

**MINUTES**

**1. Call to Order:** Neal Lucht called the online Board Meeting via Google Meet to order at 7:26 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)  
Paula Beck, Board Vice-President Chair (PB)  
Teresa Steinbock, Board Treasurer (TS)  
Rick Gano, Board Secretary (RG)

Staff:

Melissa Georgesen, Aquatic Director (MG)  
Jenniffer Swink, Recording Secretary (JS)

FOMP:

Stacy Ogilvie (SO)

Absent:

Claire Ferlan, Board Member (CF)

**2. Consent Agenda**

- 2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet, which was emailed the Friday prior to the Board Meeting. RG moved to approve the May 26, 2020 Board Minutes as presented. TS seconded. Motion carried, unanimously, 4-0.
- 2.2 Approval of the Budget Committee Meeting: The Budget Committee Meeting Minutes were included in the Board Packet, which was emailed the Friday prior to the Board Meeting. TS moved to approve the May 26, 2020 Budget Committee Meeting Minutes as presented. RG seconded. Motion carried, unanimously, 4-0.

**3. Public Comments:**

- 3.1 SO shared with the BOD details about FOMP acquiring a bulk mailing permit. There is a \$240 one-time fee for the permit. For the permit to remain active it would need to be used at least once every two years. The rate is .17 per mailing piece within the area zip code. And .18 for all of the US zip codes. All the mailings would go through Oregon City Post Office. There is free postal wizard software that can be downloaded. SO figured JS should be able to help with that process. There are instructions on how to pre-sort the mail. SO asked the BOD if they would like FOMP to pursue acquiring the permit? MG thanked SO for all her due diligence. She thinks it sounds like a great plan and would include FOMP in any of MAC's mailers. The BOD agrees it is a great idea and feels the permit will be a good asset for outreach. SO asked how many households are in the Molalla River School District (MRSD)? Molalla has 10,000 residents, but the BOD was not sure how many households in MRSD. NL can get all the zip codes in the MRSD. SO will start the paperwork.

SO updated MAD on the status of FOMP's PayPal account. With JS's help FOMP now has non-profit status with PayPal, which means a discounted transaction rate at 2.2% plus .30 per transaction.

SO also shared her company has a community outreach program, which she applied to in November 2019. She was one out of ten people that applied for the funds. There are about 10,000 employees at her company. She won \$1,000 for FOMP. She has met with MG for some insight on MAC needs. SO and FOMP want to see the funds go toward an immediate need, not regular bills.

#### 4. Committee Reports and Updates

- 4.1 Financial Report: JS presented the Financial Report on the screen. NL thanked Debbie for all her hard work. He thinks it is great to see all the details. NL asked the BOD if they have any questions. NL asked why the LGIP account shows zero balance. MG explained they are in the process of getting Debbie access to that account. PB signed an authorization to give Debbie access, but LGIP has not processed that request yet. They are out of Pennsylvania. MG may have PB sign into the EIN account to grant Debbie to the LGIP account. MG said the day this report was created the LGIP had over \$530,000. TS confirmed the approximate amount. NL asked if the transfers were going smoothly. MG said "Yes, Debbie tells me we need to transfer funds, then I tell TS." MG said TS is very responsive in getting the funds transferred.
- 4.2 Melissa's re-opening plan: MG reviewed her COVID-19 plan. Clackamas County is still in Phase I, which swimming pools like MAC are not allowed to open. Last Thursday, Governor Brown, gave a new order to restart Phase I on June 19, 2020 with 21 days before possibly moving into Phase II. Twenty-one days would be July 10, 2020. MG hopes to have a better idea on re-opening plans by July 6, 2020, but these are all subject to change. As she read through the Re-opening Plan, she told the BOD the first priority is staff and employee's safety. She wants her staff to know she values them and wants to keep them safe. She wants to create an environment where they feel safe and protected. They will be required to complete online training through SDAO (Special Districts Association of Oregon). NL shared that the Special Session Governor Brown has called on June 24, 2020 includes a Bill requiring all of the State of Oregon to remain in Phase I until January 1, 2021. PB asked who is proposing that Bill? MG said that is the first she has heard of that. MG and the BOD are concerned for how that would affect the pool and Oregon statewide.

MG continued reading through her re-opening plan, stating the next concern is for our patron's safety. MG asked the BOD to consider policies that will be needed. MAC will be responsible to provide a "social distance monitor". PB thinks it will be a challenge for the person doing the monitoring. MG pointed out in her plan where the patrons will need to be registered in our Max Galaxy system, which shows their family unit. The patron will also need to register a time to use the pool. MG told the BOD other pools suspended their 3 Month Pass program, because of all the limitations. A pass would drop the daily revenue. Some pools may just do a daily drop-in rate. Will MAC take cash or require pre-payment online? You can't have family members share a lane because there is only 7 feet in every lane. If there were two people in a lane we would have to close the next lane. PB asked, "How would reserving a lane work with our system? If someone drops in but does not have an account in our system, how long does it take to create an account?" MG said it takes 5-10 minutes to for our front desk staff to setup an account. PB continued, "If only eight people can lap swim at a time and you have eight regulars that swim at 6am every week, how can others request a lane? Will it be reserved for those eight people all month?" RG suggested making reservations every week. MG said she can setup Max Galaxy to open registration for that week on a certain day and time. So everyone will have a chance to reserve a spot. It will be first come, first service online when the reservation opens up for that week. RG asked if he has a membership card does that mean he has an account in Max Galaxy? MG said, "Yes. If you don't know your sign-in information you can go online to sign-in and select the "forgot my password" option." MG thinks post COVID-19 world that the pool may have an uptick, because it will be available.

MG continued the discussion about the re-opening plan for the pool programs. MAC rents lanes to swim teams. The USA swimming guidelines are still trying to work through the process. Most pools are not allowing swim teams during the pool hours. She spoke to one swim team and they can't afford to have just eight kids in the pool. They wouldn't cover their expenses. Learn to Swim instructors can't be in the water with the children. MAC may be able to have older swimmers in the water with the instructor on the deck. Another option may be to have a parent in the water with their younger swimmer and the instructor on the deck. MAC typically ran fitness classes along with swim lessons, but won't be able to do that any longer.

MG pointed out the re-opening plan is super preliminary. Things change every week. PB asked about the ADA availability. MG said that will be on a case by case basis; however, all the bathrooms are ADA compliant.

MAC can have an autofill water station that is touchless. Since its COVID-19 related MAC may be eligible for some reimbursement.

#### **5. Upcoming Meeting**

5.1 MG recommended the BOD meet July 14, 2020 for a work session to work on furthering the re-opening plans. RG said that would be a good date since we may have a better idea about re-opening. MG will need a week for training with staff, which will have to be broken into small groups. NL asked BOD to raise their hands if they approve of meeting July 14, 2020 for a work session for COVID-19. The regular Board Meeting is on July 28, 7:00 pm. Until further notice, due to Governor Kate Brown's Executive Order 20-16 the meeting will be held via Google Meet online. JS will post the details including a link to join the meeting and download the Board Packet on MAC's website.

#### **6. Good of the District**

6.1 NL asked MG about high school sports. MG said the fall sports are still unknown. The coaches for the winter sports are hoping OSAA will have everything sorted by then. MG does know the crowd size will be restricted.

7. **Adjournment** - RG moved to adjourn the meeting at 8:23 p.m. TS seconded. Motion carried, unanimously, 4-0.

RESPECTFULLY SUBMITTED:

Jennifer Swink  
Recording Secretary

Rick Gano  
Board Secretary