

BOROUGH OF ST. LAWRENCE

MEETING MINUTES

Thursday, July 9, 2026

CALL TO ORDER: The meeting of the St. Lawrence Borough Council was called to order at 7:31 PM by Council President Mr. Robert J. May on Thursday, July 9, 2026.

ROLL CALL: Council President Robert May did roll call; the following members were present: Robert J. May, Council President, Member, Michael Fritz, Member, Gregory Zawilla, Member, Steve Geibel, Member, Warren Lubenow, Corrie Zana, Borough Mayor, Derrek Rhoads, Borough Manager, Borough Solicitor, Joan London, and Amanda Muso, Borough Secretary. Absent from tonight's meeting were David W. Eggert, Council Vice President, Rev. D. Michael Bennethum, Member, and Borough Engineer, Pamela Stevens.

APPROVAL OF THE MINUTES: The minutes from the previous meeting held on June 11, 2026, were presented to Council to review prior to the meeting.

MOTION: Greg Zawilla made the motion to approve the minutes; seconded by Warren Lubenow; all were in favor, so the motion carried.

APPROVAL AND PAYMENT OF THE BILLS: All bills requiring payment and ratification up to and including July 8, 2026, were presented to the Council prior to the meeting for review. Bills requiring payment and ratification from the general fund up until July 8, 2026, totaled \$181,798.93; sewer fund totaled \$27,456.04; liquid fuels fund totaled \$7,618.32; fire tax fund totaled \$0.00; EMS tax fund totaled \$0.00.

MOTION: Greg Zawilla made the motion authorizing payment and ratification of all bills presented; seconded by Warren Lubenow; all were in favor, and so the motion carried.

TREASURER'S REPORT: The treasurer's report was presented to Council prior to the meeting for review. There were no questions, corrections, or clarifications to the report.

MOTION: Warren Lubenow made the motion to approve the treasurer's report as presented and file it for audit; seconded by Greg Zawilla; all were in favor, and so the motion carried.

GENERAL: \$539,011.69 **SEWER:** \$255,291.04 **RESERVES:** \$347,100.02 **LIQUID FUELS:** \$146,376.35 **FIRE TAX:** \$14,627.53 **EMS TAX FUND:** \$19,586.07; **TOTAL FUND BALANCE:** \$1,321,992.70

PUBLIC COMMENT:

Chief Justin Johnson was at tonight's meeting. He wanted to express his and the police department's gratitude for the Borough's support not only in the recent events, but acknowledged that the Borough and the department have also worked well together in the past and will continue to do so, which is appreciated.

REPORT OF THE BOROUGH ENGINEER - PAMELA STEVENS, SDE

Pamela Stevens was absent from tonight's meeting but submitted her report prior to the meeting, which was added to Council's packet for review. No new updates to report.

REPORT OF THE BOROUGH SOLICITOR – JOAN LONDON, KOZLOFF STOUDT

Borough Solicitor London gave an update regarding the litigation with Mt. Penn Borough and Mt. Penn Water Authority. The complaint was filed, with the Authority accepting, and the Borough being served. They have filed their preliminary objections, which Joan will send the Borough's amended complaint. The rest of the topics will be discussed during the executive session

Joan has also been in contact with a local Comcast representative to come to an agreement regarding the Comcast Franchise Agreement and the Borough.

REPORT OF THE BOROUGH MAYOR - CORRINE ZANA

Mayor Zana's report was in the packet for Council to review prior to the meeting.

A Police Commission was held on July 2, 2026. No pertinent information from that meeting to discuss.

The Centennial Committee met; they continue to plan the Borough's 100th year anniversary celebration.

Mayor Zana, with the help of the Solicitor, will meet with Mr. Hess from Berks Catholic to finalize paperwork for the use of Shemanski Stadium.

PUBLIC WORKS –

Logan Wood resigned as of July 5, 2026. There have been interviews for a replacement; a new public works employee will be hired in the next few weeks.

The Borough garage is taking shape and is a work in progress. The department hopes to have it complete before winter.

Once the summer season is over, they will be digging up the Community Gardens; if there is still interest in its use, they will replace it with a smaller version that will be easier to maintain.

RECREATION- DAVE EGGERT: Dave was absent from tonight's meeting. The summer playground program is in full swing with approximately 135 kids signed up. Any cancellations due to weather will be sent out to guardians via Savvy Citizen. Sign-ups for the summer playground program are posted on the website and at the playground. QR codes to sign up are on the Borough website or on flyers at the playground by the information board.

