

**AGENDA**  
**ST. LAWRENCE BOROUGH COUNCIL**  
 January 5, 2026– 7:30 P.M.

**This meeting will be conducted and recorded via audio and video conference services (Youtube).**  
**Live-stream of the Video feed on the Borough's YouTube Channel at:**  
<https://www.youtube.com/channel/UC47chxePrF2JS6NKMO3uS8w>

\* Call to order

\* Pledge of Allegiance

\* Roll call

- |                                                           |                                                               |                                                       |
|-----------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Robert J. May, President         | <input type="checkbox"/> David Eggert, Vice-President         | <input type="checkbox"/> D. Michael Bennethum, Member |
| <input type="checkbox"/> Michael Fritz, Member            | <input type="checkbox"/> Steve Geibel, Member                 | <input type="checkbox"/> Warren Lubenow, Member       |
| <input type="checkbox"/> Gregory Zawilla, Member          | <input type="checkbox"/> Corrie Zana, Mayor                   | <input type="checkbox"/> Joan London, Esq. Solicitor  |
| <input type="checkbox"/> derrek Rhoads, Manager/Treasurer | <input type="checkbox"/> Pamela Stevens, PE. Borough Engineer |                                                       |
| <input type="checkbox"/> Amanda Muso, Borough Secretary   |                                                               |                                                       |

\* Council Minutes

**Motion:** to approve Borough Council Meeting Minutes for December 11, 2025

\* Approval and Payment of Bills:

**Motion:** to approve the Consolidated Payment of Bills ending December 31, 2025

FUND	AMOUNT
GENERAL FUND	\$ 63,594.10
LIQUID FUELS FUND	\$ 3,513.80
SEWER FUND	\$ 8,108.61
FIRE TAX FUND	\$ -
EMS TAX FUND	\$ -

\* Approval of Treasurer's Report

**Motion:** To accept and file for audit the Consolidated Treasurer Report – December 2025

FUND	AMOUNT
GENERAL FUND	\$ 271,465.24
LIQUID FUELS FUND	\$ 123,306.17
SEWER FUND	\$ 282,020.52
FIRE TAX FUND	\$ 4,599.16
EMS TAX FUND	\$ 4,948.48
RESERVE ACCOUNTS	\$ 432,807.07
<b>TOTAL FUND BALANCES</b>	<b>\$ 1,119,146.64</b>

\* Public Comment – If any

\* Consultant's Reports

**Borough Engineer's Report**

1. Planning Commission held a meeting December 17, 2025 regarding the Mt. Penn Fire Department Variance. Planning Commission is recommending to Council to consider their variance with their support to the Zoning Hearing Board and to waive the application and spend down account fees associated

**MOTION:** Council to support, oppose, or neither regarding the recommendation of the Planning Commission- Council may indicate to the Zoning Hearing Board that they have no position, or whether to intervene with a positive or negative position by letter and may have the Solicitor attend, if they feel it is necessary. The Zoning Officer will be in attendance.

**Borough Solicitor's Report**

\* Borough Mayor's Report

There have been no new updates or Police Commission meetings in November or December. The next meeting is scheduled for February

\* Department/Staff Reports

**Finance-** Borough Manager

**Borough Zoning/ Local Codes Enforcement Officer's Report-**

**Public Safety- Emergency Management-**

**Public Works** – Sewers, Streets, Stormwater, etc.

\* Committee/Commission Reports

**Library** – Mike Fritz

**Joint Comprehensive Plan** – Warren Lubenow

**Municipal Lands** – Warren Lubenow

**Recreation** – David Eggert

**Planning Commission** – Warren Lubenow

**Zoning or Planning Updates-** Planning met on December 17th- awaiting a date for the Zoning Hearing Board.

\* General Comments

**\*Public Meetings - Announcements**

All public meetings held at the St. Lawrence Borough Municipal Building at 135 N Prospect St.

**Changes to Office Hours**

Borough Office closed on January 19, 2026

- Reminder- this is the first week that trash and recycling will start collections on Wednesday
- Please be sure to download the Savvy Citizen App to stay updated with Borough information

\* Old Business

\* New Business

1. Berks County Tax Claim

**MOTION:** Authorize Council President or Borough Treasurer to sign the Certification of unpaid 2025 Real estate Tax Bills to Berks County Tax Claim and 2025 Fire Taxes to the Borough Office

2. 2026 Fee Schedule

**MOTION:** Approve Resolution 934 -2026 Borough Fee Schedule

3. **POTENTIAL MOTION:** Reaffirm authorization for Joan London to continue litigation process regarding vacant property on Parkview Rd.

4. Intergovernmental Agreement for the UCC Code

**MOTION:** Approve Resolution 933 -2026 entering into the the 2026 Berks County UCC Board of Appeals Intergovernmental Agreement and authorizing the payment of the \$300 annual membership fee

5. Reappoint Kristen Livingood to Zoning Hearing

**MOTION:** Approve Resolution 935-2026 to reappoint Kristen Livingood to the Zoning Hearing Board for a three year term

6. Landis- To install equipment in the Municipal Building- see attachment-

**MOTION:** Approve Landis to do the install/ conversion to gas with the cost estimate of \$87,600.00

7. Discussion on Borough Garage.

\*Executive Session -if needed-

\*Adjournment: **Motion** – Adjourn meeting