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**TABLE/ INDIVIDUAL PLACE BOOKING FORM**

**Constructing Excellence Yorkshire & Humber Awards 2025**

**Date:** Thursday 17th July 2025

**Time:** (exact timings to be confirmed)

**Venue:** New Dock Hall, Royal Armouries, Leeds

**Dress Code:** Black tie

Please fill in the details below and email your completed booking form to Liz Schofield/Donna Lee at [ceyhawards@leedsbeckett.ac.uk](mailto:ceyhawards@leedsbeckett.ac.uk)

|  |  |  |  |
| --- | --- | --- | --- |
| **Name (primary contact for Sponsorship):** |  | **Tel:** |  |
| **Organisation:** |  | **Address:** |  |
| **Job Title:** |  | **Post Code:** |  |
| **Email:** |  | **Invoice Address (and name of contact for payment if different from above)** |  |

**I/We confirm that we would like to book the following:**

|  |  |
| --- | --- |
|  | **Table of 10 @ £1500 + VAT including 2 bottles of wine per table of 10.** |
|  | **Individual places @ £150 + VAT per head.** |

**\*PLEASE NOTE\*** Guest lists and any special dietary or access requirements must be sent to us via email to [ceyhawards@leedsbeckett.ac.uk](mailto:ceyhawards@leedsbeckett.ac.uk) by Thursday 3rd July 2025. **This is a requirement from our venue, and we regret to say that we cannot guarantee to be able to cater for any dietary requests submitted after this date.**

**Terms and Conditions**

1. **Full payment required within 30 days of invoice issued.**
2. **Cancellation at any point results in loss of full amount.**