

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
Tuesday, JANUARY 2, 2024**

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order at 7:40 PM by Council President Mr. Robert J. May, on Tuesday, January 2, 2024.

ROLL CALL: Council President Robert May did roll call, the following members were present; Robert J. May, Council President, David W. Eggert, Council Vice President, Rev. D. Michael Bennethum, Member, Michael Fritz, Member, Steve Geibel, Member, Warren Lubenow, Member, Gregory Zawilla, Member, Corrie Zana, Borough Mayor, Derrek Rhoads, Roadmaster, Allison Leinbach, Borough Manager /Treasurer, Susan Eggert, Tax Collector, and Amanda Muso, Borough Secretary. Borough Solicitor Joan London and Borough Engineer Pamela Stevens were both absent for tonight's meeting.

APPROVAL OF THE MINUTES: The minutes from the previous meeting, were presented to Council for review. There were no questions, corrections or clarifications to the minutes that were presented.

MOTION: David Eggert made the motion to approve the minutes as presented; seconded by Warren Lubenow; all were in favor so the motion carried.

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification up to and including 12/31/23 were presented to Council prior to the meeting for review. Bills requiring payment and ratification from the general fund up until 12/31/23 totaled \$38,664.71; sewer fund totaled \$147.81; liquid fuels fund totaled \$0.00.

MOTION: Michael Fritz made the motion authorizing payment and ratification of all bills presented; seconded by David Eggert; all were in favor and so the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the report.

MOTION: David Eggert made the motion to approve the treasurer's report as presented and file it for audit; seconded by Warren Lubenow; all were in favor and the motion carried.

GENERAL: \$463,086.61 **SEWER:** \$159,646.67 **RESERVES:** \$126,724.86 **LIQUID FUELS:** \$251,147.65 **FIRE TAX:** \$1,731.55
PW GARAGE GRANT: \$409,970.71

REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS, SDE

Pamela Stevens was absent from tonight's meeting, however, she did submit her Engineer's Status Report prior to tonight's meeting for review. There were no comments, questions, or concerns regarding her report.

REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON, KOZLOFF STOUTD

Joan London was not present at the meeting. There were no comments, questions, or concerns.

REPORT OF THE BOROUGH MAYOR - CORRINE ZANA

Mayor Zana had no updates or reports for tonight.

PUBLIC WORKS - DERREK RHOADS

Derrek Rhoads submitted his report which was added to council's packet for review prior to the meeting. Included was the Brine deal with Exeter since Mt. Penn's system is not working. The Brine system will be installed the week of 1/2/2024 on the truck. Yard waste pickup will continue to be on Monday's. There were no questions, comments, or concerns with his report.

PLANNING COMMISSION

The Planning Commission does not have any new business to discuss.

UNFINISHED BUSINESS

There is no unfinished business to add or discussed.

NEW BUSINESS

RESOLUTION 888-2024 - FEE SCHEDULE

Borough Manager Allison Leinbach discussed any changes and updates of fee schedule which is included in the minutes for review. The fee schedule was presented to council prior to the meeting for review.

MOTION: David Eggert made the motion to adopt Resolution 888-2024; seconded by Steve Geibel; all were in favor and the motion carried.

RESOLUTION 889-2024 - APPOINTMENT FOR THE ZONING HEARING BOARD

Council will reappoint Dorothy Jurasinski to a three-year term on the zoning hearing board.

MOTION: Warren Lubenow made the motion to adopt Resolution 889-2024; seconded by David Eggert; all were in favor and the motion carried.

RESOLUTION 890-2024 - AUTHORIZED SIGNERS FOR BANKING

Council authorized an additional signer to borough banking accounts. Amanda Muso will be the added signer for the Borough.

MOTION: David Eggert made the motion to adopt Resolution 890-2024; seconded by Michael Fritz; all were in favor and the motion carried.

2023 UNPAID REAL ESTATE TAXES – Susan Eggert, Tax Collector continues to work on the final billings for Real Estate tax. As of now there are a total of three delinquent accounts. Council gives authorization to sign off on all taxes paid and unpaid; unpaid taxes will be sent to Berks County Tax Claim for collection.

MOTION: David Eggert made the motion to approve real estate taxes with unpaid taxes going to collection; seconded by Michael Fritz; all were in favor so the motion carried.

2023 UNPAID FIRE TAX BILLS – Susan Eggert, Tax Collector continues to finalize all fire tax bills.

2024 ANIMAL CONTROL –

The calendar year of 2023 the Borough of St. Lawrence used the Animal Rescue League as their source for animal control. With their pricing increasing in 2024 and continued increase in 2025, council has decided to use Safety Net Sanctuary, 187 Houck Rd. Fleetwood PA 19522, for the borough's 2024 animal control services.

MOTION: David Eggert made the motion to approve Safety Net as animal control and discontinue the use of Animal Rescue League. Michael Fritz seconded the motion; all were in favor so the motion carried.

EMERGENCY DECLARATION FOR FLOODING –

The emergency declaration from the July, 2023 flood continues and will be renewed January 13,2024.

MOTION: David Eggert made the motion to renew the declaration; seconded by Warren Lubenow; all were in favor so the motion carried.

ADJOURNMENT:

MOTION: David Eggert made the motion to adjourn; seconded by Michael Fritz; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:56pm.

Respectfully submitted,



Amanda Muso
Borough Secretary

ST. LAWRENCE BOROUGH COUNCIL
1/24



