

**MINUTES**

**1. Call to Order:** Neal Lucht called the meeting to order at 7:04 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)

Paula Beck, Board Vice-President Chair (PB)

Teresa Steinbock, Board Member (TS)

Staff:

Melissa Georgesen, Aquatic Director (MG)

Jennifer Swink, Recording Secretary (JS)

Absent:

Marilyn Bloch, Board Secretary (MB)

Claire Ferlan, Board Treasurer (CF)

**2. Consent Agenda – Agenda Action Items:**

2.1 Approve final draft of February 12, 2019 MAD Board Meeting Minutes: PB moved to table approving the February 12, 2019 Board Minutes until March 26, 2019 MAD Board Meeting. TS seconded. Motion carried.

2.2 Approve final draft of February 26, 2019 MAD Board Meeting Minutes: PB moved to table approving the February 26, 2019 Board Minutes until March 26, 2019 MAD Board Meeting. TS seconded. Motion carried.

**3. Public Comments:**

3.1 None

**4. New Business:**

4.1 Window Replacement: MG shared the pool facility glass window needs. There are windows with broken seals that need to be replaced. Willamette Glass (WG) gave a quote of \$13,476. There are 27 failed windows. WG will replace the exact same window. They will need to rent a boom lift, which is included in the quote. The windows are original to the building, so there is no warranty. MG will look for 2 or more quotes. MG also told the Board there are funds in the current budget to cover the cost. The pool is trending higher on user fees than projected. NL asked if WG provides a warranty on the new windows.

PB asked if there are other repairs needed while the boom is at the facility. MG the UV system will take a long weekend to complete the work. The sand filter is not scheduled for Memorial Day weekend, it is not an immediate need. PB asked when the facility painting will be done, if the pool is not closing over Memorial Day weekend. MG is identifying what the facility needs to look brand new.

**5. Old Business:**

5.1 A-1 Contract: Currently the pool's contract is with HVAC. A-1 is a new business that employees from HVAC had started. MG asked the BOD to compare the current contract with A-1's contract.

**6. Committee Reports and Updates**

6.1 Financial Report: There was no discussion

6.2 Operations-Management Report: MG handed out a sheet with water fitness and open swim stats. She explained the pool schedule changes. There were no 5pm Water Walking classes in January. The Water Walking resumed mid-February. There were no weather related closures, but she did elect to close early on some days. MAC is hosting a lifeguard class this weekend. There will be an Aqua Zumba with Jill or Nancy from NW Fitness and a certification class this spring. MG is bringing Aqua Zumba in to help break the stereo type that water fitness is for older people. There is a special St. Patty's swim on Sunday with arts and crafts. MG asked FOMP about joining MAC in hosting a summer kick off or thank you bbq with a free open swim. Over spring break MAC is offering free swim lessons to the public, Monday through Friday every 30 minutes. It's a thank you for supporting us over the last year and an introduction to our swim lessons, which they can continue yearly. They have to call in to sign up. All levels are being offered. Levels 1 and 2 are full. There will be 30 kids in the water with 6 to 7 instructors. This will also be a time to train staff. We've completed the Clarke's Elementary swim lessons and Rural Dell Elementary swim lessons will be the first week of April.

NL asked if the anniversary event on April 1<sup>st</sup> fits in MAC's marketing plan. MG suggested combining the anniversary event with the annual Easter Egg Hunt making April our anniversary month. FOMP will be helping with the event. It will include a free open swim.

Twila has just caught up with entering the budget for the Budget Comparison with current year and next year. The revenue was posted as all user fees, but will now be broken out. MG has learned it is not good to have Twila at the front desk, so the next budget will include a second station in MG's office with a computer and Quickbooks. MG has a good relationship with CFO. MG invited the BOD to come in to meet Twila. She can now print any financial reports needed.

6.3 Board Tasks: NL recapped the discussion about the Aquatic Director evaluation/review process. PB spoke with SDAO on the process. NL spoke with Greg McKinzey, who runs the school district reviews. Greg recommended MAD work with SDAO. He believes they are very comprehensive and more versed. He said SDAO is more prepared for the evaluations. Greg is willing to help where needed. NL will work on contract issues for the next duration of years. MG said most employees have been at MAC for a year.

PB will meet with MRSD boundary committee on Thursday, 6:15 pm at MAC. MG will be in attendance. She will let them walk around the property. PB will confirm time and location. Ralph, Evelyn and Martin are on the MRSD Board.

Budget Committee: MG has two ladies who said they want to help. She will need to pick one person and will make a decision at the next meeting. MG only needs five people for a three year term. PB will make a nomination for Nancy at the next Board Meeting.

## 7. Upcoming meetings

7.1 April 9, 2019 and April 23, 2019

8. For the good of the District - Not commented on

9. Adjournment - TS moved to adjourn the meeting at 7:51 p.m. and PB seconded.

RESPECTFULLY SUBMITTED:

Jennifer Swink  
Recording Secretary

Neal Lucht  
Board Chair