

MINUTES

1. Call to Order: Neal Lucht called the meeting to order at 7:20 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)

Claire Ferlan, Board Member (CF)

Rick Gano, Board Secretary (RG)

Staff:

Melissa Georgesen, Aquatic Director (MG)

Jennifer Swink, Recording Secretary (JS)

Absent:

Paula Beck, Board Vice-President Chair (PB)

Teresa Steinbock, Board Treasurer (TS)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet which was emailed the Friday prior to the Board Meeting. RG moved to approve the February 25, 2020 Board Minutes as presented. NL seconded. Motion carried, unanimously, 3-0.

3. Public Comments:

3.1 None

4. New Business

4.1 Two year plan/vision is to start building a strategic plan: MG is waiting for an Oregon Energy Trust evaluation.

5. Committee Reports and Updates

5.1 Financial Report: The Financial Report will be emailed to the BOD after the Board Meeting.

5.2 Operations Management Report: The February Pool Attendance Report was included in the Board Packet which was emailed the Friday prior to the Board Meeting. MG gave an update on some needed repairs and compliance. The pool chair lift is required in order for MAC to be ADA compliant. The current chair lift is unsafe and is scraping the edge of the pool. RG said he is not confident in the current chair lift, which he has used while on shift as a lifeguard. SR Smith from Canby looked at options with the manufacturer. A new chair lift is \$7,000. Since the cost is under \$10,000 there is no action required by the BOD. MG's opinion is that MAC has to have it for safety and wanted to inform the BOD.

The next item that needs to be addressed is the white grate. The grate is the gutter that goes around the perimeter of the pool, which needs to be replaced. It poses a danger for feet in places where it is broken. The cost is \$12,000, so the BOD needs to approve the expense. MG showed the BOD a sample of the new gutter. It is a new design and easier to clean. RG moved to approve the \$12,000 to replace the gutter around the perimeter of the pool. NL seconded. Motion carried, unanimously by raise of the hand, 3-0.

The last item that needs to be addressed is the high pitch sound you hear when on the deck of the pool. The sound is from bearings that are going out in the HVAC. MG had Larry from A-1 Mechanical out to assess the issue. The parts list and costs are attached. The lead time to get parts is 4 to 6 weeks and will

take one week to complete the work. Larry will only bill the pool for the labor time used. The initial pricing from Dectron in Canada is \$28,652. Larry said the bearings are not in motion. The whole part needs to be replaced not just the bearings. If the system is not working the air on the deck would be the same temperature as outside. The pool would need to purchase fans to bring in fresh air. If the balance in the air is off it could cause fog which would cause the pool to be closed. MG said we need to make a decision on ordering the parts. She told the BOD this is one of the pieces of equipment we discussed at the last board meeting, section 4.1 of the Two-Year Strategic Plan. The question is do we replace equipment or maintain and repair the equipment. MG would like to get Oregon Energy Trust out to evaluate the equipment before making decisions about replacing our systems. RG moved to order and replace parts in the HVAC system. NL seconded. Motion carried, unanimously, 3-0.

MG informed the BOD the audit is happening tomorrow. The representative from the firm emailed Friday a list of items needed. MG had asked for a week lead. They are starting with 2017-2018, and then they will move into 2018-2019.

MG shared that JS met with Stacy and Lucy from FOMP (Friends of Molalla Pool) last week to discuss their website and other administrative needs. JS has created a page on the MAC website for FOMP. FOMP will be letting their current website expire. MG wanted to make sure the BOD was ok with JS transferring the FOMP domain, www.friendsofmolallapool.org, to MAC's GoDaddy account. The cost is less than \$12 which will give us one year service and will auto renew. The FOMP domain will point to the new FOMP page which will include the following links: about us, volunteer, membership and donate. The membership and donation links will include different PayPal buttons for people to make donations. There was some discussion about donations and how FOMP and MAC would earmark the donations. One suggestion was to have JS help with FOMP's bookkeeping using QB (Quickbooks), which would allow her to send tax receipts immediately. Another suggestion was for FOMP becoming a booster, which would be similar to the school district's booster club and have Twila, the MAC bookkeeper, earmark all donations. NL said it would be good to confer with an accountant or SDAO (Special District Association of Oregon) to make sure there are no issues paying JS to help FOMP with administrative tasks. The BOD is ok with these changes. It was decided to have JS invite FOMP to the April Board Meeting. MG asked JS to put FOMP at the top of the Agenda in April. MG would like to help FOMP re-engage with the community and take charge of running some special events.

6. Upcoming Meeting

6.1 Next Board Meeting is April 28, 7:00 pm in the classroom at MAC.

7. Good of the District

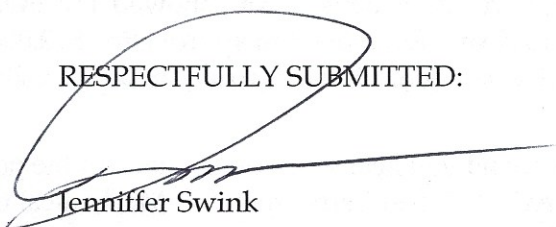
7.1 MG received an email requesting a discounted one year pass. MG said it is the BOD's decision. She reminded them that they had agreed on a three-month pass, which is better for the cash flow.

Another person contacted the pool about an option to make payments for a three month pass. MG is not opposed to offering a payment plan, but there is no policy in place. There was discussion of other issues that come with invoicing, payments and collections. NL said Clackamas County or DHS may have programs in place to help someone on limited income and disability to acquire a pass.

Timberlake Job Corp brought 22 swimmers for testing.

8. **Adjournment** - CF moved to adjourn the meeting at 8:06 p.m. RG seconded. Motion carried, unanimously, 3-0.

RESPECTFULLY SUBMITTED:



Jennifer Swink

Recording Secretary



Rick Gano

Board Secretary