

BOROUGH OF ST. LAWRENCE RESOLUTION 919-2025

RESOLUTION OF THE BOROUGH OF ST. LAWRENCE AUTHORIZING THE APPOINTMENTS OF AMANDA MUSO AND ALLISON LEINBACH AS DEPUTY TAX COLLECTORS FOR THE BOROUGH OF ST. LAWRENCE, BERKS COUNTY, PENNSYLVANIA

WHEREAS, Section 5511.22 of the Local Tax Collection Law, provides that a tax collector may, with the approval of a taxing district, deputize in writing one or more deputy tax collectors, who, when deputized, shall be authorized to receive and collect any or all of the taxes in like manner and with the authority as the tax collector appointing them. Any tax collector, appointing any deputy collector, shall be responsible for and account to the taxing district for all taxes received or collected by his/ her deputy/s and;

WHEREAS, the duly elected tax collector of the Borough of St. Lawrence, Berks County, Susan Eggert, desires to appoint two deputy tax collectors to serve as tax collectors for the Borough of St. Lawrence, Berks County, should he/she be unable to perform the duties of tax collector; and

WHEREAS, Susan Eggert, Tax Collector, of the Borough of St. Lawrence, desires to appoint Amanda Muso and reappoint Allison Leinbach as Deputy Tax Collectors for the Borough of St. Lawrence, Berks County; and

WHEREAS, Section 5511.22 of the Local Tax Collection Law provides that the tax collector for a jurisdiction may appoint a deputy tax collector with the approval of the tax collector's surety; and

WHEREAS, the Borough Council desires to appoint Amanda Muso and reappoint Allison Leinbach as Deputy Tax Collectors until the termination or resignation of either position or party

BE AND IT IS HEREBY RESOLVED that the Borough Council and Tax Collector Susan Eggert of the Borough of St. Lawrence, Berks County, Pennsylvania, desires to appoint Amanda Muso and reappoint Allison Leinbach as Deputy Tax Collectors

PASSED AND APPROVED at a regular meeting of the St. Lawrence Borough Council, Berks County, Pennsylvania, held this 14th day of August 2025.

ST. LAWRENCE BOROUGH COUNCIL


ROBERT J. MAY, COUNCIL PRESIDENT


CORRINE ZANA, BOROUGH MAYOR

ATTEST:


AMANDA MUSO, BOROUGH SECRETARY





ACT 48-2015 APPOINTMENT OF A DEPUTY TAX COLLECTOR FORM

Tax Collector should obtain signatures from the taxing district and return completed form to the Surety Company (keep a copy for your records.)

I, <u>Susan Eggert</u> , Tax Collector for <u>Borough of St. Lawrence</u> ,	
County of <u>Berks</u> do hereby appoint as Deputy	
Tax Collector (printed/typed): <u>Allison Leinbach</u>	
Deputy Tax Collector's Address: <u>3527 Pine Ave</u>	
<u>Reading PA 19606</u>	
Deputy Tax Collector's Email: <u>manager@stlawboro.us</u>	Phone: <u>610-779-1430</u>
Deputy Tax Collector's Signature: <u>Allison Leinbach</u>	Date: <u>7/17/25</u>
Tax Collector's Signature: <u>Susan Eggert</u>	Date: <u>7/17/25</u>
This is an appointment of a Deputy Tax Collector to collect and settle taxes during any Incapacitation of the Tax Collector (as defined in Local Tax Collection Law, Section 22 (B) [72 P.S. § 5511.22]).	

APPROVALS	
SIGNATURE & TITLE: <u>Allison Leinbach MGR/TREAS</u>	DATE: <u>7/17/25</u>
MUNICIPALITY: <u>Borough of St. Lawrence</u>	PHONE NUMBER: <u>610-779-1430</u>

SURETY COMPANY	
COMPANY APPROVAL*:	
DATE:	PHONE NUMBER:

Tax Collector should obtain signatures from each taxing district and return completed form to the Surety Company (keep a copy for your records.)
 Surety should acknowledge the appointment by returning the signed document to the Tax Collector.

*Company approval may be an electronic signature, stamp, etc.

****DO NOT RETURN TO DCED****



ACT 48-2015

APPOINTMENT OF A DEPUTY TAX COLLECTOR FORM

Tax Collector should obtain signatures from the taxing district and return completed form to the Surety Company (keep a copy for your records.)

I, <u>Susan Eggert</u> , Tax Collector for <u>Borough of St. Lawrence</u> ,	
County of <u>Berks</u> do hereby appoint as Deputy	
Tax Collector (printed/typed): <u>Amanda Muso</u>	
Deputy Tax Collector's Address: <u>1502 Friedensburg Rd</u>	
<u>Reading PA 19606</u>	
Deputy Tax Collector's Email: <u>amandamusos@stlawboro.us</u>	Phone: <u>610-779-1430</u>
Deputy Tax Collector's Signature: <u>[Signature]</u>	Date: <u>7/17/2025</u>
Tax Collector's Signature: <u>[Signature]</u>	Date: <u>7/17/25</u>
This is an appointment of a Deputy Tax Collector to collect and settle taxes during any Incapacitation of the Tax Collector (as defined in Local Tax Collection Law, Section 22 (B) [72 P.S. § 5511.22]).	

APPROVALS	
SIGNATURE & TITLE: <u>[Signature]</u> <u>St. Lawrence Borough Secretary</u>	DATE: <u>7/17/2025</u>
MUNICIPALITY: <u>Borough of St. Lawrence</u>	PHONE NUMBER: <u>610-779-1430</u>

SURETY COMPANY	
COMPANY APPROVAL*:	
DATE:	PHONE NUMBER:

Tax Collector should obtain signatures from each taxing district and return completed form to the Surety Company (keep a copy for your records.)
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