

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, JANUARY 14, 2021**

ATTENDANCE:

Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Michael Fritz, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman
Mr. Gregory Zawilla, Councilman

OTHERS IN ATTENDANCE:

Mr. Barrie Kinsey, Borough Mayor
Ms. Allison Leinbach, Borough Manager
Mr. Derrek Rhoads, Borough Road Master
Mrs. Susan D. Eggert, Borough Secretary
Ms. Joan London, Kozloff Stoudt, Borough Solicitor
Mr. Ty Leinneweber, SDE, Borough Engineer

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Mr. Robert May, Council President, at 7:30 PM.

BOROUGH APPOINTMENTS 2021 - Mr. May read aloud (list is included in the minutes) all appointments which are a one year appointment to be adopted by Resolution. The 2021 Borough appointments will be Resolution 842-2021. **MOTION:** Mr. David Eggert made the motion to adopt Resolution 842-2021; seconded by Mr. Warren Lubenow; all were in favor and the motion carried.

APPROVAL OF THE MINUTES: The minutes from the December 10, 2020 meeting were distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. Lubenow made the motion to approve the minutes as presented; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council prior to the meeting to review. There were no questions, corrections or clarifications to the treasurer's report and can be approved as presented and filed for audit. **MOTION:** Mr. Eggert made the motion to approve the treasurer's report as presented and file it for audit; seconded by Mr. Lubenow; all were in favor and the motion carried.

GENERAL: \$238,215.04 **SEWER:** \$300,760.60 **RESERVE:** \$76,481.96 **LIQUID FUELS:** \$270,704.80 **FIRE TAX:** \$5,439.07

APPROVAL AND PAYMENT OF THE BILLS: Bills needing authorizing for payment and ratification as of December 31, 2020, were presented to Council for review. There were no questions, corrections or clarifications needed. Bills needing authorization for payment and ratification from the general fund totaled \$54,073.56. Bills needing authorization for payment and ratification from the sewer fund totaled \$2,066.61. **MOTION:** Mr. Eggert made the motion authorizing payment and ratification for all bills presented as of December 31, 2020; seconded by Rev. Bennethum; all were in favor and the motion carried. Bills requiring payment and ratification as of January 14, 2021 were presented to Council for

review. Bills requiring authorization from the general fund totaled \$34,137.77. Bills requiring payment and ratification from the sewer fund totaled \$1,342.33. Bills requiring payment and ratification from the liquid fuels fund totaled \$180.77. **MOTION:** Mr. Eggert made the motion authorizing payment and ratification of all bills presented as of January 14, 2021; seconded by Mr. Fritz; all were in favor and the motion carried.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER

DUSTIN MANZ TIMBER HARVEST - Mr. Leinneweber indicated that this has been completed and Mr. Rhoads went to the site and took pictures. This area has been reseeded and straw has been laid. This site will be looked at again in the spring to be sure that there are no further problems and that the site has been restored to its former state prior to the harvest.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON

FIRE TAX LIENS - Ms. London indicated that the unpaid fire tax liens have been placed and filed. There were three liens.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

The mayor's report is included in the minutes as well as the police report.

BUDGET & FINANCE - ALLISON LEINBACH

RESOLUTION 844-2021 - Resolution 844-2021 needs to be adopted as the 2021 fee schedule. The only changes from the previous fee schedule are the professional fees such as solicitor and engineers.

MOTION: Mr. Eggert made the motion to adopt Resolution 844-2021; seconded by Mr. Fritz; all were in favor and the motion carried.

CERTIFICATION OF UNPAID REAL ESTATE TAXES - Mrs. Eggert indicated that the tax collector needs to be exonerated for the collection of eight outstanding real estate tax bills totaling \$4,036.73 to be turned over to the Berks County Tax Claim for collection; this is less than 2% not collected. **MOTION:** Mr. Eggert made the motion to exonerate the tax collector of eight outstanding real estate tax bills for 2020 totaling \$4,036.73 and turn this over to Berks County Tax Claim for collection; seconded by Mr. Lubenow; all were in favor and the motion carried.

CERTIFICATION OF UNPAID FIRE TAX BILLS - Mrs. Eggert indicated that the tax collector needs to be exonerated for the collection of eight outstanding fire tax bills totaling \$388.94 to be turned over to the Borough for collection. Ms. Leinbach indicated that the bills are prepared and will be sent to the residents for collection. **MOTION:** Mr. Eggert made the motion to exonerate the tax collector of the eight outstanding fire tax bills totaling \$388.94 to be turned over to the Borough for collection; seconded by Mr. Fritz; all were in favor and the motion carried.

STREETS & LIGHTS

Mr. Rhoads indicated that the street crew was out crack sealing this week. There are also two street lights that need to be repaired. This will be done next week when the truck is available.

INSURANCE

Ms. Leinbach indicated that the claim for the damaged signal will finally be paid since the repairs have been completed and the invoice was received from Telco.

NEWSLETTER

The next newsletter will be sent out prior to Easter when a decision about the Easter Egg hunt can be made.

LIBRARY LIAISON – REV BENNETHUM

A thank you letter was received from the Exeter Library for our contribution in 2020.

UNFINISHED BUSINESS

MEMORIAL PLAQUE - The memorial plaque is downstairs; Mr. Lubenow indicated that he has gotten a few inquiries about the plaque and wanted to know when and where this was going to be displayed. Mr. Rhoads will mark out a few areas prior to the next Council meeting and a decision will be made. Hopefully the plaque can then be displayed by the March Council meeting and a ceremony dedicating the plaque can be made around Memorial Day; if not Veteran’s Day depending on COVID restrictions.

NEW BUSINESS

RESOLUTION 843-2021 - Resolution 843-2021 allows for the destruction of municipal records as outlined in the Resolution. This list was sent out to all Council members to review prior to the meeting this evening. **MOTION:** Mr. Eggert made the motion to adopt Resolution 843-2021; seconded by Rev. Bennethum; all were in favor and the motion carried.

QUILT - Mr. Lubenow indicated that a local artist, Martha Ressler, did quilts of all of the municipalities that was displayed at the Goggleworks. This was Mr. Lubenow’s personal property and will not be displayed at Borough Hall; the quilt depicted the free library that is outside Borough Hall at this time.

STATEMENTS OF FINANCIAL INTEREST - Mrs. Eggert distributed the statements of financial interest to the members of Council. These are kept on file at the Borough Hall and are due back by 5/1/21.

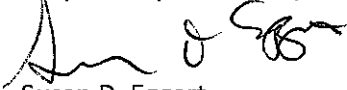
EXECUTIVE SESSION

Council went into executive session at 8:04 PM to discuss personnel matters. **MOTION:** Mr. Eggert made the motion to go into executive session; seconded by Rev. Bennethum; all were in favor and the motion carried. Council came out of executive session at 8:27 PM.

MOTION: Rev. Bennethum made the motion to give a 3% increase to Ms. Leinbach, Mr. Rhoads, and Mrs. Eggert; also increase Brennan Scheetz and Lynn Leinbach to \$15.00 per hour; Richard Gerhart will be put on a \$600.00 annual retainer for fire inspection services; seconded by Mr. Steve Geibel; all were in favor and the motion carried. Of note, Mr. Eggert abstained only with regards to Mrs. Eggert’s salary due to personal gain conflict.

ADJOURNMENT: MOTION: Mr. Eggert made the motion to adjourn; seconded by Rev. Bennethum; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:28 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary

ST. LAWRENCE BOROUGH COUNCIL

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**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, FEBRUARY 11, 2021**

ATTENDANCE: Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman
Mr. Gregory Zawilla, Councilman (Attending via Zoom)

OTHERS IN ATTENDANCE: Ms. Allison Leinbach, Borough Manager
Mr. Derrek Rhoads, Borough Road Master
Mr. Barrie C. Kinsey, Borough Mayor
Mrs. Susan D. Eggert, Borough Secretary
Mr. Ty Leinnewebber, SDE, Borough Engineer
Ms. Joan London, Kozloff Stoudt, Borough Solicitor

ABSENT: Mr. Michael Fritz, Councilman

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes from the January 14, 2021, meeting were distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Mr. Warren Lubenow; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the report and Ms. Leinbach indicated that the report could be approved as presented. **MOTION:** Mr. Eggert made the motion to approve the treasurer's report as presented; seconded by Mr. Lubenow; all were in favor and the motion carried.

GENERAL: \$224,440.38 **RESERVE:** \$76,509.30 **FIRE TAX:** \$3,430.16 **SEWER:** \$324,028.73 **LIQUID FUELS:** \$269,752.89

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification were distributed to the members of Council prior to the meeting for review. Bills requiring payment and ratification from the general fund totaled \$109,898.15. Bills requiring payment and ratification from the sewer fund totaled \$90,607.54. Bills requiring payment and ratification from the liquid fuels fund totaled \$6,694.01. Bills requiring payment and ratification from the fire tax fund totaled \$2,750.00. There were no questions or clarifications to the bills presented. **MOTION:** Mr. Eggert made the motion authorizing approval and payment as well as ratification of all bills presented from all funds; seconded by Rev. Bennethum; all were in favor and the motion carried.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

READING REAL ESTATE - Mr. Leinneweber has reviewed a new plan submitted by Reading Real Estate. This is the fifth review being done for this property and the review letter is nine pages long. There are still outstanding line items to be addressed including proper lighting in the area of the "new parking spaces" that are shown on the plan. This review letter was gone through for Council and is in the minutes for review. In the area of the new parking spaces lighting is requested as this was not shown on the original plan and not included in the variance from the Zoning Hearing Board. The engineer is also requesting a guide rail in this area. It was also noted that with the potential uses that are being proposed this parking plan is still seven spaces short. The issue of the sidewalks was also discussed. Originally Council was willing to give the owner three years from plan approval to construct the sidewalks however there have been problems with this being completed in other locations so more thought is going to have to go into whether or not to allow the waiting period. Council took no action on this plan this evening.

REPORT OF THE CODE ENFORCEMENT/ZONING OFFICER - ALLISON LEINBACH

Ms. Leinbach indicated that courtesy letters were sent to all residents on Elm Street with regard to the snow blowing and shoveling of snow into the street. Elm Street was a disaster from this happening. Ms. Leinbach indicated that if this continues her recommendation would be to make both sides of Elm Street snow emergency routes. A written report was available for review.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

Mayor Kinsey wanted to thank Mr. Rhoads and his crew for a job well done on the streets in the Borough during the huge snow fall. The police report was available for review.

STREETS & LIGHTS

SOLAR LIGHT ON ORCHARD COURT - Mr. Rhoads indicated that the solar light on Orchard Court is working again. Mr. Rhoads reported there was a huge wasp nest in the light which was cleaned out and the light is working again. The street light on Levan Street has a problem most likely with the transformer and a ticket has been put in to MetEd with regard this problem.

PLANNING COMMISSION

Ms. London indicated that she was notified earlier today about a potential property owner wanting to come to the Planning Commission to discuss the property at 500 Parkview Road. There is an agreement of sale for the property however the two-week timeframe has passed for filing anything for a Commission meeting and nothing was received to review. Mrs. Eggert indicated that she would reach out to the Commission members to see if she can get a quorum for the February 24th meeting.

SANITARY SEWER

Request from Phoebe Ministries was received about possibly waiving the late fees on the sewer bill. They are claiming that it took three weeks for the check to be deposited from the date it was mailed. Council asked Ms. Leinbach to reach out to Mt. Penn Water Authority for more information about the date of the check and the deposit and report back to Council in March.

INSURANCE

The Telco claim has been settled and the reimbursement was received from the insurance company.

LIBRARY LIAISON - REV BENNETHUM

Rev. Bennethum indicated that the library is still offering curbside pickup.

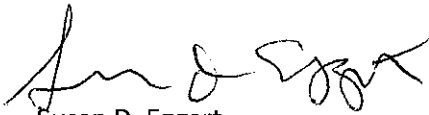
UNFINISHED BUSINESS

WAR MEMORIAL PLAQUE - Potential locations were marked out by Mr. Rhoads. Council discussed and would like to place the plaque on the wall at the first landing on the stairwell. The emergency light box will be raised and a LED light fixture installed to shine down on the plaque. **MOTION:** Mr. Eggert made the motion to hang the war memorial plaque at the first landing on the stairwell; seconded by Rev. Bennethum; all were in favor and the motion carried.

FIRE FIGHTER TAX RELIEF - Deputy Jordan came to Council a few months back with regards to the fire fighters tax relief amendment from the state which now allows for 100% tax relief. This now allows school tax for relief as well. He has approached the school but no vote has been taken. Exeter Township has apparently decided to up their tax relief to 50%. Mr. Geibel indicated that he was under the impression that the Borough was going to follow in Exeter Township's footsteps with regard to the relief. There was a discussion and Council would like to see the ordinance that is being adopted by Exeter Township and also an answer from the school district with regard to the relief that they would be offering before moving forward. Ms. Leinbach was instructed to ask Exeter for a copy of the ordinance that they are adopting to present to Council at their March meeting. A motion was made but then tabled until that information is received for further review.

ADJOURNMENT: MOTION: Rev. Bennethum made the motion to adjourn; seconded by Mr. Eggert; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:21 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWENCE
MEETING MINUTES
THURSDAY, MARCH 11, 2021**

ATTENDANCE:

Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Michael Fritz, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman
Mr. Gregory Zawilla, Councilman

OTHERS IN ATTENDANCE:

Ms. Allison Leinbach, Borough Manager
Mrs. Susan D. Eggert, Borough Secretary
Mr. Derrek Rhoads, GIS/Roadmaster
Deputy Fire Chief Christopher Jordan, Exeter Fire
Mr. Ty Leinneweber, Borough Engineer, SDE
Mr. Barrie C. Kinsey, Borough Mayor
Ms. Joan London, Borough Solicitor, Kozloff Stoudt

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes from the Thursday, February 11, 2021, meeting were distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Rev. Bennethum; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to the members of Council for review. There were no questions, corrections or clarifications to the treasurer's report and Ms. Leinbach indicated that the report could be approved as presented and filed for audit. **MOTION:** Mr. Eggert made the motion approving the treasurer's report as presented and file it for audit; seconded by Mr. Warren Lubenow; all were in favor and the motion carried.

GENERAL: \$229,835.06 **SEWER:** \$287,597.80 **RESERVE:** \$76,535.71 **LIQUID FUELS:** \$262,439.25 **FIRE TAX:** \$3,217.99

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification from all funds were presented for review. There were no questions, corrections or clarifications to the bills. Bills requiring payment and ratification from the general fund totaled \$48,052.95. Bills requiring payment and ratification from the sewer fund totaled \$3,328.72. Bills requiring payment and ratification from the liquid fuels fund totaled \$5,833.08. Bills requiring payment and ratification from the fire tax fund totaled \$413.40. **MOTION:** Mr. Lubenow made the motion authorizing payment and ratification of all bills presented; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

PUBLIC HEARINGS, PETITIONS

DEPUTY CHIEF CHRIS JORDAN - EXETER FIRE

Deputy Chief Jordan presented this evening with regard to the fire fighter tax relief legislation. Deputy Chief Jordan presented a few months back with regard to this legislation. He noted that in February Exeter Township had voted to increase the relief from 15% to 50% and is requesting that the Borough do the same for the fire fighters who live in St. Lawrence Borough. Mr. May asked if there was any feedback from the school district with regard to the relief that they will be granting; Deputy Chief indicated that since their fiscal year is a little different and they will be meeting with them in regard to this in April or May. Ms. Leinbach indicated that she has received the Ordinance that was passed by Exeter Township and they she is about one third of the way through the wording of the Ordinance since ours is done as a reimbursement. Deputy Chief Jordan also indicated that since Exeter Township implemented the 50% that they have received four new applications so he feels that this will aid in getting volunteers. There was also a discussion about making sure that the ordinance can be amended by Resolution since the process of passing and Ordinance can be quite expensive. The Borough initially when this was passed spent over \$3,000.00 in order to give three residents tax relief for not even \$2,000. This Ordinance should be ready for review and advertisement at the April meeting.

REPORT OF BOROUGH ENGINEER - TY LEINNEWEBER, SDE

READING REAL ESTATE - Mr. Leinneweber distributed a new plan that he just received today from Reading Real Estate. Mr. Leinneweber indicated that there are still a couple of missing items that were not addressed from his last review letter. The plan did show a pedestrian walkway and a lighting was shown but needs to be verified however posts need to be installed as a base. The proposed parking that his shown is still one space shy of what is required. There was a short discussion about impervious surface and Council asked Mr. Leinneweber if he had any thoughts on how they could gain one additional space. Mr. Leinneweber indicated that he did not but that he also believes that they are counting their ADA space as a parking space which cannot be counted in the total number of spaces required. The other topic discussion was the construction of sidewalks and the three years that Council was going to give them to install. Mr. Leinneweber's recommendation is to set up an escrow for the construction of the sidewalk so that if the construction does not move forward that the money is there for the sidewalk to be done. Ms. London indicated that this could also be done as a letter of credit. This policy is in the ordinance but has not always been implemented however it is the recommendation of our professionals that when it comes to deferral of construction for improvements that this policy be enforced.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

The police report was available for review and Mr. Kinsey's report is in the minutes for review.

PLANNING COMMISSION

RESOLUTION 845-2021 – Resolution 845-2021 reappoints Ms. Tracy Whitman to the Planning Commission for a 5-year term expiring April of 2026. **MOTION:** Mr. Lubenow made the motion to adopt Resolution 845-2021 reappointing Ms. Whitman to the Planning Commission for a 5-year term; seconded by Mr. Fritz; all were in favor and the motion carried.

RESIGNATION OF TYLER NEIWENDER - Mr. Neiswender is resigning from the Planning Commission due to a work conflict and inability to attend meetings. **MOTION:** Mr. Eggert made the motion to accept Mr. Neiswender's resignation from the Planning Commission; seconded by Rev. Bennethum; all were in favor and the motion carried.

ST. LAWRENCE BOROUGH COUNCIL

3/21

RESOLUTION 846-2021 – Resolution 846-2021 appoints Mr. Joseph Ravert to the Planning Commission to fulfil the vacancy and remaining term of Mr. Neiswender set to expire April 2024. **MOTION:** Mr. Lubenow made the motion to adopt Resolution 846-2021 appointing Mr. Ravert to the Planning Commission; seconded by Rev. Bennethum; all were in favor and the motion carried.

SANITARY SEWER

SSO - Mr. Rhoads Public Works report reported that there was a sanitary sewer overflow on the 3900 block of Kline Avenue in the wooded area. The roots were cleared however the plan is to have the line televised and relined. It is also recommended by Mr. Rhoads and Ms. Leinbach to have the other lines that are in wooded areas televised and relined to avoid any future issues.

RECREATION

EASTER EGG HUNT – There will be no Easter Egg Hunt this year due to COVID.

PLAYGROUND PROGRAM - Ms. Leinbach indicated that we are still investigating the options for having a summer playground program. This was discussed and Council would like to be prepared to open the playground. Further discussion and final decisions will be made in April.

MUNICIPAL LANDS

TREES - The Borough has purchased trees for the wooded areas and the open area around the Penns Grant region. Mr. May has donated \$25.00 for the purchase of the trees.

MET ED- Mr. Lubenow indicated that Met Ed is clear cutting trees around and under the power lines and just wanted to know if the Borough was aware to which Ms. Leinbach indicated that she was aware that it was going to be done but thought it was going to be done later in the year.

NEWSLETTER

The newsletter will be going out shortly; Mr. Lubenow will contact the Borough office with a date for his hike and the notice of no Easter Egg Hunt will be published.

LIBRARY LIAISON - REV BENNETHUM

Curbside pickup is still being offered for the library.

OLD BUSINESS

STATEMENTS OF FINANCIAL INTEREST - Mrs. Eggert indicated that she has received all of the statements with the exception of Mr. Leinneuber and Ms. London.

ACRYOLABS – Mr. Fritz asked what the status was on the request of Acryolabs to construct the sidewalks since they are at least 3 years passed the deadline to install such sidewalks. There was a discussion and Council would like to move forward with the notice of violation and let them appeal it to the Zoning Hearing Board. **MOTION:** Mr. Eggert made the motion to move forward with the enforcement of the violation for the construction of sidewalks; seconded by Mr. Fritz; all were in favor and the motion carried.

NEW BUSINESS

RESOLUTION 847-2021 - Resolution 847-2021 will appoint Mr. Golashovsky as the fire marshal/fire investigator for the Borough. There was some discussion. **MOTION:** Mr. Steve Geibel made the motion to adopt Resolution 847-2021 appointing Mr. Golashovsky as a Borough fire marshal and investigator; seconded by Rev. Bennethum; Mr. May, Rev Bennethum, Mr. Lubenow, Mr. Geibel, Mr. Fritz and Mr. Zawilla voting in favor; Mr. Eggert voting nay.

WOMEN'S CLUB - Mr. Eggert indicated that the Women's Club is asking permission to have their election day sale of sandwiches, soup and baked goods for the upcoming May election. They would like to use the room upstairs to make the sandwiches in the morning and then to sell outside where they sold at the November election. **MOTION:** Mr. Eggert made the motion allowing the Women's Club to hold their May election day sandwich sale and use the room upstairs to make the sandwiches the morning of and then to go outside to sell; seconded by Mr. Fritz; all were in favor and the motion carried.

SINKING CURB - Mr. Fritz indicated that the curb at the intersection at Levan and St. Lawrence Avenue is sinking and asked if Mr. Rhoads could investigate this further.