LIBRARY: No upcoming events

JOINT COMPREHENSIVE PLAN: The latest plan was sent out for the Municipalities to review. This has been reviewed by the Planning Commission, with recommendations sent to Council to discuss in new business.

PLANNING COMMISSION

ZONING AND CODE ENFORCEMENT: Derrek Rhoads, Borough Manager

Enforcements have been made and are ongoing

UNFINISHED BUSINESS - None at this time

NEW BUSINESS

1. The Borough Healthcare Plan is up for renewal for 2026-2027. There will be an increase in costs; alternative plans and options have been looked at, and comparisons have been made. At this time, the most cost-effective will continue to be the current Capitol Blue Cross.

MOTION to approve the renewal of the healthcare plan has been made by Warren Lubenow; seconded by Steve Geibel; all were in favor, and so the motion carried.

2. Enter into LED Street Lighting Agreement With FirstEnergy Pennsylvania Electric Company (MET-ED) for a 10 year term. MET-ED will begin phasing out High Pressure Sodium (HPS) equipment and will convert all street lighting to LED, at MET-ED's cost.

MOTION: Approve LED Street Lighting Agreement with MET-ED- This was tabled until next month so that Borough Solicitor Joan could further review the agreement.

3. Memorial tree and plaque to be planted at the playground for Officer Kristen Yeager- It was suggested to Susan Eggert by close friends of Kristen's that they would like to have a tree planted at the playground in her honor. Susan contacted Borough Secretary Amanda Muso, who will update Council with the details.

MOTION: Purchase Memorial Tree and Plaque for Officer Kristen Yeager to be placed at the playground to not exceed \$1,500.00 was made by Steve Geibel; seconded by Mike Fritz; all were in favor, and so the motion carried.

4. August 13th meeting date change- we will not meet quorum if anyone else cannot attend

MOTION: Approve Advertisement for new Council meeting date for August- Council Members will keep this meeting date; there are currently two members not available. The remaining Council Members stated they will be in attendance, and so they would rather keep the date than change it.

5. Joint Comprehensive Plan- Planning Commission held on June 24, 2026 to discuss the SEAD. This has been a work in progress for nearly two years between St. Lawrence, Exeter, Amity, and Douglass Township to better connect all four communities by way of trails, whether it be by walking, biking, or using sidewalks. Having safe roads for pedestrians to be able to walk and access roads is the goal. The final plan has been sent to the St. Lawrence Planning Commission for review, which was discussed at the meeting. While there are always areas for improvement and needed sidewalks on Borough streets, the plans presented cover the majority of the "problem areas" in our borough. After reviewing and discussing the plans, the conclusion of the commission was to recommend the approval of the Joint Comprehension Plan to Council and to move forward with the plan.

MOTION: Approve two advertisements in the newspaper for a public hearing to adopt a resolution approving the Joint Comprehension Plan at the next Council Meeting in August was made by Warren Lubenow; seconded by Greg Zawilla; all were in favor, and so the motion carried.

EXECUTIVE SESSION: A **MOTION** to go into executive session to discuss litigation was made by Greg Zawilla; seconded by Warren Lubenow; all were in favor, and so the motion carried. Executive session began at 8:09 PM. At 8:36 PM, Greg Zawilla made the motion to end the executive session; seconded by Warren Lubenow; all were in favor, and so the motion passed. Executive session concluded at 8:36 PM.

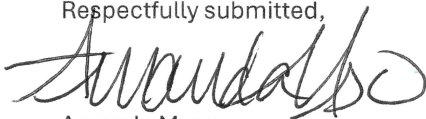
Out of executive session, a **MOTION** was made by Steve Geibel to have the Borough Solicitor amend the complaint against the Mt. Penn Borough and Mt. Penn Water Authority; seconded by Greg Zawilla; all were in favor and so the motion carried.

A second **MOTION** was made to grant a special request due to circumstances with an employee regarding comp time in lieu of overtime as per the borough handbook. The request was granted by motion of Warren Lubenow; seconded by Greg Zawilla; Mike Fritz abstained due to his nature of being a borough employee; the remaining council members were in favor, and so the motion passed.

ADJOURNMENT:

MOTION: Warren Lubenow made the motion to adjourn; seconded by Greg Zawilla; all were in favor, and so the motion carried. The meeting of the St. Lawrence Borough Council adjourned at 8:38 PM.

Respectfully submitted,



Amanda Muso

Borough Secretary

ST. LAWRENCE BOROUGH

6/12/2026