

Minutes: Molalla Aquatic District Board Work Session, Aug. 15, 2017, Approved Sep. 5, 2017

Molalla Aquatic Center, Molalla, Oregon, (Action items underlined)

1) Call to Order, Roll Call, and Adjustments to Agenda

President Paula Beck called the meeting to order at 6:30 p.m. Board members present: Claire Ferlan, Teresa Steinbock,(had to leave at 7:30), Neal Lucht, Marilyn Bloch. Community member: Lucy Allison-Pursley

Agenda adjustments: add Budget (Neal—presenter), Action Plan Update: (Marilyn—presenter), Input for next week's agenda, Approve Job Requirements document.

2) Public Comment

Lucy asked to store items for FOMP Aug. 26 Yard Sale early under cover. Board agreed. Teresa will let her in. They will be getting insurance for the event.

3) Consent Calendar/Approval of Minutes

3.1 Minutes corrected with Teresa's name spelling in 1) and Paula's name spelling in 4.2 of 8-8-17 Work Session

3.2 Resolutions

Personnel Policies and Procedures Manual: Neal--presenter. Article 4: Drug and Alcohol Policy, pending MRSD's revision. They're adding volunteers and contractors to their policy. Article 16: Benefits. Suggestions of changing coverage from 25 hours/week to 32 hours/week, and providing basic medical coverage for now, and revisiting coverage later, but that it takes a good pay to get good people and a good benefits package to keep them. Neal suggested we consult a health insurance consultant to help us with compliance with laws and broker contacts. He and Claire will give us possible contacts. Sick Leave. Neal suggests full-time employee(s) has (have) front loaded 40 hours, and part-time employees have 1 hour for every 30 hours worked. This can be included in paid leave. Neal will bring a revised policy.

Mission and Vision Statements: Neal—presenter. (Definitions) Mission: what your goal is to do every day. Vision: Wat would it look like if we accomplished our mission, the impact. We need to set objectives, e.g. for percentage of folks who won't use the pool, it would be property values and livability. Paula: core mission is safety, fitness, and recreation. From the TTAD's Mission and Vision Statements: MAD Mission—To operate the Molalla public pool year round with a commitment to provide affordable and accessible recreational, fitness, competition, and educational services for people for all ages and abilities in the community. MAD Vision—To deliver aquatic services in a friendly and professional manner so individuals in the community are positive about their experiences at the Molalla Aquatic District facility and believe the District uses its revenue wisely and efficiently. Neal's proposed statements: MAD Mission—To assurance the continual operation of the Molalla public pool, with a commitment to providing affordable recreation, fitness, competition, and educational services to people of all ages and abilities in our community. MAD Vision—To improve the lives of all Molallans through aquatic education and recreation. Board is encouraged to engage in discussion of this subject by email this week.

Aquatic Director Duties and Responsibilities Document: It has been reviewed and is ready to be implemented.

4) Old Business

4.1 BIN application (Paula—presenter) has been submitted.

4.2 Bank account (Marilyn—presenter). Board members will each contribute \$40 at next week's meeting and Marilyn will open an account. MAD's account # will be: 7001007802

4.3 Budget: (Neal—presenter). Our budget needs to be more detailed and broken down into monthly costs. He presented a 3 page framework for a monthly detailed budget, "a chart of accounts". Questions: 1) What will the water cost be? Neal will find out. 2) The bank account will need credit cards. Marilyn will find out. 3) What percentage of the taxes will be distributed in November, and does MAD pay taxes? Neal will ask Rick

5) New Business, 6) Written Communications, 7) and 8) Directors and President's Remarks---none.

9) Next Meetings:

Aug. 22—Regular MAD Board Meeting, 7:00 p.m.

Aug. 29, Sep. 5, Sep. 12, Sep. 19—MAD Board Work Sessions, 6:30 p.m.

Sep. 26—MAD Board Regular Meeting, 7:00 p.m.

10) Adjournment: 9:15 p.m.

Submitted, Marilyn Bloch, secretary

Marilyn Bloch

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