ADJOURNMENT: MOTION: Mr. Eggert made the motion to adjourn; seconded by Mr. Fritz; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:40 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, APRIL 8, 2021**

ATTENDANCE: Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Michael Fritz, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman

OTHERS IN ATTENDANCE: Ms. Allison Leinbach, Borough Manager
Mrs. Susan D. Eggert, Borough Secretary
Mr. Derrek Rhoads, GIS/Roadmaster
Mr. Ty Leinneuber, Borough Engineer, SDE
Ms. Joan London, Borough Solicitor, Kozloff Stoudt
Mr. Barrie C. Kinsey, Borough Mayor

ABSENT: Mr. Gregory Zawilla, Councilman

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes from the previous meeting of Thursday, March 11, 2021, were distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to the members of Council prior to the meeting for review and Ms. Leinbach indicated that the treasurer's report could be approved as presented and filed for audit. **MOTION:** Mr. Eggert made the motion to approve the treasurer's report as presented and file it for audit; seconded by Mr. Warren Lubenow; all were in favor and the motion carried.

GENERAL: \$258,304.20 **SEWER:** \$290,507.28 **RESERVE:** \$76,566.84 **LIQUID FUELS:** \$305,851.45 **FIRE TAX:** \$13,340.91

APPROVAL AND PAYMENT OF THE BILLS: All bills requirement payment and ratification were presented to the Council for review. Bills requiring payment and ratification from the general fund totaled \$96,538.62. Bills requiring payment and ratification from the sewer fund totaled \$16,512.12. Bills requiring payment and ratification from the fire tax fund totaled \$159.00. There were no questions, corrections or clarifications to all bills presented. **MOTION:** Mr. Eggert made the motion authorizing payment and ratification of all bills presented; seconded by Mr. Fritz; all were in favor and the motion carried.

PUBLIC HEARING AND PETITIONS

(E-MAIL FROM ZOOM) KAY OSWALD - Ms. Oswald is a resident at 253 Elm Street. Ms. Oswald e-mailed with regards to the street sweeping. Although she is happy that street sweeping is being done she is not happy that both sides of the street are being done on the same day because it leaves them nowhere to park and doesn't believe that that was a reasonable decision. Mr. Rhoads addressed this complaint; the street was posted on both sides no parking however the even number side of the street was marked no parking for Thursday and the odd number side of the street was marked for no parking on Friday therefore not both sides of the street were no parking at the same time. Mr. Rhoads will e-mail the resident explaining the situation about the no parking for street sweeping.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

READING REAL ESTATE - Mr. Leinneweber indicated that new plans were submitted for parking for Reading Real Estate. These plans were distributed to the members of Council; the plan seems to have met all the requirements that were requested however the escrow is only allowing for a four-foot sidewalk not a five-foot sidewalk and this will be addressed with them. There also needs to be an improvements agreement as well as settlement of outstanding invoices for the plan review. **MOTION:** Mr. Eggert made the motion to approve the plans as submitted contingent upon the improvements agreement which Ms. London will prepare, the escrow for installation of a five-foot sidewalk and the settlement of outstanding invoices for plan review; seconded by Mr. Lubenow; all were in favor and the motion carried.

ACRYLABS - The professionals have contacted that Borough for sidewalk specs for the installation of the sidewalk. No formalized plans have been received to date.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

POLICE REPORT - Mayor Kinsey reported that there was nothing of significance of the police report last month.

MUHLENBERG SHOOTING - Mr. Lubenow asked Mayor Kinsey if our police were trained in deescalating situations before acting in light of the situation that happened in Muhlenberg where the police shot a man to death during a specified incident. Mayor Kinsey replied that the police are trained in deescalating situations.

BUDGET & FINANCE - ALLISON LEINBACH

RESOLUTION 848-2021 - Resolution 848-2021 amends the fee schedule adding application fees and administrative costs to spend down accounts to cover costs of professionals that need to be used to review applications or take part in face to face meetings. Mr. Lubenow asked Ms. London if other municipalities have such fees to which she answered yes. **MOTION:** Mr. Eggert made the motion to adopt Resolution 848-2021 amending the fee schedule to add application fees and administrative costs related to applications; seconded by Mr. Fritz; all were in favor and the motion carried.

STREETS & LIGHTS

INDUSTRIAL GROUNDS MAINTENANCE - Street sweeping was scheduled after the last Council meeting but before this meeting; the street sweeping actually began today. The quote was for \$2500. There was an extra charge of \$400 for St. Lawrence Avenue which they were authorized to do but canceled because PennDOT actually came through last Friday, April 2 and did St. Lawrence Avenue.

MOTION: Mr. Eggert made the motion authorizing Industrial Grounds Maintenance to perform the street sweeping at a cost of \$2,500; seconded by Rev. Bennethum; all were in favor and the motion carried.

PLANNING COMMISSION

ANNUAL REPORT 2020 - The Planning Commission annual report for 2020 was presented to Council for review. The Planning Commission only met one time in the 2020 calendar year to review further plans from Reading Real Estate.

WOLFE DYE & BLEACH PROPERTY - Mr. Lubenow also told Council that the Planning Commission had an informal discussion with a potential developer for the Wolfe Dye & Bleach property. The developers who are local had a few ideas for the property one of which are luxury apartments with elevated parking. This was discussed briefly and both Mr. Leinneweber and Ms. Leinbach agreed that no matter what they would like to do with the property they will need to go to the Zoning Hearing Board for a variance because of floodplain and the fact that they will be doing more than 50% over the worth of the building in renovations which will trigger a variance. Mr. Lubenow indicated that the Commission would like to work with them to get something done at that location and that this would be a good fit since the entire area is already residential.

SANITARY SEWER

REQUEST FROM PHOEBE/JOHN F. LUTZ APARTMENTS - A request letter was in the packet from Phoebe requesting that the late fees be waived on their sewer bill because of the slowness of the mail. Council agreed that the mail is unusually slow and that they would be willing to forgive this one time but that they should look into paying electronically since it is available knowing that the mail is slow. Mrs. Eggert will let them know that is definitely a one-time waiver and that no further waivers would be granted. **MOTION:** Mr. Steve Geibel made the motion authorizing the waiving of the late fee on the sewer bill for this one-time only; seconded by Rev. Bennethum; Mr. Geibel, Rev. Bennethum, Mr. Lubenow, Mr. Eggert, and Mr. Fritz voting in favor; Mr. May opposed; the motion carried.

TRASH & RECYCLING

The trash was picked up first this week and Mascaro apologized for the mistake.

MUNICIPAL LANDS

AILANTHUS – Mr. Lubenow indicated that there are cluster of ailanthus trees in the back of the woods that need to be removed. Mr. Lubenow will get with Mr. Rhoads to take care of the problem. Mr. Rhoads also indicated that he wants to get up there also to check on the fire lane access since there was already one brush fire this year.

UNFINISHED BUSINESS

FIRE FIGHTER TAX RELIEF ORDINANCE - The fire fighter tax relief ordinance was available for review. Ms. London will need to review. There are a few items that need to be reviewed carefully having to do with the application deadlines to file. **MOTION:** Mr. Lubenow made motion authorizing the review of ordinance by Ms. London and advertising the ordinance for adoption at the May meeting; seconded by Mr. Fritz; Mr. Eggert, Mr. May, Mr. Lubenow, and Rev. Bennethum voting in favor; Mr. Geibel abstaining due to personal gain; the motion carried.

NEW BUSINESS

MPBMA GRANT - There was a letter requesting the Borough's support for a grant opportunity for MPBMA for replacement of seven well pumps. The project could cost up to \$351,000. **MOTION:** Mr. Eggert made the motion authoring a letter of support for the MPBMA seeking grant opportunities for replacement of seven well pumps; seconded by Mr. Lubenow; all were in favor and the motion carried.

WAR PLAQUE - Council asked Mr. Rhoads when the plaque would be installed. Mr. Rhoads plans to have the plaque installed before Memorial Day. Because of COVID a ceremony will not be held until Veteran's Day.

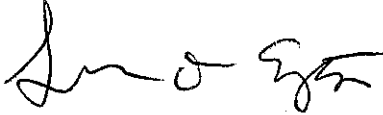
INCOMING & OUTGOING COMMUNICATIONS

ORDINANCE OF LERTA - Mr. Lubenow indicated that Hunter Ahrens from the Exeter School Board reached out to him inquiring as to whether or not the Borough had an ordinance on LERTA. The answer is no and Mr. Lubenow will reach out to Mr. Ahrens with that answer.

CENTER FOR EXCELLENCE IN GOVERNMENT - Ms. Leinbach indicated that she received a letter from the Center in Excellence in Government requesting an increase in our sponsorship. The Borough currently contributes \$500; there was a short discussion and no action was taken at this time.

ADJOURNMENT: MOTION: Mr. Eggert made the motion to adjourn; seconded by Mr. Fritz; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:16 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, MAY 13, 2021**

ATTENDANCE: Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman
Mr. Gregory Zawilla, Councilman

OTHERS IN ATTENDANCE: Ms. Allison Leinbach, Borough Manager
Mrs. Susan Eggert, Borough Secretary
Mr. Derrek Rhoads, Roadmaster
Ms. Joan London, Borough Solicitor, Kozloff Stoudt
Mr. Ty Leinneweber, Borough Engineer, SDE
Mr. Barrie C. Kinsey, Borough Mayor

ABSENT: Mr. Michael Fritz, Councilman

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes from the Thursday, April 8, 2021, meeting were distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Mr. Warren Lubenow; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the treasurer's report and Ms. Leinbach indicated that the treasurer's report could be approved as presented and filed for audit. **MOTION:** Mr. Lubenow made the motion to approve the treasurer's report as presented; seconded by Mr. Eggert; all were in favor and the motion carried.

GENERAL: \$517,576.93 **RESERVES:** \$76,595.16 **FIRE TAX:** \$41,741.46 **SEWER:** \$311,744.78 **LIQUID FUELS:** \$303,000.70

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification were presented to Council for approval. Bills requiring payment and ratification from the general fund total \$86,547.95. Bills requiring payment and ratification from the sewer fund total \$1,977.45. Bills requiring payment and ratification from liquid fuels fund total \$3,229.37. Bills requiring payment and ratification from the fire tax fund total \$4,109.78. Mr. Geibel asked if the amount for 911 fees was the entire amount to which Ms. Leinbach replied that it was only for the fire portion of the bill. **MOTION:** Mr. Steve Geibel made the motion authorizing payment and ratification of all bills presented; seconded by Mr. Eggert; all were in favor and the motion carried.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

READING REAL ESTATE – Ms. London prepared the Approvements Agreement for Reading Real Estate escrow for installation of the sidewalks. The agreement was already signed by Mr. Jason Lutz and needs Council approval. The escrow will be setup in the amount of \$15,172.50. **MOTION:** Mr. Eggert made the motion authorizing Council President, Mr. Robert J. May and Borough Manager, Ms. Allison Leinbach to sign the approvals agreement for the installation of the sidewalk for 3209 Oley Turnpike Road (Reading Real Estate); seconded by Mr. Lubenow; all were in favor and the motion carried. Mr. Leinneweber indicated that a legal description was given for the property and the final plan still needs to be filed with the County.

3001 PERKIOMEN AVENUE - There are supposed to be plans submitted for this property; nothing received as of today but Mr. Leinneweber will try to review in time for Planning Commission when the plans are submitted to discuss on Wednesday, May 26, 2021 at 7:30 PM. This will require a land development.

AVSC - They have been notified of the storm water management reporting process. We are awaiting the reports.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON, KOZLOFF STOUDT

ORDINANCE 448 - Ordinance 448 is the Firefighter’s Tax Relief Ordinance. This was advertised on 5/7/21 but requires 30-days notice. This will be up for adoption at the June 10, 2021, meeting.

REPORT OF THE CODE ENFORCEMENT/ZONING OFFICER - ALLISON LEINBACH

COURTESY DOOR TAGS - The courtesy door tags for high weeds and grass seem to be working for compliance.

490 PARKVIEW ROAD – The water has been turned off at this property for quite some time. The property has been broken into and is in a general state of disrepair and needs to be condemned, posted and boarded up. **MOTION:** Mr. Eggert made the motion authorizing the property to be condemned, boarded up and posted as unfit for human habitation; seconded by Mr. Lubenow; all were in favor and the motion carried.

BUDGET & FINANCE - ALLISON LEINBACH

RESOLUTION 849-2021 - Resolution 849-2021 authorizes the setup of an escrow titled 3209 Oley Turnpike Road Escrow for the escrow fund for Reading Real Estate’s sidewalk installation project.

MOTION: Mr. Eggert made the motion to adopt Resolution 849-2021; seconded by Mr. Lubenow; all were in favor and the motion carried.

STREETS & LIGHTS

MACI WAY - Three street lights have failed on Maci Way and will be replaced with LED. The lights have been ordered.

COMMUNITY CHURCH - Mr. Lubenow indicated that the house adjacent to Community Church’s parking lot has been using the right of way for parking and has actually been working on vehicles in the open and feels that this shouldn’t be allowed and is an eye sore for the church. There is also a similar problem on the Jacksonwald Avenue stub. It was decided to let the police ticket the vehicles and deal with any problems arising from these parking situations and not get the Borough Roadmaster involved.

PLANNING COMMISSION

The Planning Commission will meet in May to review and sign the final plans for Reading Real Estate and review plans for 3001 Perkiomen Avenue if they are submitted within the next couple of days giving Mr. Leinneweber time to review prior to the meeting.

SANITARY SEWER

MR. REHAB PROPOSAL - The Borough received a proposal from Mr. Rehab for light and heavy cleaning of the sanitary sewer system with costars pricing. It was noted that we should ask for a change order to include manhole inspections. **MOTION:** Mr. Eggert made the motion accepting the proposal from Mr. Rehab for the light and heavy cleaning of the sewer system at the cost of \$57,580.00 as well as ask for a change order to include Manhole inspections; seconded by Mr. Lubenow; all were in favor and the motion carried.

RECREATION – DAVID EGGERT

PLAYGROUND PROGRAM - There was discussion about whether or not to hold a summer playground program. Mr. Eggert felt that there is no reason why we cannot hold a program since restrictions with the exception of masks are being lifted the end of the month. There was a discussion and Council decided to run the playground program morning and evening starting on June 14.

MUNICIPAL LANDS

HIKE OF THE LAND - Mr. Lubenow reminded everyone that he will be having his annual hike of the municipal lands on Saturday, May 15th at 9:00 AM.

HIGH TENSION LINES - Mr. Lubenow indicated that he has noticed that MetEd is removing the high tension lines and wanted to know if they would be removing the towers as well. Mr. Rhoads was directed to contact the municipal representative to get an answer to that question.

NEWSLETER

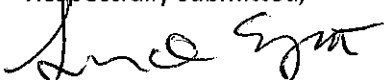
Now that a decision about the playground has been made a newsletter will be sent out hopefully the end of May or the first week of June.

LIBRARY LIAISON - REV BENNETHUM

The library is going to be opening a story walk that was created by a grant received from J P Mascaro. The dedication of this will be done on 5/28/21. On July 15, 2021, there will be a zoom webinar with author Daniel Sikora. The library is anticipating a reopening sometime in June.

ADJOURNMENT: MOTION: Mr. Eggert made the motion to adjourn; seconded by Rev. Bennethum; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:19 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, JUNE 10, 2021**

ATTENDANCE: Mr. David W. Eggert, Council Vice President
Mr. Michael Fritz, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman
Mr. Gregory Zawilla, Councilman

OTHERS IN ATTENDANCE: Ms. Allison A. Leinbach, Borough Manager
Mr. Derrek Rhoads, GIS/Roadmaster
Mrs. Susan D. Eggert, Borough Secretary
Ms. Joan London, Borough Solicitor, Kozloff Stoudt
Mr. Ty Leinneweber, Borough Engineer, SDE
Mr. Barrie Kinsey, Borough Mayor

ABSENT: Mr. Robert J. May, Council President
Rev. D. Michael Bennethum, Councilman

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council Vice President, Mr. David Eggert, in the absence of Council President, Mr. Robert J. May at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes from the previous Council meeting, Thursday, May 13, 2021, were distributed to the members of Council for their review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. Warren Lubenow made the motion to approve the minutes as presented and file it for audit; seconded by Mr. Steve Geibel; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council for review. There were no questions, corrections or clarifications to the treasurer's report. **MOTION:** Mr. Lubenow made the motion to approve the treasurer's report as presented and file it for audit; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

GENERAL: \$579,454.79 **RESERVE:** \$76,621.60 **FIRE TAX:** \$46,725.65 **SEWER:** \$358,095.83 **LIQUID FUELS:** \$302,838.96

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification were presented to Council for review. There were no questions, corrections or clarifications of the bills that were presented. Bills requiring payment and ratification from the general fund totaled \$64,705.03; bills requiring payment and ratification from the sewer fund totaled \$1,439.13; and bills requiring payment and ratification from the liquid fuels fund totaled \$6,570.87. **MOTION:** Mr. Fritz made the motion authorizing payment and ratification of all bills presented; seconded by Mr. Lubenow; all were in favor and the motion carried.

PUBLIC HEARINGS, PETITIONS

RESIDENT AT 3945 LYNN AVENUE - The resident e-mailed in a question with regard to speeding on Lynn Avenue. She stated that she has complained about this in the past; Mr. Rhoads indicated that yes she has complained about this in the past and the speed sensory was put on Lynn Avenue however the results of the monitoring showed that the average speed was not above the normal. After a short discussion it was decided to put the speed sensory out again in this location.

RESIDENT AT 3636 JACKSONWALD AVENUE - The resident e-mailed in a question as to whether or not the Borough would be having its playground program this summer. The answer is yes the Borough will be having a playground program; the information is available on the website along with registration forms. The playground will run from June 21 through August 13.

PUBLIC MEETING - ORDINANCE 448 – VOLUNTEER FIRE FIGHTERS TAX CREDIT

There was a public meeting for the adoption of the Volunteer Fire Fighters Tax Credit by Ordinance 448. The court reporter was present. Ms. London presented the Ordinance and explained the purpose of the Ordinance as well. There were no questions. The hearing ended.

REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON

ORDINANCE 448 - Ordinance 448 is the Volunteer Fire Fighter Tax Credit Ordinance. There was a public meeting held this evening to present this Ordinance. There were no questions. **MOTION:** Mr. Lubenow made the motion to adopt Ordinance 448; seconded by Mr. Fritz; Mr. Fritz, Mr. Lubenow, Mr. Zawilla voting in favor; Mr. Eggert voting nay; Mr. Geibel abstaining due to personal gain; with a vote of 3-1-1 the motion carried.

RESOLUTION 850-2021- Resolution 850-2021 is to rejoin the County UCC Appeals Board. This was reviewed. **MOTION:** Mr. Fritz made the motion to adopt Resolution 850-2021 rejoining the UCC Appeals Board; seconded by Mr. Lubenow; all were in favor and the motion carried.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

READING REAL ESTATE - The final plan for the Reading Real Estate property is here to be signed this evening. We have the signed agreement but final billing for plan review needs to be done. Combining the deeds also needs to be done.

ACRYLABS – There is currently an active permit for the sidewalks.

3001 PERKIOMEN AVENUE - Planning Commission met this month and review plans submitted for this property. There was a 13-page review letter done by SDE; this will be forwarded to anyone interested in reading the review of the plans. One of the things that is going to be done is the moving of the entrance on Oley Turnpike Road, installation of an elevator and stairs to the top units.

REPORT OF THE BOROUGH ZONING OFFICER/CODE ENFORCEMENT OFFICER - ALLISON LEINBACH

There have been numerous zoning permits for sheds, fences and pools were processed. From the code enforcement standpoint the property at 490 Parkview Road is in the process of condemning; there are multiple steps to be taken in this process.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

There was no police report to review this evening however Mayor Kinsey reported that he was in conversation with Chief Serafin. This past month there was a domestic which resulted in a stabbing on Lynn Avenue; an arrest was made in this matter. Mr. Lubenow asked Mayor Kinsey about the parking in the Chestnut Street right of way by the driveway to the Community UCC parking lot. Mr. Lubenow indicated that the police indicated that this could not be enforced because of not really knowing the boundaries and the area would need to be surveyed. This was discussed; Mr. Rhoads is going to take some pictures to make sure the cars are registered and inspected. It was noted that if weeds are growing up around the cars that we can cite them for high grass.

BUDGET & FINANCE - ALLISON LEINBACH

RESOLUTION 851-2021 - Resolution 851 authorizes the agent as Allison Leinbach for the SAM.gov ARPA funds. **MOTION:** Mr. Geibel made the motion adopting Resolution 851-2021 naming Allison Leinbach as the agent for the Borough of St. Lawrence with regard to the SAM.gov ARPA funds; seconded by Mr. Lubenow; all were in favor and the motion carried.

RESOLUTION 852-2021 - Resolution 852-2021 would authorize the establishment of an account for the ARPA funds through Mid Penn Bank. **MOTION:** Mr. Fritz made the motion authorizing the establishment of a new account for the ARPA funds through Mid Penn Bank: seconded by M. Lubenow; all were in favor and the motion carried.

2020 VOLUNTEER SERVICE TAX CREDIT CERTIFICATE – Ms. Leinbach presented the tax credit certificate for the credits that will be given totaling \$1,651.78. **MOTION:** Mr. Lubenow made the motion approving the 2020 volunteer service tax credit certificate for refunds to be credited totaling \$1,651.78; seconded by Mr. Fritz; Mr. Lubenow, Mr. Fritz, Mr. Zawilla, Mr. Eggert voting in favor; Mr. Geibel abstaining due to personal gain; the motion carried.

