of \$51,890.00 to Costars Vendor AG-Industrial, Inc – Invoice BSL20240604DLW for a PACIJET MG7 skid-steer attachment paving machine, when the item is received

* Committee/Commission Reports

Library –

Municipal Lands –

Hunting Permit –

Any fees for a permit can be adopted in July

Sample application emailed to Council

Recreation –.

Planning Commission – **Met on May 22**

Zoning Hearing Board -

*General Comments

*Public Meetings - Announcements

All public meetings at St. Lawrence Borough Hall

- Office closed on July 4th & 5th
- The playground closed on July 4th

*Executive Session – if needed

*Old Business

*New Business

*Adjournment: **Motion –** Adjourn meeting