

## STANDISH TOWNSHIP HALL RENTAL AGREEMENT

The Standish Township Hall is maintained by the Standish Township Board. The hall may be rented for gatherings as follows:

Birthday parties, Wedding showers, Baby showers, Funder dinners, Annual meetings, Couples showers, Bachelor parties, Anniversary parties, Family reunions, Graduations. **NO RUMMAGE SALES.**

Bring your own paper products, garbage bags, paper towels, napkins, cleaning supplies, etc.

Township will hold Township Board, Planning and Zoning of Appeals meetings at no charge.

**ALCOHOLIC BEVERAGES of any kind are prohibited.**

**No tacks, tape, clips or staples are to be used on the ceiling, walls or tables.**

**ALL ACTIVITIES MUST END BY 1:00 A.M.**

**COST:** \$100.00 deposit (refunded after use of hall, if no damage and hall is clean)

Rental fee due upon booking the hall – Township residents \$100.00; Non-residents \$150.00

- **LEAVE TABLE AND CHAIRS UP HALL MUST BE CLEANED AFTER USE.**
- **ANY DAMAGE OR GRAFFITI TO WALLS WILL RESULT IN NO REFUND.**
- **ANYTHING BELONGING TO THE HALL THAT IS MISSING WILL BE DEDUCTED FROM THE DEPOSIT.**

**Water Pump:** turn switch to on (switch located on wall between hot water and well tank)

**Furnace Thermostat:** located in main part of hall north wall

**Overhead fans:** Switch to operate at door as you walk in

**Refrigerator:** leave turned on

**Checklist when leaving:**

- Turn furnace thermostat down to 55 (if using)
- Close and lock all windows and doors
- Sweep and mop all floors
- Do not stack anything in front of the breaker box
- Remove garbage
- Turn off all fans and lights switch located on west wall by door
- Turn water pump switch to off (switch located on wall between hot water and well tank)
- Prop open bathroom doors in the winter

Should you disagree and have issues on the terms of renting the Township Hall, please bring your concerns to the Township Board meeting held the 2<sup>nd</sup> Monday of each month at 6:00 P.M.

# STANDISH TOWNSHIP HALL RENTAL AGREEMENT

The parties, hereto, Standish Township, the Owner, and \_\_\_\_\_,

Hereinafter referred to as "Renter", hereby agree to rental of the Standish Township Hall located at 4997 Arenac State Rd, Standish, MI 48658. Are subject to the following conditions:

1. Date of Event: \_\_\_\_\_
2. Renter's Address: \_\_\_\_\_
3. Renter's Phone Number: \_\_\_\_\_
4. Cost of Rental \$\_\_\_\_\_, shall be paid to Standish Township on the day of the rental upon booking event.
5. A Security Deposit of \$\_\_\_\_\_, shall be paid by Renter in advance of the rental date, which shall be held as a security deposit, and returned by the Township to the Renter, unless the premises are damaged, or are left in a condition which requires the Township to expend effort or financial resources to clean or correct the condition, in such circumstances, the Township shall apply said security deposit towards the cost of correcting such conditions, and the balance shall be returned to the Renter.
6. Renter agrees to the following conditions:
  - a. Neither alcoholic beverages nor illegal controlled substances shall be served or permitted to be used upon the premises.
  - b. No smoking or vaping is allowed in the hall.
  - c. Dangerous activities shall not be permitted on the premises.
  - d. The Renter shall indemnify and hold harmless Standish Township, and its officers, as a result of any activity or event of the Renter, from all suits, actions, liability, damages, acts and/or omissions, or any other incidents or expenses which may arise out of the use and occupation of the premises by the Renter, it's agents, guests and invitees.

Both parties, have read and understand the terms of this agreement. Both parties have received a copy of the agreement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Standish Township Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative

\_\_\_\_\_  
Representative Name

\_\_\_\_\_  
Representative Phone Number