STREETS & LIGHTS

MACI WAY – The LED lights are in and Mr. Rhoads is working with Mr. Golashovsky and Robeson Township to get the bucket truck to replace those lights.

HIRING OF JAMES MINNICH - Mr. Minnig was brought on board short term (End of July) to help with grass mowing and various street projects. Mr. Minnig will be paid \$14.00 per hour. **MOTION:** Mr. Fritz made the motion to hire Mr. James Minnich to work in public works at an hourly wage of \$14.00 per hour; seconded by Mr. Lubenow; all were in favor and the motion carried.

PLANNING COMMISSION

The Planning Commission met on May 26, 2021 and reviewed the plans submitted for 3001 Perkiomen Avenue and signed off on the final plan for Reading Real Estate.

SANITARY SEWER

Mr. Rhoads has been in contact with Mr. Rehab however no specific dates were yet discussed.

TRASH & RECYCLING

The same problems are still occurring as in the past. We are working with Mascaro to try to resolve these issues.

RECREATION - DAVID EGGERT

The playground will open on June 21, 2021 and run through August 13, 2021. We were able to recruit three playground leaders at a salary of \$11.00 per hour. They are Gio Nowotarski, John Wagner and Owen DiGuardi. **MOTION:** Mr. Lubenow made the motion to hire Gio Nowotarski, John Wagner and Owen DiGuardi to work the playground at a salary of \$11.00 per hour; seconded by Mr. Fritz; all were in favor and the motion carried.

EMERGENCY MANAGEMENT COORDINATOR - DAVID EGGERT

Mr. Eggert was unable to attend the last training due to work conflict however he will be listening to an addressing seminar. County GIS is trying to implement Geo verification with apartment numbers which should aid first responders when responding to a call at that location.

MUNICIPAL LANDS

Mr. Lubenow indicated that he did his hike on the municipal lands on May 15th and he had two people come along on the hike. One thing that he noticed is that multiple tree stands are being left permanently in place which could cause problems. He felt that these stands should be removed but we are not sure how that can be done. More thought will be put into how to let people know that the tree stands cannot remain in place after hunting season ends.

NEWSLETTER

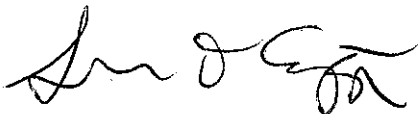
The newsletter should go out next week.

UNFINISHED BUSINESS

MET ED - Mr. Rhoads indicated that he has spoken to someone at Met Ed in regards to the questions that were asked by Mr. Lubenow at the last meeting. This was in regards to the high tension lines and whether or not the towers were going to be left in place or removed. There is currently a multi-year survey going on with regard to removing unused lines and towers. Mr. Rhoads will keep Council informed as he receives information with regard to the towers.

ADJOURNMENT: MOTION: Mr. Lubenow made the motion to adjourn; seconded by Mr. Fritz; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:32 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, JULY 8, 2021**

ATTENDANCE: Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman

OTHERS IN ATTENDANCE: Ms. Allison Leinbach, Borough Manager
Mrs. Susan Eggert, Borough Secretary
Mr. Barrie Kinsey, Borough Mayor
Mr. Ty Leinneweber, Borough Engineer, SDE
Ms. Joan London, Borough Solicitor, Kozloff Stoudt

ABSENT: Mr. Michael Fritz, Councilman
Mr. Gregory Zawilla, Councilman

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes from the Thursday, June 10, 2021, meeting were distributed to the members of Council for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Mr. Warren Lubenow; Mr. Eggert, Rev. Bennethum, Mr. Geibel and Mr. Lubenow voting in favor; Mr. May abstaining because he was not in attendance at the June meeting; 4-0-1 and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to the members of Council for review. Ms. Leinbach indicated that the ARPA Funds have been received and are currently in the general fund until the account can actually be opened. The monies will be in a separate account so that it is easier to track with documentation. The monies must be allocated for spending by sometime in 2023 and actually spent by 2026. The total amount received totaled \$96,295.68. **MOTION:** Mr. Eggert made the motion to approve the treasurer's report was presented and file it for audit; seconded by Mr. Lubenow; all were in favor and the motion carried.

GENERAL: \$ 626,875.23 **RESERVES:** \$76,652.77 **SEWER:** \$357,919.32 **LIQUID FUELS:** \$296,389.64 **FIRE TAX:** \$44,367.46

APPROVAL AND PAYMENT OF THE BILLS: Bills requiring payment and ratification from all funds were presented to Council for review. Bills requiring payment and ratification from the general fund totaled \$90,714.21. Bills requiring payment and ratification from the sewer fund totaled \$7,719.40. Bills requiring payment and ratification from the liquid fuels fund totaled \$2,944.80. Bills requiring payment and ratification from the fire tax fund totaled \$2,938.88. **MOTION:** Mr. Lubenow made the motion authorizing payment and ratification of all bills; seconded by Mr. Eggert; all were in favor and the motion carried.

REPORT OF THE CODE ENFORCEMENT OFFICER - ALLISON LEINBACH

Ms. Leinbach reported that there are numerous ongoing code enforcements and investigations ongoing in process.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

WOLF DYE & BLEACH PROPERTY - There have been no plans submitted with regard to the property however they have requested a Planning Commission meeting for a use that is not allowable and would require a variance from the Zoning Hearing Board. The Commission is not going to meet because there is nothing that they can tell them. Those parties have been notified of the situation.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

The police report is relatively unchanged. Mayor Kinsey indicated that he believes the playground is being well attended and well run.

BUDGET & FINANCE - ALLISON LEINBACH

ARPA FUNDS - Ms. Leinbach indicated that a guideline for the spending of the ARPA Funds was e-mailed to the members of Council. This is a 68-page document on how the funds can be spent and anyone who has ideas on projects that can be done should reach out to Ms. Leinbach and Mr. May. Mr. May indicated that he would like to investigate redoing the tennis courts to deal with the stormwater issues which is a way to use the funds. The money is also going to be used for the televising of the sewer lines which is set to begin in August.

STREETS & LIGHTS

Mr. Rhoads and the rest of the road crew along with Mt. Penn's road crew has finished the milling and repaving projects. Mr. Lubenow indicated that the street sign for St. Lawrence Avenue and Oley Turnpike Road is still turned. He indicated that he mentioned this at the last meeting and it still has not been corrected. Ms. Leinbach explained that the road crew was working in extreme temperatures to get the streets projects done and that this is on Mr. Rhoad's list of projects to get done.

PLANNING COMMISSION

500 PARKVIEW ROAD - The individuals met with Planning Commission a few months back about luxury apartments which they have determined cannot be done with the flood plain elevation requirements and has requested to meet again to discuss self-storage units. There have been no plans submitted and would require a variance from the Zoning Hearing Board since it is not an allowable use. Both Ms. Leinbach and Mr. Leinneweber do not feel that meeting with the Planning Commission is necessary since there is really nothing that can be done since it will require a variance. No meeting will be held.

SANITARY SEWER

The televising of the system will begin in August by Mr. Rehab.

RECREATION - DAVID EGGERT

The playground has been relatively well attended thus far. The first few weeks of July are huge vacation weeks and a close tab will be taken on attendance. The Carnival was well attended last week.

LIBRARY LIAISON - REV BENNETHUM

The story walk was done at the end of May, a lot of donations were received to make this event possible.

UNFINISHED BUSINESS

SPEED SENSORY REPORT FOR LYNN AVENUE - The speed sensory report for Lynn Avenue was made available for Council to review. The average speed recorded was not excessive and not above 40 MPH.

PARKING ISSUES AT THE COMMUNITY CHURCH - Rev. Bennethum asked about the situation of the cars parking along the driveway at Community Church. Ms. Leinbach indicated that this is an ongoing investigation.

NEW BUSINESS

RESOLUTION FOR THE COMMONWEALTH OF PA SUPPORTING THE SEMI-QUINCENTENNIAL - A copy of this resolution is in the packet for review. The County of Berks has passed this resolution and is asking all municipalities to pass it as well in support of this celebration. There was discussion and Mrs. Eggert was directed by Council to prepare the Resolution for next month's meeting.

GRANITE FRAMING OF MEMORIAL PLAQUE - Mr. May had a piece of granite that he showed to Council and suggested that perhaps the Borough could frame the plaque to look a little bit nicer since Mr. May feels that a lot of thought and money was put into making and restoring the plaque. Everyone was in agreement and Mr. May will look into the cost of getting the plaque framed.

SIGNS - Mr. Lubenow indicated that he was been noticing a lot of yard signs popping up for advertisement such as 1-800-JUNK and does not believe that those are allowed in our zoning ordinance. Ms. London is going to look into this matter and report back to Council.

CURFEW - Mr. Geibel asked if there is a curfew in the Borough. The answer is that there is a 11:00 PM curfew. Mr. Geibel indicated that there have been kids playing basketball after 11:00 PM. He was told that that would be a police matter.

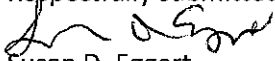
THANK YOU FROM MT. PENN - Mrs. Eggert indicated that Mr. Troy Goodman came to the office and asked that Council be thanked for allowing our road crew to work with their road crew on various street projects and how much our help was appreciated.

EXECUTIVE SESSION - MOTION: Mr. Eggert made the motion to enter executive session to give Council and update on potential litigation; seconded by Mr. Lubenow; all were in favor and Council entered executive session at 8:02 PM. Council came out of executive session at 8:26 PM.

AUGUST MEETING - Mrs. Eggert asked if there were any Council members not able to attend the August meeting so that we can be sure to have quorum. The August meeting will be held on Thursday, August 12. There will be quorum.

ADJOURNMENT: MOTION: Mr. Eggert made the motion to adjourn; seconded by Mr. Lubenow; all were in favor and the motion carried. Council adjourned at 8:27 PM.

Respectfully submitted,


Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, AUGUST 12, 2021**

ATTENDANCE: Mr. Robert J. May, Council President
Mr. David W. Eggert, Council Vice President
Rev. D. Michael Bennethum, Councilman
Mr. Michael Fritz, Councilman
Mr. Steve Geibel, Councilman
Mr. Warren Lubenow, Councilman

OTHERS IN ATTENDANCE: Mr. Ty Leinneweber, Borough Engineer, SDE
Ms. Joan London, Borough Solicitor, Kozloff Stoudt
Ms. Allison Leinbach, Borough Manager
Mr. Derrek Rhoads, Borough Roadmaster
Mrs. Susan Eggert, Borough Secretary

ABSENT: Mr. Gregory Zawilla, Councilman
Mr. Barry Kinsey, Borough Mayor

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

APPROVAL OF THE MINUTES: The minutes from the Thursday, July 8, 2021, meeting were presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Mr. Warren Lubenow; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the treasurer's report. **MOTION:** Mr. Eggert made the motion to approve the treasurer's report as presented; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

GENERAL: \$611,904.67 **SEWER:** \$347,846.08 **RESERVES:** \$76,681.12 **LIQUID FUELS:** \$287,876.88 **FIRE TAX:** \$44,991.47

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification from all funds were presented to Council for review. Bills requiring payment and ratification from the general fund totaled \$82,128.25. Bills requiring payment and ratification from the sewer fund totaled \$42,829.75. Bills requiring payment from the liquid fuels fund totaled \$11,208.98. Bills requiring payment and ratification from the fire tax fund totaled \$3,278.00. **MOTION:** Mr. Lubenow made the motion authorizing payment and ratification of all bills presented; seconded by Mr. Eggert; all were in favor and the motion carried.

PUBLIC HEARINGS, PETITIONS - E-MAILED QUESTIONS

JAN PLUTO - Mr. Pluto resides at 3817 Patton Street. Mr. Pluto indicated that he thinks the Borough should have a pool inspection program, apparently he has seen pools that are green. Mr. May indicated that the biggest problem is that if we cannot see from the street we cannot enforce. Property owners would have to allow access for inspections unless it can be seen from the street. Mr. Lubenow indicated that there is a pool that can be seen from the street off of Adams that is a huge mess. Ms. Leinbach indicated that she is aware however the homeowner is bed bound.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

3301 PERKIOMEN AVENUE - The engineer has contacted Mr. Leinneweber and is asking about doing renovations in phases however they would like to add a second tenant in that location and then just add parking in the rear as needed. It was noted that they must prove that they can provide the parking that is required for the two uses. If they can provide enough parking for the uses that are currently there no further approval would be required from the board. If renovations are to be done in phases those plans would need to be reviewed and approved by the Planning Commission and then Council.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON, KOZLOFF STOUDT

Ms. London indicated that there are two new legislative laws that have been passed that will affect the Borough. The first one is Act 65 which requires that agendas be posted and that all items that will be discussed and voted on are listed. If the item is not listed it may not be discussed until the following month. The other is Act 50 concerning small wireless communication. This would allow the municipality to charge a fee if it is in the right of way. This would require the Borough Zoning Ordinance to be amended and needs to be done by 10/29/21. Ms. London will provide a sample and the Planning Commission would need to review.

REPORT OF THE CODE ENFORCEMENT OFFICER - ALLISON LEINBACH

Ms. Leinbach reported that year to date there have been 15 residential zoning permits and one in the application phase and one in the violation phase. There is one commercial zoning permit in the application phase which is Verizon who would like to add three antennas to the tower which apparently is permitted in their conditional use; the zoning permit needs to be completed and then an electrical permit would be required. There have been six street opening permits all from UGI. Currently there is a violation in process of a pool that was installed with no zoning or permit approvals. There have been 17 hang tags issued for mostly high weeds and grass; most of which were resolved.

REPORT OF THE BOROUGH MAYOR - BARRY KINSEY

The Mayor was not present this evening however the police report was available for review.

BUDGET & FINANCE

BUDGET MEETINGS - Mr. May asked that budget meetings be added to next month's agenda. Dates will need to be picked so that the proper advertising can be done.

STREETS & LIGHTS

MACI WAY - Mr. Rhoads reported that all of the street lights on Maci Way have been repaired and converted to LED.

ST. LAWRENCE BOROUGH COUNCIL

8/21

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PLANNING COMMISSION

No new plans have been submitted. The Commission will need to meet to review and discuss the amendment needed to the zoning ordinance regarding small wireless communication.

SANITARY SEWER

Mr. Rehab has begun the sewer televising project. They found root balls on Stoner Avenue and Pine Avenue as well as incorrectly installed lateral taps on Chestnut Street.

RECREATION

The playground program has wrapped up. The attendance dropped drastically due to some staffing issues as well as the extreme hot weather. Only one of the three leaders will be returning next year. Mr. Geibel indicated that he mentioned about the playing of basketball late at night at the last meeting and was told to call the police. Mr. Geibel stated that he has done that and he had some issues with the responding officers as well as being told that the playground needs to be posted in order for them to be able to enforce.

MUNICIPAL LANDS

BERKS NATURE - Mr. Lubenow indicate that he did a walk through with Berks Nature this week and they were very impressed with our woodlands. Mr. Lubenow indicated that he spoke with them about the issues of hunting and deer stands which are not supposed to be there. Ms. London indicated that Amity Township has protected water shed lands and they have an ordinance in place with regard to regulations of hunting on township owned land. She will send a copy of this ordinance to Ms. Leinbach. The Borough will also name the police department, Central Berks Police, as the enforcers.

LIBRARY LIAISON - REV. BENNETHUM

Rev. Bennethum indicated that the library is still open on a hybrid type schedule and are working through it.

UNFINISHED BUSINESS

RESOLUTION FOR PA COMMISSION FOR SEMI-QUINCENTENNIAL CELEBRATION - Mrs. Eggert indicated that Council asked that a resolution be prepared for adoption however at further inspection of the resolution there are decisions to be made with regard to financial support, voluntary participation and amount of time that Council would like to be involved. Council will review this further at next month's meeting.

NEW BUSINESS

RESOLUTION 853-2021 HALLOWEEN TRICK OR TREAT AND CURFEW - Resolution 853-2021 sets the Halloween Trick or Treat Nights as well as the curfew. Trick or treat nights will be set for Saturday, October 30th and Sunday, October 31st from 5:00 PM until 9:00 PM. Curfew will be set from Saturday, October 16th through Sunday, October 31st from 9:00 PM until 6:00 AM unless coming from work or bona fide school activity unless accompany by parent or guardian. **MOTION:** Mr. Eggert made the motion to adopt Resolution 853-2021; seconded by Rev. Bennethum; all were in favor and the motion carried.

RFP FOR FIRE SERVICE - The three year agreement is up at the end of 2021. Ms. Leinbach and Ms. London will prepare the new RFP for fire service, most likely using the previous one and change the dates. **MOTION:** Mr. Eggert made the motion authorizing Ms. Leinbach and Ms. London to prepare a new RFP for fire service and get it sent out; seconded by Mr. Lubenow; all were in favor and the motion carried.

BOROUGH TAX COLLECTOR AND BOROUGH AUDIT - The audits were e-mailed to all members of Council. There were no findings on the audits. **MOTION:** Mr. Fritz made the motion accepting the audits for both the Borough and the tax collector; seconded by Mr. Eggert; all were in favor and the motion carried.

LIEN ON 490 PARKVIEW ROAD FOR SEWER - Ms. Leinbach indicated that there are outstanding sewer charges on 490 Parkview Road totaling \$1,521.86. At this time Ms. Leinbach is asking permission to place a lien on this property. Letters and notices were sent out however the property is currently sitting vacant with no forwarding address. **MOTION:** Mr. Eggert authorized the lien of unpaid sewer charges in the amount of \$1,521.86 for the property at 490 Parkview Road; seconded by Rev. Bennethum; all were in favor and the motion carried.

PRE-AUTHORIZATION OF LIEN FOR CLEAN UP OF PROPERTY AT 490 PARKVIEW ROAD - The Borough had to do a cleanup of the property at 490 Parkview Road. The work that it took just to cleanup the outside of the property and haul away about six loads of debris totaled \$5,277.59. The resident was invoiced however the property is vacant and has been condemned and is boarded up. Ms. Leinbach is looking for pre-authorization to place a lien. The timeframe for payment of the invoice is end of August. **MOTION:** Mr. Eggert made the motion authorizing that a lien be place after the deadline for payment of the invoice for the cleaning up of the property in the amount of \$5,277.59; seconded by Mr. Fritz; all were in favor and the motion carried.

INCOMING & OUTGOING COMMUNICATIONS

CENSUS NUMBERS - Ms. Leinbach indicated that she received the new census numbers from the County this afternoon. The new census numbers for the Borough has jumped to 1892 from 1809. The full document will be e-mailed to Council.

GENERAL COMMENTS TO COUNCIL

Mr. Geibel asked if the paychecks were sent out for last quarter because he does not remember getting one. Ms. Leinbach will look into this for him since checks were indeed mailed out to Councilman after the June meeting.

ADJOURNMENT: MOTION: Mr. Eggert made the motion to adjourn; seconded by Mr. Lubenow; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:21 PM.

