

**Minutes of the January 23, 2018 Molalla Aquatic District Regular Board Meeting, 7:00 pm,
Molalla Aquatic Center, Molalla, Oregon, Approved 1/30/18**

1) Call to Order, Roll Call, Adjustments to Agenda

1.1 Chair Paula Beck called the meeting to order at 7:05 pm. All board members: Claire Ferlan, Teresa Steinbock, Neal Lucht, Marilyn Bloch were present.

Community members Geri Monroe, Louise Fraser, Linda Countryman, Deborah Tegtmeier and Patrick Olson were present.

1.2 Adjustments to Agenda: 4.4 was deleted, since Pres. Beck already has the authority to initiate telephone service on behalf of the MAD board.

2) Public Comment:

Deborah Tegtmeier described the North Clackamas pool complex and its hot tub as a desirable addition to a possible future Molalla Aquatic Center complex.

Geri Monroe would love to see the Aquatic Center opened for a “soft opening” the 2 weeks before a possible Spring Vacation opening for children, say three times a week on a limited schedule. It would also function as a trial run to get any kinks out .

3) Friends of Molalla Pool (FOMP) Report: Geri Monroe

The FOMP Annual Meeting was held on Jan. 22, 2018 at the Molalla Aquatic Center. 10 community members were present, mostly new arrivals since the pool closed.

Projects in the last year: 1) Providing informational mailers for the May 16, 2017 Molalla Aquatic Center operations funding ballot measure, 2) Holding a lawn sale in August to fund-raise for pool activities, 3) Facilitating the Molalla Communications offer to donate a Reader Board for the front of the Aquatic Center.

4) Consent Calendar, Minutes

4.1 The Minutes of January 9, 2018 MAD Board Meeting were approved as presented with a motion from Lucht and a second from Ferlan. Vote: all in favor, 5-0. The Minutes from January 16, 2018 were approved as presented with a motion from Ferlan and a second from Lucht. Vote: all in favor, 5-0.

4.2 GASB 54 Fund Balance Policy. The Resolution was read by Lucht.

The Board moved to adopt this federally-required Fund Balance Policy.

18-02 The Molalla Aquatic District Fund Balance Policy in Accord with the Government Accounting Standards Board (GASB) Number 54—approved.

The motion was made to adopt the Molalla Aquatic District Fund Balance Policy in Accordance with the Governmental Accounting Standards Board (GASB) Number 54 by Lucht, seconded by Ferlan.

Vote: Ferlan, Steinbock, Lucht, Bloch, and Beck—yes. 5-0.

4.3 Discussion and Approval of Aquatic Director employment agreement: postponed

4.4 Authorization to begin telephone service: already granted..

Northwest Natural Gas is requiring a \$6327 deposit.

Motion to authorize Chair Beck to pay the Natural Gas Co. deposit of \$6327 made by Lucht, seconded by Bloch. Vote: Ferlan, Steinbock, Lucht, Bloch, Beck—yes. 5-0. Chair Beck will inquire when the deposit is to be returned.

5) *Old Business*

5.1 Discussion to revise the duties of the Treasurer in the Board Policies and Procedures Manual. Beck will supply the final version of the present policy.

Beck appointed Board Treasurer Ferlan and Bloch to revise the policy with our accountant's help.

5.2 Other Policies needed: Accounting Policy and Personnel Policy.

6) *New Business*

6.1 Discussion regarding initial equipment purchases: Beck.

Board business computers are needed by some board members. Lucht recommended the Board grant a option to provide computers for Board business. A file cabinet for board business is needed. Lucht may be able to provide.

6.2 Discussion regarding outdoor and indoor maintenance: Beck.

Parking lot refinishing and striping is needed. The building lock needs to be changed.

7) *Committee Reports and Updates*

7.1 Treasurer's Report: Ferlan.

Columbia Bank checking acct. 7802: Beginning balance:	\$13,459.63	1-17-18
Deposited from MRSD IGA:	50,000.00	
Ending balance:	63,459.63	1-23-18

LGIP:	435,340.63
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Total funds available:	448,800.26
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Motion to Approve On-line Banking at Columbia Bank account #7802 access to Molalla Aquatic District board members: Claire Ferlan, Treasurer, Marilyn Bloch, Secretary, and Paula Beck, President made by Neal Lucht, and seconded by Teresa Steinbock. Vote: Ferlan, Steinbock, Lucht, Bloch and Beck—yes, Passed 5-0.

8) *Written Communications:*

Our P.O. box rental checks were returned. The fee has been paid by an anonymous donor.

9) **Director's Remarks:** *postponed for new director to report*

10) **President's Remarks, Action Items, Items for Next Meeting's Agenda**

Motion to engage Linda Jaeger of Jaeger and Cravinho as MAD's employees health insurance agent made by Bloch, seconded by Ferlan. Vote: Ferlan, Steinbock, Lucht, Bloch, Beck—yes. Passed. 5-0.

Action Items

Lucht will engage Salem insurance agent: Linda Jaeger for health insurance administration.

Beck will pay NW Natural Gas deposit and arrange to start telephone service.
Ferlan and Bloch will write a draft Board Treasurer's Duties with help from community member Liz Cruthers and accountant Ilene Waldorf.

Items for Next Meeting's Agenda

Accounting Policy

11) For the Good of the District.

Ferlan is proud of community folks attending our meetings.

12) Adjournment

Lucht moved and Ferlan seconded a motion to adjourn. All in favor. Passed. Meeting adjourned at 8:05 pm.

Submitted, Marilyn Bloch, Molalla Aquatic District Board Secretary