



**Molalla Aquatic District
Board of Directors
Provisional BOARD MEETING MINUTES
Tuesday, December 17, 2024 7:00pm**

1. Call to Order: Hendy Appleton called the meeting to order at 7:17 pm

Roll Call:

Board of Directors:

Hendy Appleton President
Rick Gano, Board Vice-President
Claire Ferlan, Board Secretary
Paula Beck, Board Treasurer
Neal Lucht, Board Member

Staff:

Julie Harris, Interim Superintendent
Jayme Logan, Recording Secretary

Absent:

Landon Bright, Superintendent

2. Consent Agenda

Approval of the Minutes: The Board Minutes from November 26, 2024 were emailed as part of the board packet. Rick moved to approve the November 26, 2024, Board Meeting Minutes as presented Neal seconds Motion Passed with the following vote: Board Members Gano, Appleton, Ferlan, Lucht and Beck voting "aye" (5-0)

3. Public Comments:

3.1 Comments: N/A

4. Old Business:

4.1 Neal makes a motion to create an Employment Committee of Two Board Members to reach out to Landon and see if they can meet with him. The nominated Board Members for the Committee are Neal and Hendy. Paula seconds the motion to create an employment committee consisting of Neal and Hendy. Motion Passed with the following vote: Board Members: Appleton, Gano, Ferlan, Beck and Lucht voting "aye" (5-0)

4.2 Mid-Year Budget Review: Our Bookkeepers Danielle and Debbie are attending via Zoom to answer any questions that may come up. The Budget Committee was invited to the review and are attending in person and via Zoom with only Nancy Kylo not attending. We went through the Financial Packet that Debbie provided comparing this year as of

November 30, 2024, to November 2023, Budget vs actual, YTD statement and Transaction Detail along with the Budget Review. Noting different categories that may need adjustments in the future.

5. New Business:

5.1 Neal motions to compensate Julie and key employees for the work they have done to keep the pool going through the year as well as for Julie stepping in while Landon is on leave. Neal motions to give Julie a year end bonus of \$2000 and to give Julie a lump sum of \$3000 in Payroll to disperse among key employees that have gone above and beyond this year. Rick seconds. Motion passed with the following vote: Board Members: Appleton, Gano, Ferlan, Beck and Lucht voting “aye” (5-0)

5.2 Elevate Proposal: Rick from Elevate met with Hendy, Julie and Melissa. For this project with the HVAC, they will be using it as a training opportunity and a way to collect data on how much money can be saved by programming it to adjust during busy and slow times. The Energy Trust of Oregon will be paying for 90% of this project and Elevate paying the remaining 10% including having the manufacturer out to help in the process. Neal makes a motion to approve the proposal by Elevate Rick seconds Motion Passes with the following vote: Appleton, Gano, Ferlan, Beck, Lucht voting “aye”(5-0)

6. Operations and Management Report:

6.1 Julie had a meeting with Claire and Craig from Anderson Pool to discuss the concerns that we have. They responded by offering to buff the pool, fix the crack and laser level this time. We will need to drain the pool again, Julie let them know that we will have to wait until April or May when the water table is low and to save a spot on their schedule for us. Craig stated that the stairs were not replaced because he did not think they needed to be replaced, however we do not have a change order removing the stairs, but we were not charged for them. Start-up costs were added we have a balance due of \$10,000 that we are going to withhold until the work is corrected. Neal suggests providing a letter to Anderson, so they know why we are not sending them the remaining \$10,000. Neal moves that Hendy as Board Chair be the one to write the letter. Rick seconds motion passes with the following vote: Appleton, Gano, Ferlan, Beck and Lucht voting “aye”(5-0)

6.2 Julie and Jayme met with Streamline, the company that wanted to build a new website for us. We let them know that this project was not approved by the Board and we would need to consult with other companies to be able to use as comparisons when presenting it to the Board.

7. Upcoming Meeting:

7.1 The next Board Meeting will be on January 28th 17, 2024 at 7pm with the possibility of a work session on the second Tuesday of the month

8. Adjournment:

Neal makes a motion to Adjourn, Rick seconds Meeting adjourned with a vote: Board members Lucht, Ferlan, Beck, Appleton and Gano voting “aye” meeting adjourned at 8:47p.m

RESPECTFULLY SUBMITTED:

Jayne Logan
Recording Secretary

Claire Ferlan
Board Secretary