Respectfully submitted,



Susan D. Eggert

Borough Secretary

ST. LAWRENCE BOROUGH COUNCIL

8/21

BOROUGH OF SAINT LAWRENCE
 3540 Saint Lawrence Ave
 Reading PA 19606
 CONSOLIDATED TREASURER'S REPORT
 FOR THE MONTH OF JULY 2021

FUND ACCOUNT TOTALS	
TOTAL CASH AVAILABLE IN GENERAL FUND ACCOUNTS	\$ 611,904.67
TOTAL CASH AVAILABLE IN RESERVE ACCOUNTS	\$ 76,681.12
TOTAL CASH AVAILABLE IN FIRE TAX FUND ACCOUNTS	\$ 44,991.47
TOTAL CASH AVAILABLE IN SEWER FUND ACCOUNTS	\$ 347,846.08
TOTAL CASH AVAILABLE IN LIQUID FUEL ACCOUNTS	\$ 287,876.88
GENERAL FUND ACCOUNTS - ACCOUNT ACTIVITY	
PETTY CASH	Beginning Balance \$ 187.45
	Revenue \$ 195.00
	Transfers In (Out) \$ (309.00)
	Expenses \$ -
	Ending Balance \$ 73.45
PLGIT MM	Beginning Balance \$ 978.65
	Revenue \$ 0.01
	Transfers In (Out) \$ -
	Expenses \$ -
	Ending Balance \$ 978.66
FIRST PRIORITY SAVINGS	Beginning Balance \$ 572,555.25
	Revenue \$ 37,362.25
	Transfers In (Out) \$ (146,295.68)
	Expenses \$ -
	Ending Balance \$ 463,621.82
FIRST PRIORITY CHECKING	Beginning Balance \$ 42,520.85
	Revenue \$ 20.92
	Transfers In (Out) \$ 50,000.00
	Expenses \$ (68,130.94)
	Ending Balance \$ 24,410.83
FIRST PRIORITY OPERATIONS	Beginning Balance \$ 181.42
	Revenue \$ 0.07
	Transfers In (Out) \$ -
	Expenses \$ -
	Ending Balance \$ 181.49
VIST SAVINGS	Beginning Balance \$ 3,365.26
	Revenue \$ 21,546.28
	Transfers In (Out) \$ (23,500.00)
	Expenses \$ -
	Ending Balance \$ 1,411.54
VIST CHK	Beginning Balance \$ 7,086.35
	Revenue \$ 0.15
	Transfers In (Out) \$ 23,500.00
	Expenses \$ (5,660.84)
	Ending Balance \$ 24,925.66
FIRST PRIORITY ARPA	Beginning Balance \$ -
	Transfer In (Out) \$ 96,295.68
	Revenue \$ 5.54
	Expenses \$ -
	Ending Balance \$ 96,301.22
TOTAL CASH AVAILABLE IN GENERAL FUND ACCOUNTS	\$ 611,904.67
RESERVE ACCOUNTS	
FP OPERATING RESERVE	Beginning Balance \$ 36,443.25
	Revenue \$ 13.48
	TRANSFER \$ -
	Ending Balance \$ 36,456.73

FP CAP RESERVE	Beginning Balance	\$	40,209.52
	Revenue	\$	14.87
	TRANSFER	\$	-
	Ending Balance	\$	40,224.39
TOTAL CASH AVAILABLE IN RESERVE ACCOUNTS		\$	76,681.12
FIRE TAX FUND			
FIRST PRIORITY FIRE	Beginning Balance	\$	44,367.46
	Revenue	\$	1,544.51
	Expenses	\$	(920.50)
	Ending Balance	\$	44,991.47
TOTAL CASH AVAILABLE IN FIRE TAX FUND ACCOUNTS		\$	44,991.47
SEWER FUND ACCOUNTS			
VIST SEWER CHK	Beginning Balance	\$	12,598.84
	Transfer In (Out)	\$	30,000.00
	Revenue	\$	0.36
	Expenses	\$	(16,700.80)
	Ending Balance	\$	25,898.40
VIST SEWER SAVINGS	Beginning Balance	\$	711.05
	Transfer In (Out)	\$	(30,000.00)
	Revenue	\$	33,943.42
	Expenses	\$	-
	Ending Balance	\$	4,654.47
FIRST PRIORITY CHECKING	Beginning Balance	\$	22,096.05
	Transfer In (Out)	\$	20,000.00
	Revenue	\$	9.13
	Expenses	\$	(27,439.91)
	Ending Balance	\$	14,665.27
FIRST PRIORITY SAVINGS	Beginning Balance	\$	322,410.24
	Transfer In (Out)	\$	(20,000.00)
	Revenue	\$	114.56
	Expenses	\$	-
	Ending Balance	\$	302,524.80
PLGIT	Beginning Balance	\$	103.14
	Revenue	\$	-
	Transfers In (Out)	\$	-
	Expenses	\$	-
	Ending Balance	\$	103.14
TOTAL CASH AVAILABLE IN SEWER FUND ACCOUNTS		\$	347,846.08
LIQUID FUELS ACCOUNT			
FIRST PRIORITY	Beginning Balance	\$	295,481.12
	Revenue	\$	108.22
	Transfers In (Out)	\$	-
	Expenses	\$	(8,620.99)
	Ending Balance	\$	286,968.35
VIST NOW	Beginning Balance	\$	760.49
	Revenue	\$	0.01
	Transfers In (Out)	\$	-
	Expenses	\$	-
	Ending Balance	\$	760.50
PLGIT	Beginning Balance	\$	148.03
	Revenue	\$	-
	Transfers In (Out)	\$	-
	Ending Balance	\$	148.03
	TOTAL CASH AVAILABLE IN LIQUID FUEL ACCOUNTS		\$
3209 OLEY TURNPIKE ROAD ESCROW ACCOUNT			
FIRST PRIORITY	Beginning Balance	\$	15,172.50
	Transfer In (Out)	\$	-
	Expenses	\$	-
	Ending Balance	\$	15,172.50

BOROUGH OF ST. LAWRENCE
CONSOLIDATED PAYMENT OF BILLS REPORT AS OF AUGUST 12, 2021

	GENERAL FUND \$	82,128.25
	SEWER FUND \$	42,829.75
	LIQUID FUELS FUND \$	11,208.98
	FIRE TAX FUND \$	3,278.00

GENERAL FUND

PAYMENTS SUBMITTED FOR RATIFICATION AND APPROVAL

07/13/2021 FP CHK	17543	EGGERT, SUSAN D	1,001.27
07/13/2021 FP CHK	17545	RHOADS, DERREK J	1,532.52
07/13/2021 FP CHK	17544	LEINBACH, ALLISON A	2,125.20
07/13/2021 FP CHK	17546	DIGUARDI, OWEN J	262.02
07/13/2021 FP CHK	17549	MINNIG, JAMES T	938.67
07/13/2021 FP CHK	17550	NOWOTARSKI, GIOVANNI N	400.29
07/13/2021 FP CHK	17552	ULRICH, JENNIFER L	1,064.18
07/13/2021 FP CHK	17553	WAGNER, JOHN P	460.79
07/13/2021 FP CHK	17547	GERHART JR, RICHARD D	34.21
07/13/2021 FP CHK	17548	LEINBACH, JUSTIN P	57.10
07/13/2021 FP CHK	17551	SANDS, BRIAN R	141.12
07/13/2021 FP CHK	17554	EXETER TOWNSHIP	1,518.00
07/13/2021 FP CHK	17555	MT. PENN B.M.A.	213.78
07/13/2021 FP CHK	17556	U.S. POSTAL SERVICE	245.00
07/13/2021 FP CHK	17557	UGI UTILITIES, INC.	90.73
07/13/2021 FP CHK	E-pay	U S TREASURY DEPT	2,317.68
07/13/2021 FP CHK	E-pay	PA DEPT. OF REVENUE	314.05
07/23/2021 FP CHK	17558	CENTRAL BERKS REGIONAL POLICE DEPARTMENT	27,363.75
07/23/2021 FP CHK	17559	LEINBACH, JEFFREY P (V)	450.00
07/26/2021 FP CHK	E-pay	U S TREASURY DEPT	2,206.42
07/26/2021 FP CHK	E-pay	PA DEPT. OF REVENUE	290.93
07/27/2021 FP CHK	17560	DIGUARDI, OWEN J	342.88
07/27/2021 FP CHK	17562	MINNIG, JAMES T	623.42
07/27/2021 FP CHK	17563	NOWOTARSKI, GIOVANNI N	150.41
07/27/2021 FP CHK	17564	SANDS, BRIAN R	20.37
07/27/2021 FP CHK	17565	ULRICH, JENNIFER L	878.78
07/27/2021 FP CHK	17566	WAGNER, JOHN P	400.30
07/27/2021 FP CHK	17561	GERHART JR, RICHARD D	34.21
07/27/2021 FP CHK	17569	RHOADS, DERREK J	1,771.56
07/27/2021 FP CHK	17567	EGGERT, SUSAN D	1,001.29
07/27/2021 FP CHK	17568	LEINBACH, ALLISON A	2,125.18
08/05/2021 FP CHK	EFT	TOSHIBA FINANCIAL SERVICES	460.40
08/10/2021 FP CHK	17570	DIGUARDI, OWEN J	281.44
08/10/2021 FP CHK	17572	NOWOTARSKI, GIOVANNI N	326.71
08/10/2021 FP CHK	17574	ULRICH, JENNIFER L	466.45
08/10/2021 FP CHK	17575	WAGNER, JOHN P	179.52
08/10/2021 FP CHK	17571	GERHART JR, RICHARD D	34.21
08/10/2021 FP CHK	17573	SANDS, BRIAN R	20.37
08/10/2021 FP CHK	17578	RHOADS, DERREK J	1,532.50
08/10/2021 FP CHK	17576	EGGERT, SUSAN D	1,001.27
08/10/2021 FP CHK	17577	LEINBACH, ALLISON A	2,125.18
08/10/2021 FP CHK	E-pay	U S TREASURY DEPT	1,808.58

08/10/2021	FP CHK	E-pay	PA DEPT. OF REVENUE	238.19
08/10/2021	FP SAV	EFT	BOROUGH CAPITAL RESERVE	200.00
08/10/2021	FP SAV	EFT	BOROUGH OPERATING RESERVE	200.00
08/02/2021	FP OPS	1327	MT PENN BOROUGH	119.95
07/26/2021	PC		HAM, JUSTIN T & TIFFANY L	22.50
07/26/2021	VIST CHK	ACH	CAPITAL BLUE CROSS	3,260.06
07/29/2021	VIST CHK	11867	KOZLOFF STOUDT	810.60
07/30/2021	VIST CHK	ACH	CARDMEMBER SERVICES	1,590.18
08/05/2021	VIST CHK	11868	J P Mascaro & Sons Inc	13,452.95
08/05/2021	VIST CHK	11869	READING ELEVATOR SERVICE INC.	148.00
08/12/2021	VIST CHK	11870	BARBACANE, THORNTON - GEN FUND	2,050.00
08/12/2021	VIST CHK	11871	BARBACANE, THORNTON - TAX COL	675.00
08/12/2021	VIST CHK	11872	MET-ED	252.84
08/12/2021	VIST CHK	11873	MT PENN BOROUGH	224.54
08/12/2021	VIST CHK	11874	SDE	270.70

				\$ 82,128.25
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SEWER FUND

PAYMENTS SUBMITTED FOR RATIFICATION AND APPROVAL

07/12/2021	FP CHK	12106	CAPTAIN CLOG	178.00
07/12/2021	FP CHK	12107	PA AMERICAN	27,439.91
07/27/2021	VIST CHK	10112	KOZLOFF STOUDT	140.00
07/27/2021	VIST CHK	EFT	BOROUGH OF ST. LAWRENCE - GENERAL FUND	14,122.56
08/12/2021	VIST CHK	EFT	BOROUGH OF ST. LAWRENCE - GENERAL FUND	949.28

			SEWER FUND TOTAL	\$ 42,829.75
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LIQUID FUELS FUND

PAYMENTS SUBMITTED FOR RATIFICATION AND APPROVAL

07/13/2021	FP CHK	6026	TELCO, INC.	266.00
07/20/2021	FP CHK	6027	SOUTH READING ASPHALT	5,410.19
08/12/2021	FP CHK	6028	MET-ED	2,930.22
08/12/2021	FP CHK	6029	BOROUGH OF MOUNT PENN	2,336.57
08/12/2021	FP CHK	6030	TELCO, INC.	266.00

			LIQUID FUELS FUND TOTAL	\$ 11,208.98
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FIRE TAX FUND

PAYMENTS SUBMITTED FOR RATIFICATION AND APPROVAL

07/27/2021	FP CHK	1218	KOZLOFF STOUDT	137.00
07/21/2021	FP CHK	1219	KOZLOFF STOUDT	391.00
08/05/2021	FP CHK	1220	MT. PENN BMA	2,750.00

			FIRE TAX FUND TOTAL	\$ 3,278.00
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BOROUGH OF ST. LAWRENCE
August 12, 2021
Engineer's Status Report
Engineering – July 9, 2021 through August 12, 2021

1. Zoning Issues and/or Permits

- ACRYLABS: Sidewalks have not been constructed in violation of the Conditional Use granted. On 06/02/2021, the BCO issued a permit for the construction of the sidewalks.
- Reading Real Estate: Former Schiessler Hosiery building at 3209/3209R Oley Turnpike Rd. Convert Hosiery Building for use by 3 tenants, current tenant in rear building.
 - Revised Plan received on July 23, 2019 from the applicant's consultant. Meeting was held on September 17, 2019 with Reading Real Estate to discuss revised plan and approval process.
 - Revised plan received on October 4, 2019. SDE issued third review at Planning Commission meeting on October 23, 2019. Applicant is to submit Land Development Plans for Planning Commission review.
 - Applicant met with Zoning Hearing Board on December 5, 2019 for variances.
 - Land Development for Reading Real Estate received Conditional Final Plan approval on March 12, 2020.
 - Revised plans received on January 18, 2021 from applicant's consultant. SDE issued fifth review on February 12, 2021. Revised plans received on March 11, 2021. SDE issued sixth review on March 23, 2021. Revised plans received on April 5, 2021. SDE issued seventh review on April 5, 2021. Borough Council granted **Final Plan Approval on April 8, 2021** with the following conditions:
 - An Improvements Agreement for the proposed sidewalk improvements shall be prepared for Borough Council and Borough Solicitor approval. - RECEIVED
 - Owner shall place in escrow the Improvements Cost for Sidewalk to be installed within three (3) years of Final Plan approval in an acceptable form with the Borough of St. Lawrence. Escrow shall remain in place until sidewalk has been constructed. - RECEIVED
 - Deed of the parcel as a single lot shall be recorded with Final Plan.
 - Applicant to record Plans, Improvements Agreement and Parcel Deed with Berks County Recorder of Deeds. **Nothing new to report.**
- Antietam Valley Shopping Center Reading LLC: Storm Water Management Plan not submitted. Borough Manager Update.
- Pramukh 19 Properties LLC – 3001 Perkiomen Avenue:
 - Plans were submitted to Borough's office on May 17, 2021. Review letter issued May 26, 2021. Plan was discussed with Planning Commission on May 26, 2021. Land Development Plan submitted is to provide parking for three (3) tenants in an existing 4,820 square foot building. Use proposed is Retail. Access to site will be from Perkiomen Avenue and from Oley Turnpike Road. **Applicant's Engineer contacted SDE to discuss building the parking in phases as tenant's occupy the existing building. Owner would like to generate cash flow to install the parking and stormwater basin at the rear of 3001 Perkiomen Avenue.**
- Wolfe Bleach & Dye Property – 500 Parkview Road:

- Borough Manager issued Procedural letter to Wolfe Bleach & Dye Property outlining items needed for plan review by St. Lawrence Borough.
- Planning Commission met with AP Development Group on March 24, 2021 to review a proposal to construct Luxury Apartments at the Wolfe Bleach & Dye Property. The AP Development Group has requested to attend the July Planning Commission meeting. SDE has not received a Sketch Plan or any information up for discussion.
- Property has not settled as of 08/05/2021. **Nothing new to report.**

2. Planning Commission Issues and Meetings

- SALDO work continues as time permits.
- **Zoning Ordinance issue –**
 - FORESTRY – Bonding of Roads – not permitted by State Law if a Borough Ordinance has not been passed regulating vehicle weights on Borough Streets.
 - PROTECTION OF WOODED AREAS (§405) – Should be added to RC District and may need to be edited for Timber Harvesting as a Use by Right.
 - ISSUES WITH AREA, HEIGHT & YARD REGULATIONS IN RESIDENTIAL ZONING DISTRICTS

3. Borough Engineer Items and Borough Consultant Items

- **Storm Water Reviews:**
 - 33 N. Bingaman St. (Lot 5 of Hafer Heights II) O & M Agreement has been sent to the homeowners for signing.
 - Two follow-up letters have been sent to the homeowner. No response received.
Borough Manager Update as needed.
- **3000 Oley Turnpike Road – Storm Water Discharge** – A letter was sent to the property owner on December 17, 2018 directing him to contact PaDEP to discuss permit requirements to discharge stormwater directly into the stream. No response from the property owner. Borough Manager/Solicitor Update as needed.
- **BOROUGH ISSUES**
 - **Borough Property Ownership Issue** – Future areas for surveying:
 - Jacksonwald Avenue from Ganster Street to Ordained section at Seidel Street
 - Open area at Penn's Grant
 - **Trees within the Ordained cartway width of a street but not constructed: Stoner, Adams, Walnut and Pine.** Will need to develop a policy; Borough Staff will coordinate with the Solicitor and Engineer to produce and submit to Council for approval.
 - **911 addressing:** EMC and Deputy EMC continue to identify properties with addressing issues. Requested procedure for reporting to County. **Solicitor/Borough Manager/EMC Update as needed.**

4. SEO Items and Permits

- **Pine Avenue (Dustin Manz):** Process application for new on-lot sewage disposal system. Additional percolation test performed in January 2020. **No new activity.**

Prepared by: Alfred Ty Leinneweber, P.E., Borough Engineer - SYSTEMS DESIGN ENGINEERING, INC. and Allison Leinbach, Borough Manager



POLICE CHIEF'S MONTHLY REPORT
July 2021

TO: CENTRAL BERKS REGIONAL POLICE COMMISSION MEMBERS

I have the honor of respectfully submitting this report of the Police Department's activity for the month of July

The Police Department responded to a total of 795 calls for service during the month. Three (3) of the calls were not counted to any Municipality because they were assists to other Police Agencies. The actual count of calls for this month is 792. The following is a breakdown by Municipality of those calls:

<i>MUNICIPALITY</i>	<i># OF CALLS RECEIVED</i>	<i>PERCENTAGE</i>	<i>CALLS PER RESIDENT</i>
Lower Alsace Township	223	28%	0.050
Mt. Penn Borough	280	35%	0.090
Oley Twp	178	22%	0.049
St. Lawrence Borough	114	14%	0.063
Alsace Police District	0	0	0

ACCIDENTS, ARRESTS, COMPLAINTS

	<i>Lower Alsace</i>	<i>Mount Penn</i>	<i>St. Lawrence</i>	<i>Oley Twp</i>	<i>Total</i>
Reportable Accidents	1	4	0	4	9
Non-Reportable Accidents	2	2	3	9	16
Criminal Arrests	2	10	4	5	21
Motor Vehicle Citations	11	26	6	9	52
Motor Vehicle Warnings	5	21	12	6	44
Parking Tickets	0	8	0	0	8
Juvenile Arrests	0	0	0	0	0
Criminal Offenses	20	31	11	29	91
Burglary	0	2	0	0	2
Robbery	0	1	0	0	1
Vehicle Theft	1	0	0	1	2
Vandalism	1	2	0	1	4
Theft	16	15	7	28	66
Disorderly Conduct	7	6	5	4	22
DUI	0	7	1	2	10
Drug Offense	1	0	1	0	2
Totals:	67	135	50	98	350

Borough of St. Lawrence	YTD 2021	BUDGET 2021	Increase/ (Decrease)	JULY 2021
BEG. CASH BALANCE	\$ 238,215.04	\$ 230,734.63	\$ 7,480.41	\$ 626,875.23
REVENUE	\$ 895,794.47	\$ 870,161.50	\$ 25,632.97	\$ 45,194.96
EXPENDITURES	\$ (522,246.53)	\$ (940,258.48)	\$ 418,011.95	\$ (59,920.93)
NETCASHINFLOW(OUTFLOW)	\$ 373,547.94	\$ (70,096.98)	\$ 443,644.92	\$ (14,725.97)
LIABILITIES	\$ 141.69	\$ -	\$ 141.69	\$ (244.59)
ENDING CASH BALANCE	\$ 611,904.67	\$ 160,637.65	\$ 451,267.02	\$ 611,904.67
CASH REVENUES	\$ -	\$ -	\$ -	\$ -
301 - TAXES- REAL PROPERTY	\$ -	\$ -	\$ -	\$ -
301.102 - R.E. TAXES -CURRENT YEAR	\$ 513,090.52	\$ 517,918.69	\$ (4,828.17)	\$ 15,856.44
300.101 - DISCOUNTS	\$ (9,912.50)	\$ (9,514.00)	\$ (398.50)	\$ -
301.200 - R.E. TAXES-PRIOR YEAR	\$ 6,820.56	\$ 2,000.00	\$ 4,820.56	\$ -
301.400 - R.E. TAXES-TAX CLAIM	\$ 3,446.15	\$ 3,500.00	\$ (53.85)	\$ 1,238.00
301.600 - R.E. TAXES-INTERIM	\$ -	\$ -	\$ -	\$ -
300.601 - DISCOUNTS-INTERIM	\$ -	\$ -	\$ -	\$ -
301.700 - VOLUNTEER FIREFIGHTER RE CREDIT	\$ (870.41)	\$ (250.00)	\$ (620.41)	\$ -
TOTAL TAXES- REAL PROPERTY	\$ 512,574.32	\$ 513,654.69	\$ (1,080.37)	\$ 17,094.44
310 - TAXES - LOCAL ENABLING	\$ -	\$ -	\$ -	\$ -
310.100 - R.E. TAXES-TRANSFER	\$ 22,126.47	\$ 17,000.00	\$ 5,126.47	\$ 7,575.00
310.210 - TAXES- E.I.T.	\$ 135,002.30	\$ 230,000.00	\$ (94,997.70)	\$ 17,202.70
310.700 - VOLUNTEER FIREFIGHTER- E.I.T. CREDIT	\$ (697.50)	\$ (800.00)	\$ 102.50	\$ -
310.500 - LOCAL SERVICES TAX	\$ -	\$ -	\$ -	\$ -
310.510 - CURRENT YEAR	\$ 14,773.74	\$ 18,000.00	\$ (3,226.26)	\$ 915.01
310.520 - PRIOR YEAR	\$ 239.67	\$ 7,000.00	\$ (6,760.33)	\$ -
TOTAL TAXES - LOCAL ENABLING	\$ 171,444.68	\$ 271,200.00	\$ (99,755.32)	\$ 25,692.71
319 - PENALTIES & INTEREST ON DELINQUENT TAXES	\$ -	\$ -	\$ -	\$ -
319.010 - PENALTIES - REAL PROP TAXES	\$ 1,075.90	\$ 1,000.00	\$ 75.90	\$ 194.96
TOTAL - PENALTIES & INTEREST ON DELINQUENT TAXES	\$ 1,075.90	\$ 1,000.00	\$ 75.90	\$ 194.96
320 - LICENSES & PERMITS	\$ -	\$ -	\$ -	\$ -
321.600 - TRADE REGISTRATIONS	\$ 1,140.00	\$ 1,740.00	\$ (600.00)	\$ 60.00
321.610 - PERMITS/LICENSE -MISC	\$ -	\$ -	\$ -	\$ -
321.800 - CABLE FRANCHISE FEES	\$ 8,984.69	\$ 8,250.00	\$ 734.69	\$ -
322.500 - STREET OPENING	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -
TOTAL - LICENSES & PERMITS	\$ 11,324.69	\$ 9,990.00	\$ 1,334.69	\$ 60.00
331 - FINES & FORFEITS	\$ -	\$ -	\$ -	\$ -
331.110 - STATE POLICE FINES	\$ 312.55	\$ 750.00	\$ (437.45)	\$ -
331.115 - COMMON PLEAS FINES	\$ 1,638.86	\$ 1,000.00	\$ 638.86	\$ 64.82
331.120 - DISTRICT JUSTICE FINES	\$ 2,089.15	\$ 3,000.00	\$ (910.85)	\$ 142.49
331.125 - POLICE DEPT FINES	\$ 50.00	\$ 50.00	\$ -	\$ -
331.210 - LATE PAY FINES	\$ 75.60	\$ -	\$ 75.60	\$ -
TOTAL - FINES & FORFEITS	\$ 4,166.16	\$ 4,800.00	\$ (633.84)	\$ 207.31
340 - INTEREST, RENTS	\$ -	\$ -	\$ -	\$ -
341.100 - INTEREST EARNINGS	\$ 1,207.30	\$ 1,750.00	\$ (542.70)	\$ 220.59
342.560 - PILOT INCOME	\$ 1,741.81	\$ 1,741.81	\$ -	\$ -
TOTAL - INTEREST, RENTS	\$ 2,949.11	\$ 3,491.81	\$ (542.70)	\$ 220.59
350 - INTERGOVERNMENTAL REVENUE	\$ -	\$ -	\$ -	\$ -
351.010 - ARPA FUNDS	\$ 96,295.68	\$ -	\$ 96,295.68	\$ -
354.150 - RECYCLING GRANT	\$ 2,442.14	\$ 2,000.00	\$ 442.14	\$ -
355.010 - PUB. UTILITY TAX	\$ -	\$ 775.00	\$ (775.00)	\$ -
355.040 - ALCHOLIC BEV. LIC.	\$ -	\$ 200.00	\$ (200.00)	\$ -
355.070 - FOR. FIRE INS. PREM	\$ -	\$ 9,000.00	\$ (9,000.00)	\$ -
TOTAL - INTERGOVERNMENTAL REVENUE	\$ 98,737.82	\$ 11,975.00	\$ 86,762.82	\$ -
360 - CHARGES FOR SERVICES	\$ -	\$ -	\$ -	\$ -
361 - GENERAL GOVERNMENT	\$ -	\$ -	\$ -	\$ -
361.300 - SUB LAND DEV FEE	\$ -	\$ -	\$ -	\$ -
361.340 - HEARING FEES	\$ -	\$ -	\$ -	\$ -
361.540 - ZONING PERMITS	\$ -	\$ -	\$ -	\$ -
361.991 - OFFICE SERVICES	\$ 2,031.96	\$ -	\$ 2,031.96	\$ 0.37
SUB-TOTAL GENERAL GOVERNMENT	\$ 2,031.96	\$ -	\$ 2,031.96	\$ 0.37

