

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, DECEMBER 8, 2022**

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order at 7:30 PM by Council President, Mr. Robert J. May, on Thursday, December 8, 2022.

ROLL CALL: Mr. Robert May did roll call and the following members of Council and professionals were present; Mr. Robert J. May, Council President, Rev. D. Michael Bennethum, Member, Mr. Steve Geibel, Member, Mr. Warren Lubenow, Member, Mr. Gregory Zawilla, Member, Ms. Joan London, Borough Solicitor, Kozloff Stoudt, Mr. Ty Leinneweber, Borough Engineer, SDE, Ms. Allison Leinbach, Borough Manager, Mr. Derrek Rhoads, Road Master and Mrs. Susan D. Eggert, Borough Secretary. Those absent this evening included Mr. David Eggert, Council Vice President, Mr. Michael Fritz, Member and Mr. Barrie Kinsey, Borough Mayor.

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification were presented to Council prior to the meeting for review. Bills requiring payment and ratification from the general fund total \$81,038.94. Bills requiring payment and ratification from the sewer fund total \$15,316.26. Bills requiring payment from the fire tax fund total \$5,500.00. There were no questions, corrections or clarifications to the bills presented. **MOTION:** Mr. Warren Lubenow made the motion authorizing payment and ratification of all bills presented; seconded by Rev. Bennethum; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications. **MOTION:** Mr. Lubenow made the motion to approve the treasurer's report as presented; seconded by Rev. Bennethum; all were in favor and the motion carried.

GENERAL: \$443,667.67 **SEWER:** \$87,586.07 **RESERVE:** \$100,557.12 **LIQUID FUELS:** \$232,045.89 **FIRE TAX:** \$9,499.05

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER

494 PARKVIEW ROAD - Plans were received from Mr. Daniel Molnar for 494 Parkview Road. The plan addresses the flood plain, the building was moved back five feet however the items needing to be addressed in the letter dated 10/12/22 have not been addressed. Mr. Leinneweber advised Council to have him hold off on the review of this plan until the property owner submits a land development plan. Mr. Leinneweber also recommends that an escrow account be set up to cover the engineering costs for this property. **MOTION:** Mr. Steve Geibel made the motion to establish an escrow account for engineering costs for 494 Parkview Road; seconded by Rev. Bennethum; all were in favor and the motion carried.

REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON, KOZLOFF STOUDT

PUC - Ms. London indicated that the decision from the PUC has been finalized with regard to the rates for PA American.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

The Mayor was not in attendance this evening due to illness. Police report was available for review.

REPORT OF PUBLIC WORKS - DERREK RHOADS

Mr. Rhoads reported that the PennDOT project involving replacement of the handicap ramps along St. Lawrence Avenue began the week of Thanksgiving. They are hoping to finish up what they have started before Christmas and finish up in the spring. The road project is supposed to start in May however the contractor doing the ramps highly doubts that that project will start on time and it cannot start until all of the ramps are completed.

NEW BUSINESS

2023 BUDGETS - The 2023 budgets for the general, sewer, liquid fuels and fire tax funds were advertised and posted. **MOTION:** Mr. Geibel made the motion to adopt the 2023 budgets as proposed and advertised; seconded by Rev. Bennethum; all were in favor and the motion carried.

2023 MEETING SCHEDULE - The 2023 meeting schedule for Borough Council and Planning Commission were presented to Council for review. There were no questions or corrections. **MOTION:** Mr. Lubenow made the motion to advertise the 2023 meeting schedules for Borough Council and Planning Commission as presented; seconded by Mr. Geibel; all were in favor and the motion carried.

JOINT BILLING MUNICIPAL DATA SHEET FOR TAXES: The municipal data sheet for joint billing with the County for the 2023 real taxes was presented to Council. **MOTION:** Mr. Lubenow made the motion authorizing Council President to sign the municipal data sheet for joint billing on tax bills for the 2023 real estate taxes with the County; seconded by Mr. Geibel; all were in favor and the motion carried.

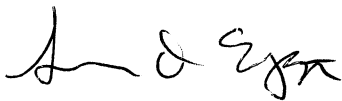
RESOLUTION 870-2022 – Resolution 870-2022 establishes the 2023 tax millage rates for both Borough and Fire Tax the same as 2022. **MOTION:** Mr. Lubenow made the motion to adopt Resolution 870-2022 establishing the tax millage rates for 2023; seconded by Rev. Bennethum; all were in favor and the motion carried.

RESOLUTION 871-2022 – Resolution 871-2022 reappoints Mrs. Kristin Livingood to the Zoning Hearing Board for a 3-year term. **MOTION:** Mr. Lubenow made the motion to adopt Resolution 871-2022; seconded by Rev. Bennethum; all were in favor and the motion carried.

PROPOSED RESOLUTION 872-2022 – The proposed resolution would address the banning of hunting on Borough Municipal Land. There was a recent issue with a hunter and a tree stand close to residential properties. The gentleman has removed the tree stand. There was a discussion and Council has decided to waiver adoption of the Resolution. This will be further addressed in January and Ms. London was asked to look into a possible resolution for hunting out of season as a municipality to help with herd control.

ADJOURNMENT: MOTION: Mr. Lubenow made the motion to adjourn; seconded by Rev. Bennethum; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 7:59 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary