

BOROUGH OF ST. LAWRENCE
MEETING MINUTES
Thursday, February 8, 2024

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order at 7:30 PM by Council President Mr. Robert J. May, on Thursday, February 8, 2024.

ROLL CALL: Council President Robert May did roll call, the following members were present; Robert J. May, Council President, David W. Eggert, Council Vice President, Rev. D. Michael Bennethum, Member, Michael Fritz, Member, Steve Geibel, Member, Warren Lubenow, Member, Gregory Zawilla, Member, Corrie Zana, Borough Mayor, Derrek Rhoads, Roadmaster, Allison Leinbach, Borough Manager /Treasurer, Borough Solicitor Joan London, Borough Engineer Pamela Stevens, and Amanda Muso, Borough Secretary.

APPROVAL OF THE MINUTES: The minutes from the previous meeting, were presented to Council for review. There were no questions, corrections or clarifications to the minutes that were presented.

MOTION: David Eggert made the motion to approve the minutes as presented; seconded by Steve Geibel; all were in favor so the motion carried.

APPROVAL OF REORGANIZATION MINUTES: The reorganization minutes from the previous meeting, were presented to Council for review. There were no questions, corrections or clarifications to the minutes that were presented.

MOTION: David Eggert made the motion to approve the minutes as presented; seconded by Warren Lebenow; all were in favor so the motion carried.

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification up to and including February 7, 2024 were presented to Council prior to the meeting for review. Bills requiring payment and ratification from the general fund up until February 7, 2024 totaled \$124,963.02; sewer fund totaled \$68,581.07; liquid fuels fund totaled \$6,220.38; fire tax fund totaled \$2,000.00.

MOTION: Warren Lubenow made the motion authorizing payment and ratification of all bills presented; seconded by David Eggert; all were in favor and so the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the report.

MOTION: David Eggert made the motion to approve the treasurer's report as presented and file it for audit; seconded by Steve Geibel; all were in favor and the motion carried.

GENERAL: \$425,281.19 **SEWER:** \$129,491.61 **RESERVES:** \$127,288.20 **LIQUID FUELS:** \$252,255.19 **FIRE TAX:** \$2,170.51
PW GARAGE GRANT: \$411,890.96; **EMS TAX FUND:** \$5.00; **TOTAL FUND BALANCE:** \$1,348,382.66

PUBLIC COMMENT: The borough did receive a request to have more police presence in the area due to a garage door being damaged. We will contact the police department and request more vehicles to patrol the borough.

REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS, SDE

Pamela Stevens submitted her report which was added to council's packet for review prior to the meeting. Included in the report was that before a garage is placed or built, the property must have the residence completed first.

The floodplain ordinance will continue, more work will continue starting April when the weather permits. There were no questions, comments, or concerns with her report.

REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON, KOZLOFF STOUTD

Joan London has asked that the continued discussions of the municipal garage be done in an executive meeting due to specific municipal matters. It was agreed by all members of council, there will be an executive session before the conclusion of tonight’s meeting.

REPORT OF THE BOROUGH MAYOR - CORRINE ZANA

Mayor Zana submitted her report prior to the meeting which has been added into council’s packet for review. Included was the review of the January police commission meeting. There were no questions, comments, or concerns with her report.

PUBLIC WORKS - DERREK RHOADS

Derrek Rhoads submitted his report which was added to council’s packet for review prior to the meeting. Included was the overview of the amount of salt recently used from the last snowfall and what we still have for the winter. The latest report sent to the DEP. Yard waste pickup will continue to be on Monday’s. There were no questions, comments, or concerns with his report.

PLANNING COMMISSION

The Planning Commission does not have any new business to discuss.

ZONING AND CODE ENFORCEMENT: ALLISON LEINBACH, BOROUGH MANAGER

There are currently two enforcements underway. A new solar application has been submitted as well as 39 UCC permits that have already been completed this year.

UNFINISHED BUSINESS

There is no unfinished business to add or discussed.

NEW BUSINESS

Council asked for the borough to provide dedicated email address instead of using their personal emails. Borough Manager will work on council’s request. Newsletter will sent out in March.

EMERGENCY DECLARATION FOR FLOODING –

The emergency declaration from the July, 2023 flood continues and will be renewed February 14,2024.

MOTION: David Eggert made the motion to renew the declaration; seconded by Warren Lubenow; all were in favor so the motion carried.

EXECUTIVE SESSION:

An executive session was requested by Joan London, Borough Solicitor.

MOTION TO MOVE TO EXECUTIVE SESSION:

Gregory Zawilla made the motion; seconded by Michael Fritz; all were in favor

Council members had a lengthy discussion in this meeting.

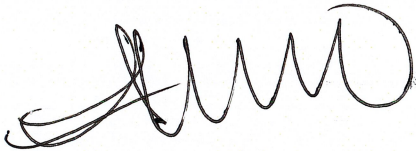
Dave Eggert made the motion to end the session; seconded by Michael Fritz; all were in favor; regular council meeting resumed.

ADJOURNMENT:

MOTION: Gregory Zawilla made the motion to adjourn; seconded by Dave Eggert; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:50pm.

Respectfully submitted,

Amanda Muso
Borough Secretary

A handwritten signature in black ink, appearing to read 'A. Muso', written in a cursive style.

ST. LAWRENCE BOROUGH COUNCIL
2/24