Borough of St. Lawrence		YTD	BUDGET	Increase/	JULY
		2021	2021	(Decrease)	2021
362 · PUBLIC SAFETY		\$ -			
362.120 · ALARM PERMITS		\$ -	\$ -	\$ -	\$ -
362.400 · UCC PERMIT PENALTIES		\$ 352.00	\$ -	\$ 352.00	\$ -
362.411 · STATE FEE UCC PERMIT		\$ 184.50	\$ 450.00	\$ (265.50)	\$ 27.00
362.412 · UCC THIRD PARTY UCC INSPECTIONS		\$ 9,155.22	\$ -	\$ 9,155.22	\$ 1,177.58
362.413 · UCC THIRD PARTY PLAN REVIEW FEES		\$ 800.00	\$ -	\$ 800.00	\$ 100.00
362.414 · UCC THIRD PARTY EZ INSPECTIONS		\$ -	\$ -	\$ -	\$ -
362.430 · UCC PLUMBING/MECHANICAL PERMITS		\$ 922.52	\$ 7,500.00	\$ (6,577.48)	\$ 270.00
362.431 · UCC PLAN REVIEW FEES		\$ -	\$ -	\$ -	\$ -
SUB-TOTAL GENERAL GOVERNMENT		\$ 11,414.24	\$ 7,950.00	\$ 3,464.24	\$ 1,574.58
367 · RECREATION		\$ -			
367.130 · PLAYGROUND CONCESSION		\$ 331.40	\$ 1,000.00	\$ (668.60)	\$ 150.00
367.300 · SPECIAL EVENTS		\$ -	\$ -	\$ -	\$ -
367.800 · DONATIONS		\$ 17.66	\$ 100.00	\$ (82.34)	\$ -
SUB-TOTAL RECREATION		\$ 349.06	\$ 1,100.00	\$ (750.94)	\$ 150.00
TOTAL · CHARGES FOR SERVICES		\$ 13,795.26	\$ 9,050.00	\$ 4,745.26	\$ 1,724.95
389 - MISCELLANEOUS INCOME		\$ -			
389.000 · MISCELLANEOUS INC.		\$ -	\$ -	\$ -	\$ -
389.001 · REIMBURSABLE EXPENSE		\$ 1.11	\$ -	\$ 1.11	\$ -
389.002 · DISCOUNTS		\$ -	\$ -	\$ -	\$ -
TOTAL - MISCELLANEOUS INCOME		\$ 1.11	\$ -	\$ 1.11	\$ -
391 - PROCEEDS OF ASSET DISPOSITION		\$ -			
391.100 · SALE OF GEN FIXED ASSETS		\$ -	\$ -	\$ -	\$ -
391.200 · COMP FOR LOSS OF GEN FIXED ASSETS		\$ 34,699.91	\$ -	\$ 34,699.91	\$ -
TOTAL - PROCEEDS OF ASSET DISPOSITION		\$ 34,699.91	\$ -	\$ 34,699.91	\$ -
392 - INTERFUND OPERATING TRANSFERS		\$ -			
392.040 · TRANSFER - CAPITAL RESERVE		\$ -	\$ -	\$ -	\$ -
392.080 · TRANSFER - SEWER FUND		\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
392.950 · TRANSFER - OPERATING RES FUND		\$ -	\$ -	\$ -	\$ -
TOTAL - INTERFUND OPERATING TRANSFERS		\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
395 - REFUND OF PRIOR YEAR EXPENDITURES					
395.000 · REFUND OF PRIOR YRS EXPENDITURES		\$ 25.51	\$ -	\$ 25.51	\$ -
TOTAL - REFUND OF PRIOR YEAR EXPENDITURES		\$ 25.51	\$ -	\$ 25.51	\$ -
TOTAL INFLOWS		\$ 895,794.47	\$ 870,161.50	\$ 25,632.97	\$ 45,194.96
CASH EXPENSES					
400 - GOVERNMENT - LEGISLATIVE		\$ -			
400.110 · WAGES - COUNCIL		\$ 1,500.00	\$ 3,500.00	\$ (2,000.00)	\$ -
400.241 · COUNCIL GENERAL EXPENSES		\$ -	\$ 500.00	\$ (500.00)	\$ -
400.500 · CONTRIB & GRANTS		\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -
TOTAL - GOVERNMENT - LEGISLATIVE		\$ 1,500.00	\$ 5,000.00	\$ (3,500.00)	\$ -
401 · GOVERNMENT - EXECUTIVE					
401.105 · WAGES - MAYOR		\$ -	\$ 500.00	\$ (500.00)	\$ -
401.110 · WAGES - MANAGER		\$ 15,068.19	\$ 37,239.06	\$ (22,170.87)	\$ (3,587.63)
401.115 · WAGES-PART-TIME STAFF		\$ 2,963.90	\$ 14,000.00	\$ (11,036.10)	\$ 64.00
401.210 · OFFICE SUPPLIES		\$ 1,109.93	\$ 2,500.00	\$ (1,390.07)	\$ 68.30
401.211 · OFFICE EQUIP/SOFTWARE		\$ 1,277.32	\$ 3,500.00	\$ (2,222.68)	\$ -
401.241 · GENERAL EXPENSES		\$ 803.89	\$ 1,500.00	\$ (696.11)	\$ -
401.331 · EXPENSES - MILEAGE		\$ 34.61	\$ 1,500.00	\$ (1,465.39)	\$ -
401.420 · DUES, MEMBER & SUB		\$ 930.00	\$ 1,000.00	\$ (70.00)	\$ -
401.452 · CONTRACTED IT/NET SERVICES		\$ 1,278.23	\$ 6,500.00	\$ (5,221.77)	\$ 12.99
401.454 · EXPENSES - MAYOR		\$ -	\$ 100.00	\$ (100.00)	\$ -
401.460 · EDUCATION/TRAINING		\$ -	\$ 300.00	\$ (300.00)	\$ -
TOTAL · GOVERNMENT - EXECUTIVE		\$ 23,466.07	\$ 68,639.06	\$ (45,172.99)	\$ (3,442.34)
402 · AUDITS/FINANCIAL ADMINISTRATION		\$ -			
402.311 · AUDIT		\$ 7,105.20	\$ 8,300.00	\$ (1,194.80)	\$ -
TOTAL · AUDITS		\$ 7,105.20	\$ 8,300.00	\$ (1,194.80)	\$ -

Borough of St. Lawrence	YTD 2021	BUDGET 2021	Increase/ (Decrease)	JULY 2021
403 · TAX COLLECTION				
403.116 · WAGES-TAX COLLECTOR	\$ 2,884.00	\$ 2,884.00	\$ 2,765.00	\$ -
403.210 · SUPP.-TAX COLLECTOR	\$ 177.36	\$ 200.00	\$ 58.36	\$ -
403.310 · COMMISSION PAID (EIT, ROD,LWT)	\$ 2,645.39	\$ 6,500.00	\$ 2,526.39	\$ 518.43
403.317 · EIT TAX COMMITTEE	\$ -	\$ -	\$ (119.00)	\$ -
TOTAL - TAX COLLECTION	\$ 5,706.75	\$ 9,584.00	\$ 5,230.75	\$ 518.43
404 · LEGAL EXPENSES				
404.310 · LEGAL	\$ 4,487.10	\$ 17,000.00	\$ (12,512.90)	\$ 1,458.10
404.314 · SPECIAL LEGAL SERVICES	\$ 60.00	\$ 5,000.00	\$ (4,940.00)	\$ -
404.319 · SERVICES & FEES	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -
TOTAL · LEGAL EXPENSES	\$ 4,547.10	\$ 23,000.00	\$ (18,452.90)	\$ 1,458.10
405 · SECRETARY - GEN GOVT				
405.110 · WAGES-SECRETARY	\$ 19,870.05	\$ 34,374.52	\$ (14,504.47)	\$ 2,649.34
405.340 · ADV. & PRINTING				
405.341 - ADVERTISING	\$ 173.97	\$ 1,500.00	\$ (1,326.03)	\$ -
405.342 - PRINTING	\$ 3,244.56	\$ 5,600.00	\$ (2,355.44)	\$ 460.40
405.343 - POSTAGE	\$ 452.19	\$ 2,500.00	\$ (2,047.81)	\$ 319.07
405.344 - WEBSITE	\$ 189.98	\$ 600.00	\$ (410.02)	\$ -
TOTAL - SECRETARY - GEN GOVT	\$ 23,930.75	\$ 44,574.52	\$ (20,643.77)	\$ 3,428.81
408 · ENGINEERING	\$ -			
408.313 · ENGINEERING - GENERAL	\$ 5,234.72	\$ 12,000.00	\$ (6,765.28)	\$ 1,230.89
TOTAL · ENGINEERING	\$ 5,234.72	\$ 12,000.00	\$ (6,765.28)	\$ 1,230.89
409 · BUILDINGS & PLANT	\$ -			
409.236 · BUILDING SUPPLIES	\$ 531.61	\$ 1,000.00	\$ (468.39)	\$ 74.99
409.250 · SUPPLIES: REPAIR & MAINTENANCE	\$ 236.16	\$ 1,000.00	\$ (763.84)	\$ 18.99
409.320 · COMMUNICATION CHARGES	\$ 3,483.46	\$ 6,800.00	\$ (3,316.54)	\$ 458.34
409.360 · BLDG. - UTILITIES	\$ 2,794.42	\$ 6,500.00	\$ (3,705.58)	\$ 249.76
409.372 · BUILDING REPAIR & MAINT SERVICE	\$ -	\$ 6,700.00	\$ (6,700.00)	\$ -
409.450 · CONTRACTED SERVICES	\$ 231.50	\$ 2,500.00	\$ (2,268.50)	\$ 83.50
409.720 · CAPITAL PURCHASE/REPAIR	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ -
TOTAL · BUILDINGS & PLANT	\$ 7,277.15	\$ 29,500.00	\$ (22,222.85)	\$ 885.58
410 - 415 · PUBLIC SAFETY/PROTECTION	\$ -			
410 · POLICE	\$ -			
410.317 · MONTHLY PAYMENTS	\$ 218,910.00	\$ 328,365.45	\$ (109,455.45)	\$ 27,363.75
410.318 · OVERTIME	\$ 4,712.98	\$ 8,500.00	\$ (3,787.02)	\$ -
410.530 · SPECIAL EVENTS	\$ -	\$ 4,000.00	\$ (4,000.00)	\$ -
SUB-TOTAL POLICE	\$ 223,622.98	\$ 340,865.45	\$ (117,242.47)	\$ 27,363.75
411 · FIRE PROTECTION	\$ -			
411.368 · FIRE HYDRANTS	\$ -	\$ -	\$ -	\$ -
411.540 · FOR.FIRE INS. PREM.	\$ -	\$ 9,000.00	\$ (9,000.00)	\$ -
SUB-TOTAL FIRE PROTECTION	\$ -	\$ 9,000.00	\$ (9,000.00)	\$ -
412 · AMBULANCE SERVICE	\$ -			
412.740 · MACHINERY	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -
SUB-TOTAL AMBULANCE SERVICE	\$ -	\$ 10,000.00	\$ -	\$ -
413 · UCC & CODE ENFORCEMENT	\$ -			
413.115 · WAGES-PT CODES	\$ 692.40	\$ 900.00	\$ (207.60)	\$ 92.32
413.116 · PERMITS AS COMPENSATION	\$ 453.78	\$ 5,000.00	\$ (4,546.22)	\$ 136.89
413.135 · PERMITS UCC PRIOR YEAR 3rd PARTY	\$ -	\$ -	\$ -	\$ -
413.242 · UCC CODE EXPENSES	\$ 1,181.38	\$ 1,500.00	\$ (318.62)	\$ 352.78
413.450 · CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ -
413.901 · STATE BLDG PERMIT FEE	\$ 256.50	\$ 630.00	\$ (373.50)	\$ 81.00
SUB-TOTAL UCC & CODES ENFORCEMENT	\$ 2,584.06	\$ 8,030.00	\$ (5,445.94)	\$ 662.99
414 · PLANNING & ZONING	\$ -			
414.214 · ZONING EXPENSES	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL PLANNING & ZONING	\$ -	\$ -	\$ -	\$ -

Borough of St. Lawrence	YTD 2021	BUDGET 2021	Increase/ (Decrease)	JULY 2021
415 · EMERGENCY MGT & COMMUNICATION	\$ -			
415.000 · EMERG. MANAG. COSTS	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -
415.320 · 911-PUBLIC SAFETY	\$ 17,632.51	\$ 17,632.51	\$ -	\$ -
415.321 · Emergency Communications	\$ -	\$ 2,500.00	\$ (2,500.00)	\$ -
SUB-TOTAL EMER MGT & COMM	\$ 17,632.51	\$ 30,132.51	\$ (12,500.00)	\$ -
TOTAL · PUBLIC SAFETY/PROTECTION	\$ 243,839.55	\$ 398,027.96	\$ (144,188.41)	\$ 28,026.74
420 · HEALTH & HUMAN SERVICES	\$ -			
422.310 · VECTOR (ANIMAL) CONTROL	\$ 1,809.00	\$ 3,618.00	\$ (1,809.00)	\$ -
TOTAL · HEALTH & HUMAN SERVICES	\$ 1,809.00	\$ 3,618.00	\$ (1,809.00)	\$ -
426-427 · PUBLIC WORKS - SANITATION	\$ -			
426.318 · RECYCLING-TROUT RUN	\$ 3,646.09	\$ 5,000.00	\$ (1,353.91)	\$ 1,518.00
426.368 · RECYCLING-DISPOSAL	\$ -	\$ -	\$ -	\$ -
426.450 · CONTRACTED LEAF/BRUSH PICKUP	\$ -	\$ -	\$ -	\$ -
427.450 · CONTRACTED SERVICES SOLID WASTE	\$ 80,717.70	\$ 161,435.40	\$ (80,717.70)	\$ 13,452.95
TOTAL · PUBLIC WORKS - SANITATION	\$ 84,363.79	\$ 166,435.40	\$ (82,071.61)	\$ 14,970.95
430-446 · PUBLIC WORKS - STREETS/STORMWATER	\$ -			
430 · GENERAL SERVICES - ADMINISTRATION	0			
430.112 · WAGES - FULL TIME	\$ 25,651.24	\$ 40,000.00	\$ (14,348.76)	\$ 3,485.57
430.115 · WAGES - PART TIME	\$ 8,557.01	\$ 10,000.00	\$ (1,442.99)	\$ 2,998.13
430.231 · VEHICLE FUEL	\$ 1,192.90	\$ 3,500.00	\$ (2,307.10)	\$ 131.80
430.238 · CLOTHING/UNIFORMS	\$ 464.50	\$ 300.00	\$ 164.50	\$ -
430.245 · PUBLIC WORKS SUPPLIES	\$ 913.70	\$ 500.00	\$ 413.70	\$ 88.77
430.251 · TOOLS & SUPPLIES	\$ 79.08	\$ 1,000.00	\$ (920.92)	\$ -
430.300 · INSURANCE VEHICLE	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ -
430.374 · MAINT & REPAIR SERVICES	\$ 172.00	\$ 500.00	\$ (328.00)	\$ -
430.383 · BUILDING RENTAL	\$ 3,150.00	\$ 5,400.00	\$ (2,250.00)	\$ 450.00
430.384 · EQUIPMENT USE SHARE MULTI MUNICIPAL	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -
430.452 · CONTRACTED MAINTENANCE VEH	\$ -	\$ 300.00	\$ (300.00)	\$ -
430.460 · EDUCATION & CONFERENCES	\$ (93.48)	\$ 400.00	\$ (493.48)	\$ 66.52
430.740 · CAPITAL PURCHASE VEHICLE	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL GENERAL SERVICES - ADMIN	\$ 40,086.95	\$ 65,400.00	\$ (25,313.05)	\$ 7,220.79
431 · STREETS & GUTTER	0			
431.319 · STREET & GUTTER CLEANING	\$ 2,500.00	\$ 3,200.00	\$ (700.00)	\$ -
SUB-TOTAL STREETS & GUTTER	\$ 2,500.00	\$ 3,200.00	\$ (700.00)	\$ -
432 · WINTER MAINTENANCE - SNOW REMOVAL				
432.221 · WINTER CHEMICALS	\$ -	\$ 500.00	\$ (500.00)	\$ -
432.245 · WINTER MAINTENANCE SUPPLIES	\$ -	\$ 250.00	\$ (250.00)	\$ -
432.319 · WINTER MAINTENANCE	\$ 166.01	\$ 250.00	\$ (83.99)	\$ -
432.374 · WINTER EQUIP REPAIR	\$ -	\$ 750.00	\$ (750.00)	\$ -
432.450 · CONTRACTED WINTER MAINTENANCE	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL WINTER MAINT/SNOW REM	\$ 166.01	\$ 1,750.00	\$ (1,583.99)	\$ -
433 · TRAFFIC CONTROL DEVICES				
433.319 · TCD INSTALL/REPAIR	\$ -	\$ -	\$ -	\$ -
433.361 · TRAFFIC SIGNAL ELECTRIC	\$ -	\$ -	\$ -	\$ -
433.740 · CAPITAL PURCHASE/REPAIR	\$ 34,699.91	\$ -	\$ 34,699.91	\$ -
SUB-TOTAL TRAFFIC CONTROL DEVICES	\$ 34,699.91	\$ -	\$ 34,699.91	\$ -
434 · STREET LIGHTING	0			
434.250 · STREET LIGHTING-MAINT/REPAIR	\$ 236.70	\$ 1,000.00	\$ (763.30)	\$ -
434.740 · CAP PURCHASE STREET LTG	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL STREET LIGHTING	\$ 236.70	\$ 1,000.00	\$ (763.30)	\$ -
436 · STORM SEWERS & DRAINS	0			
436.112 · WAGES - FULL TIME	\$ 515.00	\$ 5,000.00	\$ (4,485.00)	\$ 77.25
436.115 · WAGES - PART TIME	\$ 643.50	\$ 4,000.00	\$ (3,356.50)	\$ 506.25
436.372 · STORM SEWERS & DRAINS REPAIR	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ -
436.450 · CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ -
436.740 · CAPITAL PURCHASE	\$ -	\$ -	\$ -	\$ -
SUB-TOTAL STORM SEWERS & DRAINS	\$ 1,158.50	\$ 10,500.00	\$ (9,341.50)	\$ 583.50

