

**Approved Minutes of the March 6, 2018 Molalla Aquatic District Board of Directors Meeting,
6:30PM, Molalla Aquatic Center, Molalla, Oregon,**

1) Call to Order, Roll Call, Adjustments to Agenda

Chair Beck called the meeting to order at 6:32PM. All 5 Board members were present. Lucht left at 8:02PM. Aquatic Director Georgesen was absent, on vacation.

Adjustments to the Agenda: 4.2/5.1 Discussion of 2018-2019 Budget Schedule—deferred to 6.3

2) Public Comment: none

3) Consent Calendar, Minutes

3.1 The Minutes of the February 27, 2018 MAD Board meeting were approved as written with a motion by Lucht and a second by Steinbock. Motion passed unanimously.

4) Old Business

4.1 Discussion of Accounting and Financial Policies and Procedures: Lucht. The revised Treasurer's Duties document for the MAD Board Policies and Procedures Manual was folded into revised pages 3 and 4 of the Accounting document. It was agreed to adopt the Accounting and Financial document once we have the final edited version in hand.

Steinbock relayed a point of clarification needed from our accountant, Eileen Waldorf—the contact person(s) between MAD and her. That would be the Board Treasurer and the Aquatic Director.

4.2 moved to 6.3

4.3 Report of status of Personnel Policies and Procedures—Beck
The attorney is working on updating the document to current legal requirements.

4.4 Continued discussion of our Budget Review—Lucht: postponed for personnel and labor figures from Aquatic Director.

5) New Business

5.1 Discussion of 2018/2019 Budget Schedule, Assignment of Budget Officer—Beck.
Moved to 6.3.

5.2 Interview schedule for new employees—Steinbock
Steinbock is setting up an interview schedule, so far on next Tues, Wed, Thurs. Aquatic Director Georgesen invites board members, one or two at a time, to attend interviews. Steinbock will send out the schedule soon.

6) Committee Reports and Updates

6.1 Progress Report on Pool Repair and Refurbishment—Georgesen (by email) and Beck (review

contracts for approval)

Anderson Pools needs a deposit of about \$12,000, but the invoice is for a water slide. A correct invoice will be solicited.

Cherry City Electric has hooked up the pump, determined that the power dryer doesn't work, repaired the parking lot photo cell, cleaned up the cardboard covers for receptacles. Charge: \$363.28.

Compex Electronics quote: We need more information from Georgesen re: an in-house network, maintenance, choices of hardware, service level, laptops for board? Compex would come to a board meeting to answer questions.

Pete's Concrete quote: we need more information

Bratcher Painting: No further information available from other company, Yahweh. The Bratcher quote was lowered \$2,891 to \$27,845 for cleaning and painting. Bratcher gave the Board by email more information about the quote and the work.

Lucht made a motion to accept the Bratcher bid. It died for lack of a second. Board members will pursue more information for the next meeting.

Molalla Communications sent a mock-up of a wi-fi guest network sign for the aquatic center. Board agreed to ask MCC to remove the staff-only network from the sign.

6.3 (formerly 5.1) Discussion of 2018/2019 Budget Schedule, Assignment of Budget Officer—Beck.
Motion to declare 5 positions open for MAD 2018-2019 Budget Committee made by Lucht and seconded by Steinbock. Motion passed unanimously.

Notification will go out on the MAD website and in the Molalla Pioneer and requested to be posted on Friends of Molalla Pool Facebook page. The deadline for applications will be March 20 at 5PM. We need to adopt a budget calendar.

7) Written Communications: Bloch

Bills from Molalla Sanitary: \$43.80 and HVAC quarterly maintenance: \$1077.75.

8) Aquatic Director's Remarks: (see 6.1.)

9) President's Remarks, Review Action Items, Review Items for Next Meeting

Beck said the Local Government Budget Law training was excellent. It was attended by Beck, Steinbock, Bloch and Georgesen.

Action Items: Steinbock and Bloch to post budget committee opening notices; Ferlan to consult accountant Waldorf regarding her work for us; Steinbock to give us the employee interview schedule; Bloch to bring a draft Budget Calendar; all board members to get paint information.

10) For the Good of the District: postponed.

11) Upcoming Meetings:

March 13, 2018 MAD Board Meeting, 6:30PM

March 20, 2018 MAD Board Meeting, 6:30PM

12) Adjournment

A motion to adjourn was made by Bloch and seconded by Steinbock. Motion passed unanimously at 8:22PM.