

1. Call to Order: Paula Beck called the meeting to order at 7:00 pm.

1.1 Roll Call:

Board of Directors (BOD):

Paula Beck, Board President Chair (PB)
Rick Gano, Board Vice-President Chair (RG)
Hendy Appleton, Board Treasurer and Secretary (HA)
Claire Ferlan, Board Member (CF)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

Absent:

Neal Lucht, Board Member (NL)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. RG moved to approve the November 23, 2021 Board Meeting Minutes as presented. CF seconded. Motion carried, unanimously, 4-0.

3. Public Comments:

3.1 None

4. New Business

4.1 None

5. Old Business

5.1 Updating COVID Sick Policy and Return to Work: HA shared the “COVID Prevention Practices” and “Personnel Policies and Procedures” documents prior to the Board Meeting. MG screened shared the documents. HA explained there are two documents, one for the public called “COVID Prevention Practices” and the other for the staff called “Personnel Policies and Procedures”. HA wanted to simplify and make the documents easier to read. HA further shared she added the following to the “COVID Prevention Practices”:

- These policies are current as of January 1, 2022. As recommendations and requirements from the CDC and OHA change, we will update our practices.
- If we become aware of COVID exposure at our facility, we will make every effort to contact the affected patrons and staff.

HA checked current CDC, OHA and OSHA requirements to make sure the updated policies comply. MG said it is a good time to re-address and be assured MAC is in compliance to all the agencies who are overlooking the pool’s health. HA asked MG if contact tracing is still a process for pools. MG said Pools are held to a higher standard, so reservations are still required. The first reading, MG read outload “COVID Prevention Practices”. RG said it looks good.

HA explained the second document “Personnel Policies and Procedures, Addendum A: COVID Policy (Jan 1, 2022)” is designed as an addendum into the Personnel Policies and Procedures. This will allow the addendum to be updated as needed without having to update the entire Personnel Policies and Procedures. The first reading, MG read outload “Personnel Policies and Procedures, Addendum A: COVID Policy (Jan 1, 2022)”. PB pointed out an edit needed for the words “you will” which changed

to “they”. MG asked if the staff can use an at-home COVID test or will the BOD require a doctor’s office COVID test? PB is ok with the at-home test providing the person takes both tests. HA and CF agreed. PB pointed out, however, will we take their word or do you require proof? RG asked how the at-home tests work. HA explained there is a test strip with the results. The staff person can take a photo of the test and text MG the results before coming back to work. PB asked if the staff person gets tested at the doctor’s office they will need to provide a note from the doctor before returning to work?

PB asked JS to include the updated COVID policies on the January agenda for approval. HA will take some time to go through the “Personnel Policies and Procedures” as well.

- 5.2 Automatic generator system to maintain the building when the power goes out: RG shared that his generator kicked on for four hours the other night when his neighbors lost power. MG said there is no new developments. HA asked why this hasn’t moved forward. MG explained it has not been a priority. The danger when there is loss of power is when the water levels in the ground are high. There was much discussion on the different options available for a generator system. Generators can be powered by propane, natural gas and gasoline. RG said a propane tank would need to be purchased if you go with propane. HA said the benefit with natural gas is that you do not have to refill it. The generator needs to power the sump pump and a few lights, so it does not need to be a large generator. The BOD agreed the generator needs a remote, transfer switch so it will automatically come on when there is a power outage. MG said the automatic setting would be preferred, because if the generator is manually started when the power goes out in the middle of the night she would have to drive over to start the generator. If she is out of town, there would be someone on-call as backup, who would have to drive over to start the generator. CF said her son is still interested in putting in a bid. MG asked CF for her son’s contact information. MG will also contact MAC’s current electrician and the contractor that RG used to see if they will give a bid. MG would like to get three bids by the end of January for the January 25, 2022 BOD meeting.

6. Committee Reports and Updates

6.1 MAD Tasks: PB reminded the BOD to look and update their tasks.

6.2 Financial Report: The Financial Reports were included in the updated Board Packet that was emailed and uploaded to Google Drive the Monday prior to the Board Meeting. MG screened shared the documents. MG told the BOD the Learn to Swim program is increasing, the daily programs are stagnant and we are missing the revenue from the facility rentals, party rentals and inflatable swim. MG is not able to implement those programs until the mask mandate has been lifted. So, the program revenue is down as well as the employee wages; however, the tax revenue is higher. HA asked MG if she is seeing any uptick for January 2022? MG explained space is an issue, because of swim teams. Our swim instructors are busy because they are part of the high school swim team. Another issue with space is who can use the pool during other programs like Aqua Zumba with the loud music. Because of limited capacity we only allow four swimmers in the Learn to Swim classes. Despite these obstacles we are meeting the needs of most. MG is glad many people can benefit from the pool. PB asked if Silverton’s pool is fixed? MG said yes in early December, but they were renting space afterhours after 8pm, so that did not affect MAC’s programs.

6.3 Operations-Management Report: The Pool Attendance Reports for Fall was included in the Board Packet which was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. MG shared that JS put together the October and November attendance. She pointed out that Aqua Zumba is the biggest draw in water fitness. MG is thankful Rebecca is holding Aqua Zumba classes three times a week. MG said the Family Swim is waning. It is ebb-n-flow. Tot Time has been popular over Christmas break. Operations are going as they should. The UV light is in place and running well. The old water heaters in the locker rooms are problematic. They are the original water heaters from when the facility was built, about 20 years old. Because of the age of the heaters it is difficult to find parts, so we have been taking parts from the other water heater to make repairs. MG has two quotes to include in the upcoming budget. HA asked if MG has looked at the tankless option? MG said yes.

MG said there is a new leak on the roof. She had the roof inspected last year and it looked fine. PB is concerned with replacing other equipment. HA asked about the HVAC system since it is a critical part of the COVID policies keeping the air circulating. MG said the HVAC system is very good. The HVAC return air cycles a higher standard than the National Standard. MG believes the HVAC should be good with proper maintenance. With Oregon Energy Trust's assistance the UV and air unit will provide MAC with the nicest air quality in the Nation. MG said we hope to publish what MAC did and share it with other pools.

7. Upcoming Meeting

7.1 Board Work Session is scheduled for January 4, 2022, 7:00 pm in person or via Google Meet. MG asked the BOD to plan to meet in person at MAC.

7.2 Next Board Meeting 4th week, January 25, 2022, 7:00 pm in person or via Google Meet

8. For the Good of the District – CF recognized the Helmig family, Helmig and Son Tree Farm, Lester and Robert Helmig for putting out solar lit Christmas trees around our community.

9. Adjournment – HA moved to adjourn the meeting at 7:49 p.m. RG seconded. Motion carried, unanimously, 4-0.

RESPECTFULLY SUBMITTED:

Jennifer Swink
Recording Secretary

Hendy Appleton
Board Secretary & Treasurer