Borough of St. Lawrence		YTD	BUDGET	Increase/	JULY
		2021	2021	(Decrease)	2021
438 - ROADS & BRIDGES					
438.245 - STS-MAINT & REPAIR SUPPLIES	\$	151.76	\$ -	\$ 151.76	\$ -
438.319 - STS-MAINT & REPAIR	\$	-	\$ -	\$ -	\$ -
438.384 - EQUIPMENT RENTAL	\$	-	\$ -	\$ -	\$ -
438.740 - CAP PURCHASE - STS	\$	-	\$ -	\$ -	\$ -
SUB-TOTAL ROADS & BRIDGES		\$ 151.76	\$ -	\$ 151.76	\$ -
446 - PUBLIC WORKS - STORMWATER MANAGEMENT					
446.110 - WAGES FT STORM WATER	\$	1,388.26	\$ 4,000.00	\$ (2,611.74)	\$ -
446.115 - WAGES PT STORM WATER	\$	-	\$ 250.00	\$ (250.00)	\$ -
446.246 - STORM WATER OPERATING SUPPLIES	\$	144.83	\$ 500.00	\$ (355.17)	\$ -
446.317 - STORMWATER GOVERNMENT FEES	\$	-	\$ -	\$ -	\$ -
446.372 - STORM WATER REPAIRS/MAINTENANCE	\$	-	\$ -	\$ -	\$ -
446.450 - CONTRACTED SERVICES	\$	275.00	\$ 1,000.00	\$ (725.00)	\$ -
446.460 - MEETINGS, CONF & CON ED	\$	-	\$ 500.00	\$ (500.00)	\$ -
SUB-TOTAL STORMWATER MGT		\$ 1,808.09	\$ 6,250.00	\$ (4,441.91)	\$ -
TOTAL - PUBLIC WORKS		\$ 80,807.92	\$ 88,100.00	\$ (7,292.08)	\$ 7,804.29
450-459 - CULTURE-RECREATION					
452 - RECREATION					
452.115 - WAGES - PT - RECREATION STAFF	\$	3,212.92	\$ 5,000.00	\$ (1,787.08)	\$ 2,291.67
452.229 - CONCESSION OPERATIONS	\$	1,936.66	\$ 1,200.00	\$ 736.66	\$ 327.38
452.247 - REC OPERATION SUPPLIES	\$	246.33	\$ 750.00	\$ (503.67)	\$ -
452.249 - REC PROGRAM SUPPLIES	\$	487.23	\$ 750.00	\$ (262.77)	\$ -
452.250 - REPAIRS & MAINTENANCE	\$	-	\$ 1,000.00	\$ (1,000.00)	\$ -
452.361 - ELECTRIC	\$	382.57	\$ 800.00	\$ (417.43)	\$ 61.78
452.366 - WATER & SEWER	\$	534.44	\$ 750.00	\$ (215.56)	\$ 137.00
452.450 - CONTRACTED SERVICES	\$	-	\$ -	\$ -	\$ -
452.740 - CAPITAL PURCHASE/REPAIR	\$	2,810.71	\$ -	\$ 2,810.71	\$ -
SUB-TOTAL RECREATION		\$ 9,610.86	\$ 10,250.00	\$ (639.14)	\$ 2,817.83
456 - LIBRARY					
456.520 - LIBRARY - CONTRIBUTION	\$	-	\$ 9,045.00	\$ (9,045.00)	\$ -
SUB-TOTAL LIBRARY		\$ -	\$ 9,045.00	\$ (9,045.00)	\$ -
459 - MUNICIPAL LANDS					
459.250 - REPAIRS & MAINTENANCE SUPPLIES	\$	492.00	\$ 5,800.00	\$ (5,308.00)	\$ -
459.450 - CONTRACTED SERVICES	\$	45.52	\$ 8,000.00	\$ (7,954.48)	\$ -
459.740 - CAPITAL PURCHASE/REPAIR	\$	-	\$ -	\$ -	\$ -
SUB-TOTAL MUNICIPAL LANDS		\$ 537.52	\$ 13,800.00	\$ (13,262.48)	\$ -
TOTAL - CULTURE-RECREATION		\$ 10,148.38	\$ 33,095.00	\$ (22,946.62)	\$ 2,817.83
480 - MISCELLANEOUS EXPENDITURES					
480.000 - MISCELLANEOUS	\$	-	\$ -	\$ -	\$ -
TOTAL - MISCELLANEOUS EXPENDITURES		\$ -	\$ -	\$ -	\$ -
481 - EMPLOYER PAID BENEFITS					
481.100 - FICA TAXES	\$	5,233.80	\$ 10,332.15	\$ (5,098.35)	\$ 547.65
481.200 - MEDICARE TAXES	\$	1,224.07	\$ 2,416.39	\$ (1,192.32)	\$ 128.06
481.300 - UNEMPLOYMENT COMP - EMPLOYER	\$	140.84	\$ -	\$ 140.84	\$ -
484.000 - WORKER'S COMPENSATION INSURANCE	\$	4,824.12	\$ 6,700.00	\$ (1,875.88)	\$ 946.58
TOTAL - PAYROLL EXPENSES		\$ 11,422.83	\$ 19,448.54	\$ (8,025.71)	\$ 1,622.29
486-487 - INSURANCE, HEALTH, CASUALTY AND SURETY					
486.351 - INSURANCE - PROPERTY/INLAND MARINE	\$	-	\$ 1,600.00	\$ (1,600.00)	\$ -
486.352 - INSURANCE LIABILITY	\$	-	\$ 2,246.00	\$ (2,246.00)	\$ -
486.353 - BONDING	\$	-	\$ 490.00	\$ (490.00)	\$ -
486.355 - LIABILITY - PUBLIC OFFICIALS	\$	-	\$ 1,200.00	\$ (1,200.00)	\$ -
487.196 - HEALTH INSURANCE	\$	11,087.32	\$ 25,000.00	\$ (13,912.68)	\$ 599.36
TOTAL - INSURANCE, CASUALTY AND SURETY		\$ 11,087.32	\$ 30,536.00	\$ (19,448.68)	\$ 599.36
492 - INTERFUND OPERATING TRANSFER					
492.080 - DUE FROM SEWER FUND	\$	-	\$ -	\$ -	\$ -
492.081 - SEWER FUND REIMBURSEMENT	\$	-	\$ -	\$ -	\$ -
492.300 - CAPITAL RESERVE FUND	\$	-	\$ 200.00	\$ (200.00)	\$ -
492.950 - OPERATING RESERVE FUND	\$	-	\$ 200.00	\$ (200.00)	\$ -
TOTAL - INTERFUND OPERATING TRANSFER		\$ -	\$ 400.00	\$ (400.00)	\$ -
TOTAL EXPENSES		\$ 522,246.53	\$ 940,258.48	\$ (398,903.95)	\$ 59,920.93

BOROUGH OF ST. LAWRENCE	YTD	BUDGET	VARIANCE	JULY
LIQUID FUELS	2021	2021		2021
BEGINNING CASH BALANCE	\$ 270,704.80	\$ 270,606.00	\$ 98.80	\$ 299,263.34
REVENUE	\$ 48,301.17	\$ 48,390.49	\$ (89.32)	\$ 108.23
EXPENDITURES	\$ 28,255.39	\$ 79,925.00	\$ (51,669.61)	\$ 8,620.99
NET CASH INFLOW(OUTFLOW)	\$ 20,045.78	(\$31,534.51)	\$ 51,580.29	\$ (8,512.76)
ENDING CASH BALANCE	\$ 290,750.58	\$ 239,071.49	\$ 51,679.09	\$ 290,750.58
Revenue	\$ -	\$ -	\$ -	\$ -
341 · INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
341.010 · INTEREST BANK ACCOUNTS	\$ 755.26	\$ 1,500.00	\$ (744.74)	\$ 108.23
Total 341 · INTEREST EARNINGS	\$ 755.26	\$ 1,500.00	\$ (744.74)	\$ 108.23
354 · STATE GRANTS	\$ -	\$ -	\$ -	\$ -
354.030 · HIGHWAY/STREETS GRANT	\$ -	\$ -	\$ -	\$ -
Total 354 · HIGHWAY STREET GRANTS	\$ -	\$ -	\$ -	\$ -
355 · STATE SHARED REVENUE	\$ -	\$ -	\$ -	\$ -
355.050 · MOTOR VEHICLE FUELS TAX	\$ 47,545.91	\$ 46,890.49	\$ 655.42	\$ -
Total 355 · STATE SHARED REVENUE	\$ 47,545.91	\$ 46,890.49	\$ 655.42	\$ -
Total Revenue	\$ 48,301.17	\$ 48,390.49	\$ (89.32)	\$ 108.23
Expense				
408 · ENGINEERING SERVICES				
408.313 · ENGINEERING	\$ -	\$ -	\$ -	\$ -
Total 408 · ENGINEERING SERVICES	\$ -	\$ -	\$ -	\$ -
430 · PUBLIC WORKS				
430.240 · GENERAL ADMINISTRATIVE	\$ -	\$ -	\$ -	\$ -
430.341 · ADVERTISING	\$ -	\$ -	\$ -	\$ -
430.740 · MAJOR EQUIPMENT PURCHASE	\$ -	\$ -	\$ -	\$ -
Total 430 · PUBLIC WORKS	\$ -	\$ -	\$ -	\$ -
432 · WINTER MAINTENANCE				
432.221 · WINTER CHEMICALS	\$ 2,873.70	\$ 6,000.00	\$ (3,126.30)	\$ -
432.374 · EQUIPMENT REPAIR	\$ -	\$ 500.00	\$ (500.00)	\$ -
Total 432 · WINTER MAINTENANCE	\$ 2,873.70	\$ 6,500.00	\$ (3,626.30)	\$ -
433 · TRAFFIC CONTROL DEVICES				
433.245 · SUPPLIES	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -
433.361 · TRAFFIC SIGNAL ELECTRIC	\$ 1,193.55	\$ 2,300.00	\$ (1,106.45)	\$ 169.22
433.374 · REPAIR & MAINTENANCE SERVICES	\$ 532.00	\$ 2,500.00	\$ (1,968.00)	\$ 266.00
433.740 · MACHINERY & EQUIPMENT MAJOR	\$ -	\$ -	\$ -	\$ -
433.750 · MACHINERY & EQUIPMENT MINOR	\$ -	\$ -	\$ -	\$ -
Total 433 · TRAFFIC CONTROL DEVICES	\$ 1,725.55	\$ 6,800.00	\$ (5,074.45)	\$ 435.22
434 · STREET LIGHTING				
434.250 · REPAIR & MAINTENANCE SUPPLIES	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -
433.361 · STREET LIGHTING ELECTRIC	\$ 19,605.19	\$ 32,000.00	\$ (12,394.81)	\$ 2,775.58
Total 434 · STREET LIGHTING	\$ 19,605.19	\$ 33,000.00	\$ (12,394.81)	\$ 2,775.58
436 · STORM SEWERS AND DRAINS				
436.372 · STORM SEWERS & DRAINS REPAIR	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ -
Total 436 · STORM SEWERS AND DRAINS	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ -
438 · STREETS/BRIDGE MAINT/REPAIR				
438.122 · WAGES - BORO HOURLY	\$ -	\$ 15,000.00	\$ (15,000.00)	\$ -
438.192 · EMPLOYER FICA TAXES TO GEN	\$ -	\$ 930.00	\$ (930.00)	\$ -
438.193 · MEDICARE TAXES TO GEN FUND	\$ -	\$ 217.50	\$ (217.50)	\$ -
438.195 · WORKERS COMP TO GEN FUND	\$ -	\$ 1,477.50	\$ (1,477.50)	\$ -
438.245 · STREETS - HIGHWAY SUPPLIES	\$ 1,514.46	\$ 10,000.00	\$ (8,485.54)	\$ -
438.384 · EQUIPMENT RENTAL	\$ -	\$ 2,500.00	\$ (2,500.00)	\$ -
438.450 · CONTRACTED SERVICES	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -
438.670 · STREETS-MAJOR REPAIR	\$ -	\$ -	\$ -	\$ -
438.671 · STREETS-MINOR REPAIR	\$ -	\$ -	\$ -	\$ -
Total 438 · STREETS/BRIDGE MAINT/REPAIR	\$ 1,514.46	\$ 32,125.00	\$ (30,610.54)	\$ -

BOROUGH OF ST. LAWRENCE	YTD	BUDGET	VARIANCE	JULY
LIQUID FUELS	2021	2021		2021
439 · HIGHWAY CONST/REBUILD PROJECTS				
439.122 · WAGES - BORO HOURLY	\$ -	\$ -	\$ -	\$ -
439.192 · EMPLOYER FICA TAXES TO GEN	\$ -	\$ -	\$ -	\$ -
439.193 · MEDICARE TAXES TO GEN FUND	\$ -	\$ -	\$ -	\$ -
439.195 · WORKERS COMP TO GEN FUND	\$ -	\$ -	\$ -	\$ -
439.245 · STREETS - HIGHWAY SUPPLIES	\$ 5,410.19	\$ -	\$ 5,410.19	\$ 5,410.19
439.384 · EQUIPMENT RENTAL	\$ -	\$ -	\$ -	\$ -
439.450 · CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ -
439.670 · STREETS-MAJOR REPAIR	\$ -	\$ -	\$ -	\$ -
439.671 · STREETS-MINOR REPAIR	\$ -	\$ -	\$ -	\$ -
Total 438 · STREETS/BRIDGE MAINT/REPAIR				\$ 5,410.19
Total Expense	\$ 28,255.39	\$ 79,925.00	\$ (51,669.61)	\$ 8,620.99

BOROUGH OF ST LAWRENCE SEWER FUND 2021		YTD	BUDGET	VARIANCE	JULY
BEGINNING CASH BALANCE		\$ 300,760.60	\$ 305,686.62	\$ (4,926.02)	\$ 357,919.32
REVENUE		\$ 211,714.73	\$ 332,750.00	\$ (121,035.27)	\$ 34,067.47
EXPENSE		\$ (164,629.25)	\$ (424,123.06)	\$ 259,493.81	\$ (44,140.71)
NET CASH INFLOW (OUTFLOW)		\$ 47,085.48	\$ (91,373.06)	\$ 138,458.54	\$ (10,073.24)
ENDING BALANCE		\$ 347,846.08	\$ 214,313.56	\$ 133,532.52	\$ 347,846.08
REVENUE					
341 · INTEREST					
341.000 · INTEREST INCOME		\$ 792.18	\$ 750.00	\$ 42.18	\$ 124.21
Total 341 · INTEREST		\$ 3,991.68	\$ 750.00	\$ -	\$ 124.21
364 · SANITATION					
SEWAGE CHARGES					
364.110 · TAP IN FEES		\$ -	\$ -	\$ -	\$ -
364.120 · SEWER USE BILLS		\$ 208,450.81	\$ 330,000.00	\$ (121,549.19)	\$ 33,859.20
364.121 · INDUSTRIAL SURCHARGE		\$ -	\$ -	\$ -	\$ -
364.122 · BILLING/REPORTING FEES		\$ -	\$ -	\$ -	\$ -
364.123 · LATE PAY PENALTY		\$ 2,471.74	\$ 2,000.00	\$ 471.74	\$ 84.06
Total 364 · SANITATION		\$ 210,922.55	\$ 332,000.00	\$ (121,077.45)	\$ 33,943.26
TOTAL REVENUE		\$ 211,714.73	\$ 332,750.00	\$ (121,035.27)	\$ 34,067.47
EXPENSES					
429 · WASTEWATER COLLECTION/TREATMENT					
GENERAL OPERATIONS					
429.210 · OFFICE SUPPLIES		\$ -	\$ -	\$ -	\$ -
429.231 · VEHICLE FUEL		\$ 477.37	\$ -	\$ 477.37	\$ -
429.240 · GENERAL OPERATING SUPPLIES		\$ 20.63	\$ 1,000.00	\$ (979.37)	\$ -
429.250 · REPAIRS & MAINT SUPPLIES		\$ 564.63	\$ 1,000.00	\$ (435.37)	\$ -
429.260 · TOOLS SMALL & MINOR EQUIP		\$ -	\$ 2,500.00	\$ (2,500.00)	\$ -
429.329 · PA ONE CALL SYSTEM		\$ -	\$ 100.00	\$ (100.00)	\$ -
429.350 · VEHICLE INSURANCE		\$ -	\$ 1,305.00	\$ (1,305.00)	\$ -
429.351 · PROPERTY INSURANCE		\$ -	\$ 1,300.00	\$ (1,300.00)	\$ -
429.352 · LIABILITY INSURANCE		\$ -	\$ 600.00	\$ (600.00)	\$ -
429.353 · BONDING		\$ -	\$ 265.00	\$ (265.00)	\$ -
Total GENERAL OPERATIONS		\$ 1,062.63	\$ 4,600.00	\$ (3,537.37)	\$ -
PERSONNEL SERVICES					
429.121 · WAGES - BOROUGH MANAGER		\$ 27,983.61	\$ 37,239.06	\$ (9,255.45)	\$ 9,327.87
429.122 · WAGES - BORO HOURLY		\$ 14,325.19	\$ 20,000.00	\$ (5,674.81)	\$ 1,447.56
429.192 · EMPLOYER FICA TAXES TO GEN		\$ 2,623.21	\$ 3,472.00	\$ (848.79)	\$ 668.09
429.193 · MEDICARE TAXES TO GEN FUND		\$ 613.48	\$ 812.00	\$ (198.52)	\$ 156.25
429.195 · WORKERS COMP TO GEN FUND		\$ 1,420.73	\$ 1,500.00	\$ (79.27)	\$ 163.95
429.194 · BENEFITS HEALTH		\$ 8,800.65	\$ 12,000.00	\$ (3,199.35)	\$ 2,358.84
Total PERSONNEL SERVICES		\$ 1,420.73	\$ 63,023.06	\$ (7,256.19)	\$ 14,122.56
SERVICES & CHARGES					
429.311 · BILLING - MT. PENN		\$ 4,876.48	\$ 10,000.00	\$ (5,123.52)	\$ 2,438.24
429.313 · ENGINEERING		\$ 68.00	\$ 3,500.00	\$ (3,432.00)	\$ -
429.314 · LEGAL EXPENSE		\$ 1,610.00	\$ 40,000.00	\$ (38,390.00)	\$ 140.00
429.316 · WASTE SAMPLING		\$ -	\$ -	\$ -	\$ -
429.370 · TELEVISIONING		\$ -	\$ 30,000.00	\$ (30,000.00)	\$ -
429.371 · SEWER LINE CLEANING		\$ 1,561.00	\$ 18,000.00	\$ (16,439.00)	\$ 178.00
429.372 · REPAIR & MAINT SERVICES		\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -
429.450 · CONTRACTED SERVICES		\$ -	\$ 50,000.00	\$ (50,000.00)	\$ -
Total SERVICES & CHARGES		\$ 8,115.48	\$ 161,500.00	\$ (153,384.52)	\$ 2,756.24
TREATMENT SERVICES					
429.362 · PA AMERICAN - TREATMENT CHARGE		\$ 54,684.27	\$ 150,000.00	\$ (95,315.73)	\$ 27,261.91
429.363 · INDUSTRIAL SURCHARGE		\$ -	\$ -	\$ -	\$ -
Total TREATMENT SERVICES		\$ 54,684.27	\$ 150,000.00	\$ (95,315.73)	\$ 27,261.91
TOTAL 429 · COLLECTION/TREATMENT		\$ 119,629.25	\$ 379,123.06	\$ (259,493.81)	\$ 44,140.71
492 · INTERFUND OPERATING TRANSFERS					
492.010 · TRANSFER TO GENERAL FUND		\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
Total 492 · INTERFUND OPERATING TRANS		\$ 45,000.00	\$ 45,000.00	\$ -	\$ -
TOTAL EXPENSE		\$ 164,629.25	\$ 424,123.06	\$ (259,493.81)	\$ 44,140.71

