



**Molalla Aquatic District
Board of Directors
BOARD MEETING MINUTES
Tuesday, December 16, 2025, 7:00pm**

1. Call to Order: Rick Gano called the meeting to order at 7:11 pm

Roll Call:

Board of Directors:

Rick Gano, Board Treasurer (Zoom)
Barbara Moore, Board Secretary
Amanda Melby, Board Member (Zoom)
Lisa Borowczak, Board Member

Staff: Julie Harris, Interim Superintendent
Jayme Logan, Recording Secretary

Absent: Neal Lucht, Board President

2. Consent Agenda

Approval of the Minutes: The Board Meeting Minutes from the November 18, 2025 board meeting was emailed as part of the board packet. Amanda moved to approve the Board Meeting Minutes Barbara seconds Motion Passed with the following vote: Board Members Gano, Moore and Melby voting "aye" (3-0)

3. Public Comments:

3.1 Comments: N/A

4. Old Business:

4.1 FOMP Update: They had 100 people register for the Inflatable Swim event and had 55 show up. FOMP also raised \$25 and will be having their annual meeting in January

4.2 SDAO pre-conference packet was sent out this week for the meeting on Feb 6-8 with check-in on the evening of Feb 5th. Barbara is planning on attending, Amanda, Rick and Lisa will not be able to attend, we still need confirmation from Neal on whether he is going.

4.3 Job Posting update: The job description has been approved by SDAO. They recommended that we use their consulting service and post the job for no longer than 3 weeks after the holidays. They also suggested that we use the SDAO application. Once they

found out that Julie was also going to apply for the position, they said normally they would not advise appointing someone without posting a job but since she has been the Interim Superintendent for over a year that if the board decided to they could just appoint Julie and start the search for another full-time position.

5. New Business:

5.1 Barbara Moore swears in Lisa Borowczak as a new Board Member, Lisa will be completing Hendy Appleton's empty seat and fulfill the remainder of her term until July 2027.

5.2 Barb went to Columbia Bank and found out that they can update the signature card to add Lisa electronically, but they have to do it all on the same day, Lisa will need to fill out a form and take the minutes to the bank to be added. January 12th is a good day for everyone to sign. Barbara makes a motion to add Lisa Borowczak as a signer on the checking account for the Molalla Aquatic District Rick seconds. Motion passed 4-0 with Barb, Rick, Amanda and Lisa voting "aye"

5.3 The Board has one Swim Scholarship Application. After reviewing the application, the board votes to approve the scholarship application. Barb makes a motion to approve the Swim Lesson Scholarship Amanda seconds. Motion passed with Barb, Amanda, Lisa and Rick all voting "aye" (4-0)

6. Operations Report and Updates:

May 2nd Connie and Ace Hardware are working together to do a planting party for Mothers Day, Ace donated the flowers and we have a taco truck coming as well to help raise money for scholarships. One of the companies that Julie met at ORPA came out and gave us an estimate of what we could put in the area for the Kids Club. CACFP we are in the final stage of being approved and have the site visit scheduled for January. The Audit is late Polly Rogers is prepping it for the 3rd year in a row. An extension will need to be filed, and Debbie suggests looking for a new company from the list on SDAO website. Paychex has been filing for 940 every year with our taxes and it turns out we are exempt we have received a refund for 2023 for 2112.30 and Debbie is working with IRS and Paychex to get this fixed and get any refunds due. We had a Fire inspection and all the emergency lights on our bar lights didn't work. The inspector gave us 30 days to get this fixed and when the electrician initially came out, he said it should not be over 10k and when the invoice came in it was over 10k, so Julie is bringing it to the Board. This year we are trying something new a Noon Years Eve Family Swim we purchased some party hats and will give out the rest of the light sticks from Halloween. Estacada has a transitions class, and they have signed up to take lessons every Monday starting in January, Timberlake Job Corp is going to start swimming lessons as well, they currently do swim tests here. Middle School has a new swimming team with 31 kids signing up to join. Bryce and Melissa are coaching and they practice Tues-Thursday. They pay a sports fee and that covers the cost of the lane rentals. Estacada is still renting lanes and has a middle school team as well.

We have not heard from Anderson, we need to file the complaint form. Amanda will do some research and will help with filling out the forms if Neal cannot.

7. Upcoming Meeting:

7.1 The next meeting will be on January 27, 2025, at 7:00pm at the Molalla Aquatic Center

8. For the Good of the Order:
8.1 N/A

9. Adjournment: Amanda makes a motion to adjourn the meeting at 8:08pm Lisa seconds.
Meeting adjourned with the following vote: Rick, Barbara, Lisa and Amanda voting aye (4-0)

RESPECTFULLY SUBMITTED:

Jayne Logan
Recording Secretary

Barbara Moore
Board Secretary