

**MINUTES**

**1. Call to Order:** Paula Beck called the online Board Meeting via Google Meet to order at 7:04 pm.

1.1 Roll Call:

Board of Directors (BOD):

- Paula Beck, Board President Chair (PB)
- Rick Gano, Board Vice-President Chair (RG)
- Teresa Steinbock, Board Treasurer (TS), arrived 7:15 pm
- Claire Ferlan, Board Secretary (CF), arrived via phone 7:07 pm
- Neal Lucht, Board Member (NL)

Staff:

- Melissa Georgesen, Aquatic Director (MG)
- Jennifer Swink, Recording Secretary (JS)

**2. Consent Agenda**

- 2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet, which was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. NL moved to approve the July 28, 2020 Board Minutes as presented. RG seconded. Motion carried, unanimously, 3-0.

**3. Public Comments:**

- 3.1 None

**4. Old Business**

- 4.1 Re-establish Board Committees and their duties: PB assigned BOD and/or staff to each committee:

- a. Financial Committee, which is responsible to review and make policies in regards to cash flow in and out of the District – TS, CF and RG as an alternate.
- b. MRSD Committee, which is responsible for the communication, scheduling, setting fees and pricing with the school district – MG, TS, and NL as an alternate.
- c. Policy Committee, which is responsible for all the MAD policies – PB, CF, and RG as an alternate.

PB explained MG is not on all the committees, but instead is a resource to be called upon. She will not be responsible for organizing committee meetings.

**5. Committee Reports and Updates**

- 5.1 Financial Report: MG screen shared the Financial Report, which was included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. MG asked if the BOD had any questions. NL says it looks super, very well organized. RG agrees. MG says it is very detailed. CF asked for MG to explain the Health Insurance medical deductible. MG explained her contract does not cover the full expense for Health Insurance. CF also asked about the high dollar amount for the water bill. MG shared the City raised the water rates and sewer rates. The pool water cycles out, it is not just the showers and toilets that use the sewer. MG further explained if MAD turned off the water, MG would not be able to work at the facility because there would be no running toilets. She also explained it could be hazardous to the pool and plaster if the water levels go too low. MG reminded the BOD they can ask for copies of the invoices to be scanned and emailed, if they want to see more details about any line items in the Financial Report.

5.2 Operations-Management Report: MG shared two reports with the BOD and JS uploaded to Google Drive just prior to the meeting. MG went over two projects listed on the first report via screen share. MG explained Oregon Energy Trust signed off on the two projects. Nexant prepared the report with the two projects, which includes the proposal estimates on cost and incentive funds. Currently MAC runs an automated Chlorine System, which uses liquid chlorine to treat the water; and an air handling unit, which runs all the time for the Chlorine system. The two projects recommended are an Ultra Violet (UV) System along with a pool cover. These figures are good for two years.

Project 1 is the UV System:

1. Estimated Cost: \$67,460
2. Estimated Incentive: \$41,166
3. Years to Payback: 2 years
4. Estimated kWh Savings: 123,927
5. Estimated Electric Cost Savings: \$9,625
6. Estimated EEM Number Therms Saved: 4,634.0
7. Estimated Gas Cost Savings: \$3,476

PB asked if MAC would be required to use their vendors. MG said no MAC can put out an RFP (request for proposal) and those that bid will need to follow the guidelines laid-out. PB asked MG about a timeframe for this project. MG recommended to move forward now with an RFP for bids for Project 1 since it is already included in the current budget. PB thinks it's great. NL moved to accept MG's recommendation to proceed with the RFP for bids on Project 1. RG seconded. Motion carried, unanimously, 5-0.

Project 2 is the Pool Cover:

1. Estimated Cost: \$20,000
2. Estimated Incentive: \$15,000
3. Years to Payback: 1/2 years
4. Estimated EEM Number Therms Saved: 11,021.0
5. Estimated Gas Cost Savings: \$8,268

Project 2 is not included in the current budget. RG clarified the pool blanket would cost \$5,000 after the incentive. PB asked MG's recommendation on Project 2. MG said it is not necessary for an RFP for a \$20,000 project, but with the pool closed and time down she would recommend putting together an RFP for this project as well. CF says it makes sense to do this project now with the incentive available. NL moved to have MG pursue RFP secure bids for Project 2, pool cover. RG seconded. Motion carried, unanimously, 5-0. The BOD said the incentives look amazing.

## 6. Upcoming Meeting

6.1 MAD Annual Retreat: PB asked the BOD if they are comfortable meeting face to face for the annual retreat. The BOD was in agreement to find a venue to be able to social distance and meet face to face. First they will see if MCC's (Molalla Communication Company) conference room is available. NL also suggested the MRSD's (Molalla River School District) conference room or lunchroom. PB liked the idea of having more space. MG was concerned about the school using their facilities for virtual classes. MG will send an email to Daphne. MG believes MAC's conference room is a little small. In addition, MAD likes to have their annual retreat away from the facility so they can better focus.

6.2 Next month's Board Meeting falls on September 22, 7:00 pm via Google Meet.

**7. Good of the District**

7.1 PB appreciates the good and clear financial reports. She also recognized that even though the pool is closed, MG is doing good work in maintaining and updating the pool and finding incentives to help with the costs.

**8. Adjournment** - NL moved to adjourn the meeting at 7:31 p.m. RG seconded. Motion carried, unanimously, 5-0.

RESPECTFULLY SUBMITTED:

Jenniffer Swink  
Recording Secretary

Claire Ferlan  
Board Secretary