BOROUGH OF ST. LAWRENCE - FIRE TAX

	TOTAL	BUDGET	VARIANCE	JUL
2021	2021	2021	2021	2021
BEGINNING CASH	5,439.07	5,086.97	\$ 352.10	\$ 44,367.46
REVENUE	\$ 49,565.76	\$ 50,390.65	\$ (824.89)	\$ 1,544.51
EXPENSE	\$ (10,013.36)	\$ (49,568.78)	\$ 39,555.42	\$ (920.50)
NET CASH INFLOW (OUTFLOW)	\$ 39,552.40	\$ 821.87	\$ 38,730.53	\$ 624.01
ENDING BALANCE	\$ 44,991.47	\$ 5,908.84	\$ 39,082.63	\$ 44,991.47
03 · FIRE TAX REVENUE				
301 · Fire Tax mil				
301.101 · Fire Tax Flat Mil Rate	\$ 49,252.28	\$ 49,901.65	\$ (649.37)	\$ 1,527.77
301.102 · Fire Tax Discount	\$ (771.14)	\$ (920.00)	\$ 148.86	\$ -
301.200 · Fire Tax Flat Rate Prior Year	\$ 657.16	\$ 730.00	\$ (72.84)	\$ -
301.410 · FIRE TAX FLAT RATE EXON COL	\$ 260.60	\$ 400.00	\$ (139.40)	\$ -
301.510 · FIRE TAXES LIENED	\$ -	\$ -	\$ -	\$ -
301.700 · VOLUNTEER SERVICE TAX CREDIT	\$ -	\$ -	\$ (83.87)	\$ -
601.610 · FIRE TAX FLAT RATE INTERIM	\$ -	\$ -	\$ -	\$ -
601.611 · Fire Tax Mil Interim Disc	\$ -	\$ -	\$ -	\$ -
TOTAL 301 · Fire Tax Millage	\$ 49,315.03	\$ 50,111.65	\$ (796.62)	\$ 1,527.77
319 · Penalties/Interest Del Taxes				
319.010 · Penalty/Interest	\$ -	\$ 76.00	\$ (76.00)	\$ -
319.013 · Int/Pen Prior Year	\$ 83.01	\$ 73.00	\$ 10.01	\$ -
319.015 · Penalty/Int Collections	\$ 22.32	\$ -	\$ 22.32	\$ -
319.019 · Penalty/Int LIENS	\$ 19.75	\$ -	\$ 19.75	\$ -
TOTAL 319 · Penalties/Interest Del Taxes	\$ 125.08	\$ 149.00	\$ (23.92)	\$ -
340 · Interest Earned				
341.010 · Interest	\$ 65.65	\$ 40.00	\$ 25.65	\$ 16.74
TOTAL 340 · Interest Earned	\$ 65.65	\$ 40.00	\$ 25.65	\$ 16.74
Total 03 · FIRE TAX REVENUE	\$ 49,505.76	\$ 50,300.65	\$ (794.89)	\$ 1,544.51
360 · CHARGES FOR SERVICES				
361.640 · Collection Fee	\$ 60.00	\$ 90.00	\$ (30.00)	\$ -
TOTAL 360 · CHARGES FOR SERVICES	\$ 60.00	\$ 90.00	\$ (30.00)	\$ -
Total Revenue	\$ 49,565.76	\$ 50,390.65	\$ (824.89)	\$ 1,544.51
Expense				
411 · Administration				
411.240 · GENERAL OPERATING SUPPLIES	\$ 178.89	\$ 20.00	\$ 158.89	\$ -
411.310 · TAX COLLECTION FILING FEES	\$ (61.00)	\$ 200.00	\$ (261.00)	\$ -
411.311 · TAX COLLECTION CHARGES	\$ 2,160.39	\$ 2,000.00	\$ 160.39	\$ -
411.314 · LEGAL EXPENSES	\$ 1,136.30	\$ 1,000.00	\$ 136.30	\$ 920.50
411.360 · 911 Communication Fees	\$ 4,048.78	\$ 4,048.78	\$ -	\$ -
411.363 · FIRE HYDRANT SERVICE	\$ 2,550.00	\$ 5,300.00	\$ (2,750.00)	\$ -
Total 411 · Administration -	\$ 10,013.36	\$ 12,568.78	\$ (2,555.42)	\$ 920.50
411 · TAX DISPERSALS TO FIRE COMPANIES				
411.540 · TAX DISPERSAL TO EXETER FIRE	\$ -	\$ 18,500.00	\$ (18,500.00)	\$ -
411.541 · TAX DISPERSAL TO MT PENN FIR	\$ -	\$ 18,500.00	\$ (18,500.00)	\$ -
Total 411 · TAX DISPERSALS	\$ -	\$ 37,000.00	\$ (37,000.00)	\$ -
Total 411 · FIRE SERVICE	\$ 10,013.36	\$ 49,568.78	\$ (39,555.42)	\$ 920.50
Total Expense	\$ 10,013.36	\$ 49,568.78	\$ (39,555.42)	\$ 920.50
TAX LIENS RECEIVABLE	\$ 1,790.39	AS OF 08/06/2021		
ACCOUNTS RECEIVABLE	\$ 142.17			
OUTSTANDING RECEIVABLES	\$ 1,932.56			

RESOLUTION NO. 216-2021

A resolution of the County of Berks, Commonwealth of Pennsylvania, supporting the Pennsylvania Commission for the United States semi-quincentennial (AMERICA250PA)

WHEREAS, the Pennsylvania legislature and the Governor created AMERICA250PA in 2018 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Pennsylvania's integral role in that event and the role of its people on the nation's past, present and future; and

WHEREAS, AMERICA250PA hopes to engage ALL Pennsylvanians and ALL 67 counties through their many signatures and officially recognized programs, projects and events over the next five years by inspiring future leaders and celebrating all Pennsylvanians contributions to the nation over the last 250 years; and

WHEREAS, by adoption of AMERICA250PA's four pillars of EPIC, we hope to educate, preserve, innovate, and celebrate.

NOW, THEREFORE, BE IT RESOLVED, AND IT HEREBY RESOLVED that the County of Berks hereby endorses AMERICA250PA and their mission to educate, preserve, innovate and celebrate EVERY Pennsylvanian in EVERY county; and

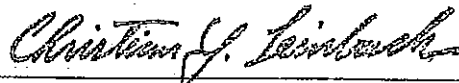
BE IT FURTHER RESOLVED, that the County of Berks officially establishes an AMERICA250PA Berks County Commission made up of a diverse group of citizens to work with AMERICA250PA on any and all activities within Berks County. The participants of the Berks County Commission will be strictly voluntary roles and there will be no compensation for participation; and

BE IT FURTHER RESOLVED, that an initial allocation of \$5,000 shall be made to County Commission; and

IT IS FURTHER RESOLVED, that a copy of this resolution be sent to the Berks County legislative delegation and AMERICA250PA Commission

ADOPTED THIS 10th DAY OF JUNE, 2021.

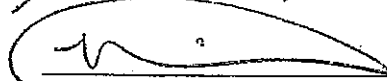
COUNTY OF BERKS



Christian Y. Leinbach, Chair

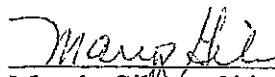


Kevin S. Barnhardt, Commissioner



Michael S. Rivera, Commissioner

Attest:



Maryjo Gibson, Chief Clerk

File Home Insert Draw Design Transitions

From Present Custom Slide Show

From Current Slide Online

Set Up Slide Show

Hide Slide

Animations Slide Show Review View Help

Rehearse Record Slide Show

Keep Slides Updated

Use Timings

Play Narrations

Show Media Controls

Monitor Automatic

Use Presenter View

Monitors

America250PA Platforms

- ★ **Reconnect250PA**
Programs or projects highlighting our "keynote" initiatives of general food safety, food security, and other, their community, or state.
- ★ **Impact250PA**
Programs or projects that promote community service, environmental stewardship and promote a healthier future for ALL Pennsylvanians
- ★ **Subtle250PA**
Programs or projects honoring the service and sacrifice of Pennsylvanians in supporting families and communities.
- ★ **Destination250PA**
Events leading up to and throughout 2026 that will create commemorative and celebratory experiences for Pennsylvanians.
- ★ **Discover250PA**
Programs or projects supporting history education, arts and civic engagement.
- ★ **Forum250PA**
Programs or projects inspiring public engagement through shared stories & experiences.
- ★ **Showcase250PA**
Programs or projects that bring experiences to all Pennsylvanians through physical and virtual traveling showcases, exhibits or collections.
- ★ **Destinations250PA**
Programs or projects honoring the service and sacrifice of Pennsylvanians in supporting families and communities.
- ★ **Express250PA**
Statewide programs and projects that support Pennsylvanians artists.
- ★ **Innovate250PA**
Programs or projects that ignite Pennsylvanian skills for innovation and discovery.

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**ST. LAWRENCE BOROUGH
RESOLUTION 853-2021
HALLOWEEN TRICK OR TREAT NIGHTS & CURFEW 2021**

BE AND IT IS HEREBY RESOLVED that the Borough Council of the Borough of St. Lawrence, Berks County, Pennsylvania, does hereby declare a curfew during the Halloween period. The curfew shall be in effect from Saturday, October 16TH through and including Saturday, October 31ST, 2021.

WHEREAS the time of the curfew shall be between the hours of 9:00 PM and 6:00 AM, to include all persons under the age of 18 years not accompanied by a parent or guardian or other responsible adult, except those going to or coming from a place of employment or a bona fide school activity.

WHEREAS, IT IS FURTHER RESOLVED to all parents and guardians that they accompany their children during the Halloween nights "Trick or Treat" journeys on Saturday, October 30th and Sunday, October 31st, 2021, between the hours of 5:00 PM and 9:00 PM.

PASSED AND APPROVED at a regular meeting of the Borough Council of the Borough of St. Lawrence, Berks County, Pennsylvania, held this 12th day of August, 2021.

ST. LAWRENCE BOROUGH COUNCIL

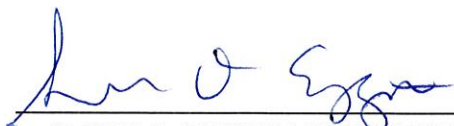


ROBERT J. MAY, COUNCIL PRESIDENT



BARRIE C. KINSEY, BOROUGH MAYOR

ATTEST:



SUSAN D. EGGERT, BOROUGH SECRETARY

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, SEPTEMBER 9, 2021**

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM. A moment of silence in remembrance of the 20th anniversary of 9/11 was followed by the pledge to the flag.

ROLL CALL: Mr. May noted that only Mr. David Eggert, Vice President of the Council, was absent from the roll call this evening. Those present include Robert J. May, Council President, Rev. D. Michael Bennthum, Member, Mr. Michael Fritz, Member, Mr. Steve Geibel, Member, Mr. Warren Lubenow, Member, Mr. Gregory Zawilla, Member, Ms. Joan London, Borough Solicitor, Mr. Ty Leinneweber, Borough Engineer, Mr. Barrie Kinsey, Mayor, Mr. Derrek Rhoads, Roadmaster, Ms. Allison Leinbach, Borough Manager and Mrs. Susan Eggert, Borough Secretary.

APPROVAL OF THE MINUTES: The minutes from the Thursday, August 12th, 2021, were presented to Council for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. Warren Lubenow made the motion to approve the minutes as presented; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification from all funds were presented to Council for approval. Bills requiring payment from the general fund totaled \$78,893.27. Bills requiring payment and ratification from the sewer fund totaled \$32,583.46. Bills requiring payment and ratification from the fire tax fund totaled \$34,000.00. There were no questions, corrections or clarifications to the bills presented. **MOTION:** Mr. Lubenow made the motion authorizing payment and ratification of all bills presented; seconded by Rev. Bennethum; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council for review. There were no questions, corrections or clarifications to the report. **MOTION:** Mr. Michael Fritz made the motion to approve the treasurer's report as presented and file it for audit; seconded by Mr. Lubenow; all were in favor and the motion carried.

GENERAL: \$563,363.31 **RESERVE:** \$77,111.48 **SEWER:** \$362,198.88 **LIQUID FUELS:** \$282,456.72 **FIRE TAX:** \$ 8,583.53

PRESENTATION BY SANTIAGO SERRANO - U S REP. CHRISSY HOULAHAN'S OFFICE

Mr. Serano presented before Council representing U.S. Representative Chrissy Houlahan to give Council information about the representative and everything that she and her office has done and what she can do for the residents. The report is included in the minutes.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

Mr. Leinneweber's report was available for review. He said that there is really nothing new to report on. Mr. Fritz asked where we are with the Acrylabs permit for sidewalks, the permit was issued on 6/2/21 and the permit is good for one year. Mr. Rhoads was directed to contact Acrylabs by stopping by during the day to find out the progress on the sidewalk getting done.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON, KOZLOFF STOUDT

Ms. London indicated that she has forwarded information about hunting on Borough owned land as well as small wireless facilities which needs to be done under Act 150. Also Ms. London and Ms. Leinbach are working on the RFP for fire service. Ms. Leinbach noted the RFP from October 2018 actually allowed for a year 4 and year 5 option. The option years increase to 0.68 mills which is a 0.02 mill increase. There was a discussion and Council agreed to communicate with both fire companies asking if they would be interested in the year 4 option. **MOTION:** Rev. Bennethum made the motion authorizing the Borough Office to contact the fire companies indicating that the Borough is interested in the year 4 option and to get their approval to enter into year 4 of the RFP from 2018; seconded by Mr. Lubenow; all were in favor and the motion carried.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

The police report was available for review. Mayor Kinsey read a report which is included in the minutes for review.

REPORT OF THE CODE ENFORCEMENT/ZONING OFFICER - ALLISON LEINBACH

Ms. Leinbach reported that we have had a lot of voluntary compliance with the courtesy notices and door tags that were issued. Mr. Rhoads will be doing a follow up on some of the properties to be sure that the weeds were cut and the grass was mowed.

PUBLIC WORKS

SHARED EQUIPMENT - Ms. Leinbach is working on a formalized agreement between municipalities when we share equipment basically stating that it will be returned in the same condition that it was received and making sure that workman's compensation issues are addressed.

MR. REHAB SEWER TELEVISIONING PROJECT - Mr. Rhoads submitted a report to be reviewed regarding the sewer televising project. There are areas that need to be addressed and relined. At this time there is approximately 2950 linear feet that need to be addressed in addition to the 725 linear feet that we already knew needed to be relined for a total of 3675 feet. The approximate cost to do this would be \$132,000. They are not finished televising the lines yet so there may indeed be more areas that we need to address which will be discussed further at the October meeting. **MOTION:** At this time a motion was made by Mr. Geibel and seconded by Rev. Bennethum to amend the agenda to include a motion to authorize the funding of the Mr. Rehab sewer rehabilitation project up to \$100,000. **MOTION:** Mr. Fritz made the motion authorizing funding for the sewer rehabilitation project by Mr. Rehab up to \$100,000; seconded by Mr. Lubenow; all were in favor and the motion carried.

SALTER DAMAGE - It was noted by Mr. Kropp who was present this evening to discuss the municipal lands, that the old salter that is up in the woods was heavily damaged during the last storm when four to five big oak trees fell. Mr. Kropp along with Dr. Ebersole spent hours up in the woods cutting wood and clearing the trails enough for emergency vehicles to get through if the need should arise. Council thanked them for their service.

PA AMERICAN SEWER CHART - Mr. May indicated that he has put together a chart of sewer rates as compared to Exeter Township. The chart is included in the minutes for review; this document actually shows that St. Lawrence residents are paying 58% less for sewer than Exeter Township residents.

LIBRARY - REV BENNETHUM

Rev Bennethum indicated that the library is looking to build an outdoor amphitheater and are also looking into offering home delivery to residents who are unable to get to the library.

OLD BUSINESS

PA COMMISSION FOR SUPPORTING THE SEMI-QUINCENTENNIAL - This was reviewed a few months back. It was decided that Borough Council would adopt the resolution with no financial obligation or involvement at this time. **MOTION:** Mr. Lubenow made the motion to adopt a Resolution for supporting the PA Commission Semi-Quincentennial celebration with no financial obligation; seconded by Mr. Fritz; all were in favor and the motion carried.

SMALL WIRELESS COMMUNICATION - We are not ready to move forward with this at this time. This will be discussed next month.

NEW BUSINESS

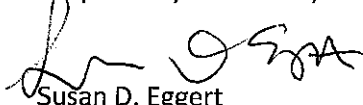
BUDGET MEETING - There will be a budget meeting on Tuesday, November 9, 2021, at 10:00 AM. This needs to be advertised. **MOTION:** Mr. Lubenow made the motion to advertise the budget meeting for Tuesday, November 9, 2021, at 10:00 AM in the Reading Eagle; seconded by Rev. Bennethum; all were in favor and the motion carried.

BERKS NATURE - Berks Nature did a walk through the woods; this is the first annual report that has been done even though we have had the agreement for the last three years; this was delayed due to COVID. Mr. May presented a power point document that he put together. Mr. May also reviewed the easement and is very upset with the document and would like to see the Borough end the agreement with Berks Nature because of the wording in their report since according to the easement the Borough needs to be reactive to all of the comments and could potentially be extremely expensive. There was a very lengthy discussion about the report and the value of having the easement. As a result, it was decided to ask Berks Nature for clarification of some of the comments that were in the annual report; Mr. Lubenow will ask Berks Nature for a revision of that letter. This will be discussed further at the October meeting.

LATE NIGHT BASKETBALL PLAYING - Mr. Geibel indicated that he is getting very annoyed with the late night basketball playing at the playground. Mr. Geibel indicated that kids or young adults are playing basketball after 11:00 PM. Apparently, he has spoken to the kids playing and some have given him an attitude. He stated that he has called the police but is done dealing with them because they have not responded appropriately to his complaint. Ms. Leinbach was asked to please contact the police chief and address this issue as well as ask him if they could please do a few drive bys by the playground and ask the basketball players to please leave the playground. The curfew there currently is 10:00 PM.

ADJOURNMENT: **MOTION:** Mr. Geibel made the motion; seconded by Mr. Fritz to adjourn; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:54 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, OCTOBER 14, 2021**

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Mr. David W. Eggert, Council Vice President, at 7:30 PM.

ROLL CALL: Roll call was done and Mr. Eggert noted that Mr. Robert May, Council President and Rev. D. Michael Bennethum, were absent this evening. Those present include Mr. David Eggert, Vice President, Mr. Michael Fritz, Member, Mr. Steve Geibel, Member, Mr. Warren Lubenow, Member, Mr. Gregory Zawilla, Member, Mr. Barrie Kinsey, Mayor, Ms. Joan London, Solicitor, Mr. Ty Leinneweber, Engineer, Mr. Derrek Rhoads, Road Master, Ms. Allison Leinbach, Borough Manager and Mrs. Susan Eggert, Secretary.

APPROVAL OF THE MINUTES: The minutes from the previous meeting held on Thursday, September 9, 2021, were presented to Council for review. There were no questions, corrections or clarifications.

MOTION: Mr. Warren Lubenow made the motion to approve the minutes as presented; seconded by Mr. Michael Fritz; all were in favor and the motion carried.

APPROVAL OF THE BILLS: All bills requiring payment and ratification were presented to Council for review; there were no questions, corrections or clarifications to any of the bills presented. Bills requiring payment and ratification from the general fund total \$71,359.43. Bills requiring payment and ratification from the sewer fund total \$98,265.80. Bills requiring payment and ratification from the liquid fuels total \$5,862.13. **MOTION:** Mr. Fritz made the motion to approve all bills presented for payment and ratification; seconded by Mr. Steve Geibel; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications. **MOTION:** Mr. Lubenow made the motion to approve the treasurer's report as presented; seconded by Mr. Geibel; all were in favor and the motion carried.

GENERAL: \$541,535.49 **RESERVE:** \$77,135.77 **FIRE TAX:** \$8,798.87 **SEWER:** \$319,115.81 **LIQUID FUELS:** \$279,617.16

PUBLIC HEARINGS, PETITIONS:

GENE BECKER: Mr. Becker resides at 332 Parkview Road in the Borough and presented to this evening to address Council in regard to Ordinance 388. Ordinance 388 is the Borough's Burn Ordinance. Mr. Becker told Council that his neighbor has a fire pit and was burning in it on the evening of September 10, 2021. According to Mr. Becker the fire was left unattended and left smoldering overnight and the fire company came out and poured a bucket of water on the fire. The next day the neighbor again had a fire in the fire pit which was again unattended with very high flames and Mr. Becker states that the fire pit is on the edge of the property and was nervous about his own home. The police were called out, apparently the neighbor was upset that the police were called out and apparently triggered a PTSD event from his time in the military. The police spoke with them but left without the fire being put out. The neighbor texted the Becker family letting them know that they were not happy with them reporting them to the police and called them the Taliban. Mr. Becker presents this evening about revamping the

burn ordinance. Mr. Eggert indicated that Ms. Leinbach has been working on redoing and updating the burn ordinance since he came to the office earlier last month and this should be ready to be reviewed by Council at the November meeting to be advertised and adopted in December. Ms. Leinbach indicated that the ordinance will have more direction and language to be handling better by the police and fire departments.

CHRISTINE GRUBER - EMAIL - Ms. Gruber lives at 3927 St. Lawrence Avenue. Ms. Gruber has a complaint about the excessive noise and lights at Shemanski Stadium. She claims that the lights shin in her windows and causes a significant glare on her computer and in her home. She stated that the excessive noise interrupting her work schedule occurred at 7:20 PM. Mr. Fritz, who also lives in that area, stated that the lights are extremely bright and could be a problem. The Borough will contact Arch Diocese of Allentown, who is the owner of the property, about the lights to see if they could perhaps be aimed in a different direction. The noise ordinance is 10:00 PM so the excess noise at 7:20 PM is not going to be addressed at this time.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

3001 PERKIOMEN AVENUE - There was a zoning permit submitted and the plan submitted needs to be corrected. The parking plan needs to be corrected and they need to be sure the exterior lighting is properly working. The potential problems with the entrance and exiting will have the HOP being revisited sooner rather than later. The Borough is willing to work and help them within the confines of the zoning ordinance.

WOLFE DYE & BLEACH PROPERTY - The Wolfe Dye & Bleach property at 500 Parkview Road has been sold and the new owner would like to meet with the Planning Commission. There has been no plan submitted and is for informational purposes. They were unable to meet on Oct 27 so the meeting will be held on Wednesday, November 17th at 7:30 PM.

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON, KOZLOFF STOUTD

Ms. London indicated that there are four Resolutions to be addressed later in the agenda. Also Ms. London indicated that there was a meeting with Berks Nature and the discussion will be tabled until next month since Mr. May is not in attendance this evening and was part of that meeting.

PUBLIC WORKS - DERREK RHOADS

BATTERY BACKUPS - Mr. Rhoads indicated that the battery back ups have been installed in the traffic signals and that all of the crack sealing has been completed.

MR. REHAB PROJECT - The sewer televising project has been completed. There are approximately \$140,000 worth of priority repairs to be done to the sewer system. At the last meeting Council approved \$100,000 worth of work to the sewer system. There were roots and heavy cleaning that was done in addition to the televising. The cost of that work was \$121,000. Mr. Rhoads indicated that Mr. Rehab has blocked out Nov 29- Dec 13 to do priority work for the Borough. There was a lengthy discussion about what work to have done and whether or not the Borough wanted to take this work out for bid again. Mr. Leinneweber indicated that it could be taken out to bid since companies are looking for work and could get us numbers from about a year ago with similar projects. It was mentioned by Mr. Eggert that Council already approved \$100,000 worth of work at the September Council meeting and he thinks that we should let that stand since it was already approved. The work will be prioritized and done up to \$100,000. Further discussion will be done at the November meeting.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

Mayor Kinsey gave his report which is included in the minutes. The police report was also available for review.

BUDGET & FINANCE

The budget meeting was authorized for advertisement at the September meeting. The meeting is scheduled for Tuesday, November 9th at 10:00 AM. This will be advertised in the next couple of weeks.

PLANNING COMMISSION

The Planning Commission will not meet in October. There will be a meeting on Wednesday, November 17th at 7:30 PM to meet with the new owners of the Wolfe Dye & Bleach property located at 500 Parkview Road.

OLD BUSINESS

RESOLUTION 856-2021 - Resolution 856-2021 is in support of the PA Commission Semi-Quincentennial. This was discussed previously and the Borough will adopt the Resolution with no financial contribution to the celebration. **MOTION:** Mr. Lubenow made the motion to adopt Resolution 856-2021; seconded by Mr. Fritz; all were in favor and the motion carried.

RESOLUTION 854-2021 - Resolution 854-2021 is the extension of the 2019 Fire Service Agreement with Exeter and Mt. Penn Fire Companies which is a 0.02 mill increase for the 4th option year of the agreement. **MOTION:** Mr. Lubenow made the motion to adopt Resolution 854-2021; seconded by Mr. Fritz; all were in favor and the motion carried.

NEW BUSINESS

FOREIGN FIRE INSURANCE - The foreign fire insurance money has been received and needs to be distributed equally to Exeter Township Fire and Mt. Penn Fire with each company receiving \$4,095.92. The total received was \$8,191.84. **MOTION:** Mr. Geibel made the motion to distribute the Foreign Fire Insurance monies with each company receiving \$4,095.92; seconded by Mr. Lubenow; all were in favor and the motion carried.

RESOLUTION 855-2021 - Resolution 855-2021 is to enter into an Intermunicipal Agreement with County 911 Dispatching Services for utilizing their services and agreeing to the urban cost of living increase for 2022. **MOTION:** Mr. Fritz made the motion to adopt Resolution 855-2021; seconded by Mr. Lubenow; all were in favor and the motion carried.

RESOLUTION 853-2021 AMENDED: Resolution 853-2021 is the Halloween Trick or Treat and curfew. The original Resolution had October 31 as the end of the curfew when it actually should be 6:00 AM on November 1st. The amended Resolution reflects that change. **MOTION:** Mr. Geibel made a motion to adopt the amended Resolution 853-2021; seconded by Mr. Lubenow; all were in favor and the motion carried.

VULGAR POLITICAL OPINION SIGNS - Mr. Lubenow indicated that he actually asked for this be put on the agenda for discussion. He has seen a few of these signs in neighboring municipalities and was asking whether or not there was anything that could be done to prevent those signs in our municipality. Ms. London indicated that the law provides a lot of leeway with regard to political signs and regulating such a thing would be extremely difficult to do because it is protected by the first amendment. Ms. London will look into this further.

GENERAL COMMENTS TO COUNCIL

There will be a small dedication of the War World I plaque at the Council meeting that is being held on November 11, 2021 prior to the meeting.

ADJOURNMENT: MOTION: Mr. Lubenow made the motion to adjourn; seconded by Mr. Geibel; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:38 PM

Respectfully submitted,



Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, NOVEMBER 11, 2021**

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Mr. Robert J. May, Council President, at 7:30 PM.

ROLL CALL: Roll call was done; Mr. Robert May indicated that Mr. Gregory Zawilla, Councilman, Mr. Michael Fritz, Councilman and Mr. Barrie Kinsey, Mayor were absent this evening. Those present include Mr. Robert May, Mr. David Eggert, Rev. D. Michael Bennethum, Mr. Warren Lubenow, Mr. Steve Geibel, Ms. Joan London, Solicitor, Mr. Ty Leinneweber, Engineer, Ms. Allison Leinbach, Borough Manager, Mr. Derrick Rhoads, Roadmaster and Mrs. Susan Eggert, Borough Secretary were present this evening.

APPROVAL OF THE BILLS: All bills requiring payment and ratification were presented to Council for review. All bills requiring payment and ratification from the general fund totaled \$90,430.45. All bills requiring payment and ratification from the sewer fund totaled \$2,519.71. Bills requiring payment and ratification from the liquid fuels fund totaled \$11,341.68. Bills requiring payment and ratification from the fire tax fund totaled \$90.00. **MOTION:** Rev. Bennethum made the motion authorizing payment and ratification of all bills presented; seconded by Mr. David Eggert; all were in favor and the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council for review. There were no questions, corrections or clarifications to the report. **MOTION:** Mr. Eggert, made the motion to approve the treasurer's report as presented and file it for audit; seconded by Rev. Bennethum; all were in favor and the motion carried.

GENERAL: \$514,826.45 **SEWER:** \$299,305.95 **RESERVE:** \$77,157.22 **LIQUID FUELS:** \$268,216.29 **FIRE TAX:** \$9,229.94

REPORT OF THE BOROUGH SOLICITOR - JOAN LONDON, KOZLOFF STOUTD

SMALL WIRELESS COMMUNICATION - Act 50 requires municipalities to adopt a small wireless communication ordinance. Ms. Leinbach has the information that Ms. London sent but has not had the opportunity to review the information. This will also be reviewed by the Planning Commission. The Ordinance will allow for small wireless communication units in a municipal right of way which also allows the municipality to charge a fee for such communication units. We will talk further about this ordinance at the next meeting in December and hopefully will be able to adopt in February since the January meeting is early due to reorganization.

POLITICAL OPINION SIGNS - The regulation of such signs are very different because of the first amendment. Ms. London has gathered language that could be used but also can be challenged. There was a lengthy discussion; no action was taken at this time.

BURN ORDINANCE - Ms. Leinbach indicated that she is still working on this Ordinance and should have it ready for review at the December meeting.

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER

Mr. Leinneweber indicated that he has received no new plans to review.

OLD RIVER PROPERTIES - Mr. Leinneweber is unable to attend the Planning Commission meeting on Wednesday, November 17th when Old River Properties will be there for informational purposes since no

ST. LAWRENCE BOROUGH COUNCIL

11/21

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plans have been submitted. Mrs. Eggert indicated that she believes we have lost our quorum for the meeting however this is for informational purposes only and no voting will be taking place.

3001 PERKIOMEN AVENUE - They have submitted plans and Ms. Leinbach, Zoning Officer, has given them a temporary zoning occupancy permit however they will need to make sure that all the exterior lighting is working. The temporary 6-month permit approval was given with limiting the size of the space to meet the parking requirements. They are in the process of working with PennDOT on the HOP which needs to be revisited.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

Mayor Kinsey was not in attendance this evening however the police report was available for review with not much change from previous months with respect to the percentage of calls into the Borough.

PLANNING COMMISSION

As previously discussed during the Engineer's Report there will be a Planning Commission meeting on Wednesday, November 17, 2021, at 7:30 PM. Even if there is not a quorum this is informational only with no voting required since no plans have been submitted for review.

UNFINISHED BUSINESS

MR. REHAB PROJECT – The videotaping of the entire collection system is complete. Mr. Rhoads indicated that there is quite a bit of work that needs to be done to the system and documentation indicating the priority of work was included with the package this evening and is part of the minutes for review. There was a lengthy discussion; Mr. Eggert noted again that previously Council approved up to \$100,000 worth of work to be done to the system and feels that we should do \$100,000 worth of the work since it was previously approved and because we will get the better pricing which would be \$35.00 per linear foot versus \$39.00 per linear foot. There was a discussion; it was decided that the Borough will move forward with the previously approved \$100,000 worth of work and in the spring the Borough will go out and get loans to complete the rest of the work. **MOTION:** Mr. Eggert made the motion authorizing the sewer rehabilitation project work up to \$100,000 as previously suggested and to go out for loans in the spring to complete the project; seconded by Mr. Lubenow; all were in favor and the motion carried. The work is already scheduled to take place from December 9, 2021 through December 21, 2021.

NEW BUSINESS

CONTRIBUTIONS 2021 - The following contributions will be made for 2021; Exeter Library \$9,045, Berks Conservation District \$250, Berks Solid Waste Authority \$250 and Crime Alert Berks \$250. **MOTION:** Mr. Eggert made the motion to authorize the above contributions for 2021; seconded by Rev. Bennethum; all were in favor and the motion carried.

REIMBURSEMENT OF PAYROLL EXPENSES TO THE GENERAL FUND - Ms. Leinbach is requesting that the Liquid Fuels fund reimburse the general fund for payroll expenses that were incurred for the 2021 road work project in the amount of \$6,592.38. **MOTION:** Mr. Eggert made the motion authorizing the liquid fuels fund to reimburse the general fund for payroll expenses that were incurred during the 2021 road project in the amount of \$6,592.38; seconded by Rev. Bennethum; all were in favor and the motion carried.

ARPA FUNDS - There will be further discussion at the December meeting on how to spend the money.

2022 ANIMAL RESCUE LEAGUE AGREEMENT - The agreement with the Animal Rescue League is a per capita fee of \$2.00 per resident which would be \$3,784.00. **MOTION:** Rev Bennethum made the motion authorizing Ms. Leinbach to sign the agreement with the Animal Rescue League for 2022 at a cost of \$3,784; seconded by Mr. Steve Geibel; all were in favor and the motion carried.

PRELIMINARY BUDGET 2022 - The general budget was presented to Council for review. The budget is included in the minutes for review. The budget was gone through line by line. It was noted that costs are going up for trash, police protection and personnel. The preliminary budget reflects a very modest increase taking the millage rate from 6.85 mills to 7.0 mills which is about \$14.00 per \$100,00 of assessed property. **MOTION:** Mr. Eggert made the motion approving the preliminary general fund budget; seconded by Rev. Bennethum; all were in favor and the motion carried. The budget will also be available at the Borough Hall for review as well as the website. The sewer fund budget was reviewed by Council. The sewer budget reflects no change in sewer rates. There is going to be an increase in the rate charged by PA American due to improvements in infrastructure and payments for a sewer loan for the proposed work discussed. **MOTION:** Mr. Eggert made the motion approving the preliminary sewer budget; seconded by Mr. Lubenow; all were in favor and the motion carried. The budget will also be available for review at the Borough office or on the website. The fire tax budget was reviewed. The millage rate for the fire tax is going from 0.66 to 0.68 as per the RFP of 2018 for the option 4th year. **MOTION:** Mr. Eggert made the motion approving the preliminary fire tax budget with a millage rate of 0.68; seconded by Mr. Lubenow; all were in favor and the motion carried. The liquid fuels budget was reviewed. There will be no huge streets project done in 2022. Mr. Rhoads indicated that perhaps in 2023 a large streets project will be done. **MOTION:** Mr. Eggert made the motion to approve the preliminary liquid fuels budget; seconded by Mr. Lubenow; all were in favor and the motion carried. **MOTION:** Mr. Eggert made the motion authorizing advertisement of the preliminary general, sewer, fire tax and liquid fuels budgets; seconded by Rev. Bennethum; all were in favor and the motion carried.

ORDINANCE 449 2022 TAX MILLAGE RATE - Ordinance 449 reflects a general millage rate of 7.0 and a fire tax millage rate 0.68. **MOTION:** Mr. Eggert made the motion to advertise Ordinance 449 with general millage rate of 7.0 and a fire tax millage rate of 0.68; seconded by Mr. Geibel; all were in favor and the motion carried.

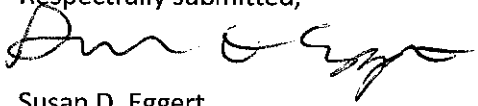
EXECUTIVE SESSION - Mr. May requested an executive session to discussion personnel and Berks Nature. **MOTION:** Mr. Eggert made the motion to go into executive session to discuss personnel and Berks Nature; seconded by Rev. Bennethum. Council went into executive session at 8:38 PM. Council came out of executive session at 9:20 PM.

AMMENDING THE AGENDA – MOTION: Mr. Geibel made a motion to amend the agenda to allow for 2022 employee salaries; seconded by Mr. Eggert; all were in favor and the motion carried.

2022 EMPLOYEE SALARIES: MOTION: Mr. Geibel made the motion authorizing a 6% increase in salary to all Borough employees with the exception of Mr. Rhoads who will be receiving a 15.75% increase with a 10% copay for insurance premiums; seconded by Mr. Lubenow; Mr. May, Mr. Geibel, Rev. Bennethum and Mr. Lubenow voting in favor; Mr. Eggert abstaining due to personal relationship with Borough employee.

ADJOURNMENT: MOTION: Mr. Geibel made a motion to adjourn; seconded by Mr. Eggert; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 9:23 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan D. Eggert".

Susan D. Eggert
Borough Secretary

**BOROUGH OF ST. LAWRENCE
MEETING MINUTES
THURSDAY, DECEMBER 9, 2021**

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order by Council President, Mr. Robert J. May, at 7:30 PM.

ROLL CALL: Roll call was done by Council President, Mr. Robert J. May, and indicated that Mr. Warren Lubenow, Councilman and Mr. Michael Fritz, Councilman were absent. Those in attendance this evening included Mr. Robert May, Council President, Mr. David W. Eggert, Council Vice President, Rev. D. Michael Bennethum, Councilman, Mr. Steve Geibel, Councilman, Mr. Gregory Zawilla, Councilman, Mr. Barrie Kinsey, Borough Mayor, Mr. Ty Leinneweber, Borough Engineer, SDE, Ms. Joan London, Borough Solicitor, Kozloff Stoudt, Ms. Allison Leinbach, Borough Manager, Mr. Derrek Rhoads, Road Master and Mrs. Susan D. Eggert, Borough Secretary.

APPROVAL OF THE MINUTES: Minutes from the previous meeting held on Thursday, November 11, 2021, were distributed to the members of Council prior to the meeting for review. There were no questions, corrections or clarifications to the minutes. **MOTION:** Mr. David Eggert made the motion to approve the minutes as presented; seconded by Rev. Bennethum; all were in favor and the motion carried.

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification were presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the bills. Bills requiring payment and ratification from the general fund totaled \$90,685.91. Bills requiring payment and ratification from the sewer fund totaled \$11,517.74. Bills requiring payment from the fire tax fund totaled \$5,000.00. Bills requiring payment and ratification from the liquid fuels fund totaled \$10,133.01. **MOTION:** Mr. Eggert made the motion authorizing payment and ratification of all bills presented; seconded by Mr. Steve Geibel; all were in favor and the motion carried.

APPROVAL OF THE TREASURER'S REPORT: The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections or clarifications to the report. **MOTION:** Mr. Eggert made the motion approving the treasurer's report was presented and filed it for audit; seconded by Rev. Bennethum; all were in favor and the motion carried.

GENERAL: \$451,346.43 **SEWER:** \$335,600.16 **RESERVE:** \$77,174.55 **FIRE TAX:** \$9,232.01 **LIQUID FUELS:** \$265,505.82

REPORT OF THE BOROUGH ENGINEER - TY LEINNEWEBER, SDE

ACRYLABS - The Acrylabs sidewalk is complete.

The written report was available for review but nothing new to report.

REPORT OF THE BOROUGH SOLICITOR, JOAN LONDON, KOZLOFF STOUDT

NO NONSENSE NEUTERING – Ms. Leinbach indicated that she has a new contract for review for no nonsense neutering to aid with the neutering of feral cats. In the agreement No Nonsense Neutering will provide vouchers for people to obtain to accompany the cats when taken to them for neutering. The

Borough will cover the cost of the neutering up to 25 cats per person. Ms. London has reviewed and has some changes to be made to the wording which still needs to be approved by No Nonsense Neutering. Further discussion will be had at the January meeting.

SMALL WIRELESS COMMUNICATION ORDINANCE - Copies of the draft ordinance were distributed to the members of Council for review for further discussion in January. This ordinance still needs to be reviewed by the Planning Commission and the County since it is a land use ordinance.

REPORT OF THE CODE ENFORCEMENT OFFICER/ZONING OFFICER - ALLISON LEINBACH

Ms. Leinbach indicated that there are letters that will be sent out for code enforcement in January.

REPORT OF PUBLIC WORKS - DERREK RHOADS

Mr. Rehab will be starting on the sewer work that was approved last month on Monday, December 13, 2021. Mr. Rhoads told Council that the traffic signal pole at Elm Street was taken out by a car this week but was repaired immediately after the incident. Mr. May said that this is the second incident that a traffic signal was taken out in a car accident and wonders that if now that we have paid for upgrades to the traffic signals including cameras if there is a way to capture these incidents on camera. Further investigation into this will be done. There is more sewer work that needs to be done totaling around \$332,450.00. It was discussed about taking out a loan in the spring to get all the work done. There are also numerous other projects such as the handicap entrances to the building and all the exterior doors that need to be replaced and discussion with regard to loaning the money to do all of these projects as well. This was discussed and Ms. London advised that the amount of the loan should be increased by about 15% for unexpected costs. If all of the loan is not used to complete the sewer and Borough Hall projects that the money could be put right back on to the loan.

REPORT OF THE BOROUGH MAYOR - BARRIE KINSEY

The police report was available for review. Mayor Kinsey noted that the Borough was only 11% of the calls in November. The Mayor's report is included in the minutes for further review.

PLANNING COMMISSION

There will be no Planning Commission meeting in December. There may be one in January to discuss the small communication ordinance.

OLD BUSINESS

SMALL WIRELESS COMMUNICATION ORDINANCE - This was addressed under the Solicitor's report however Council was asked to review the draft ordinance for further discussion in January.

BERKS NATURE AGREEMENT - Mr. May indicated that he would like to table this discussion until January when Mr. Lubenow will be present.

NEW BURN ORDINANCE - Ms. Leinbach distributed a draft ordinance for Council to review and make comment on in January. Ms. London also needs to review the ordinance and make comment.

FINAL 2022 BUDGET - The final general, sewer, fire tax and liquid fuels budgets were distributed to Council for adoption. There was no further discussion. **MOTION:** Mr. Eggert made the motion to adopt the general fund, liquid fuels fund, fire tax fund and sewer fund budgets as presented and advertised in the Reading Eagle; seconded by Rev. Bennethum; all were in favor and the motion carried.

ORDINANCE 449 - Ordinance 449 is the 2022 Tax Millage Rates. The general tax millage rate will be 7.000 and the fire tax millage rate is 0.68. **MOTION:** Mr. Eggert made the motion to adopt Ordinance 449 setting the general tax millage rate at 7.00 and the fire tax millage rate at 0.68.

ST. LAWRENCE BOROUGH COUNCIL

12/21

NEW BUSINESS

2022 MEETING SCHEDULE - The January reorganization meeting will be on the first Monday of January, which is January 3, 2022 with the monthly meeting to follow; the rest of the meetings will be the second Thursday of the month. The schedule is included in the minutes for review. The Planning Commission schedule was also reviewed and they will meet on the fourth Wednesday of the month with the exception of November and December when they will meet on the third Wednesday of the month as long as there business to be discussed. These schedules need to be advertised. **MOTION:** Mr. Eggert made the motion authorizing the Borough staff to advertise the 2022 meeting schedule for both Council and Planning Commission; seconded by Rev. Bennethum; all were in favor and the motion carried.

RESOLUTION 857-2021 - Resolution 857-2021 reappoints Mr. David Smith to the Zoning Hearing Board for another three year term which will expire 12/31/24. **MOTION:** Mr. Eggert made the motion to adopt Resolution 857-2021 reappointing Mr. David Smith to the Zoning Hearing Board for a three-year term to expire 12/31/24; seconded by Rev. Bennethum; all were in favor and the motion carried.

REIMBURSEMENT FROM THE LIQUID FUELS FUND FOR WAGES - In November Council made a motion to reimburse the general fund for wages incurred during the road work projects but the amount was incorrect. No money was transferred to date. Ms. Leinbach indicated that the reimbursable amount should be \$7,150.40. **MOTION:** Mr. Eggert made the motion authorizing the reimbursement of wages from the liquid fuels fund to the general fund in the amount of \$7,150.40; seconded by Rev. Bennethum; all were in favor and the motion carried.

JOINT BILLING OF THE 2022 TAX BILLS - **MOTION:** Mr. Eggert made the motion authorizing Council President to sign the agreement with the County of Berks for the shared billing of the 2022 County/Borough Real Estate Tax Bills; seconded by Rev. Bennethum; all were in favor and the motion carried.

FINANCING OF THE SEWER REPAIRS/BOROUGH HALL UPGRADES – This was discussed under public works however authorization is required to seek out the financing that is needed. **MOTION:** Mr. Eggert made the motion authorizing the Borough Manager along with the Solicitor to seek the financing for the sewer repairs and the upgrades to the Borough Hall not to exceed \$600,000.00; seconded by Rev. Bennethum; all were in favor and the motion carried.

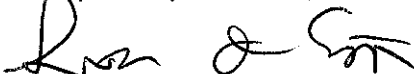
GENERAL COMMENTS TO COUNCIL

STORMWATER - It was noted that the Borough received an e-mail from a school in Alabama who was doing research on stormwater and found our website and the links that were provided very helpful in their research.

GIFT BASKETS - Mr. May indicated that the Borough has again distributed gift baskets to the police department in appreciation for their service to the residents of the Borough.

ADJOURNMENT: **MOTION:** Mr. Eggert made the motion to adjourn; seconded by Mr. Steve Geibel; all were in favor and the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:08 PM.

Respectfully submitted,



Susan D. Eggert
Borough Secretary