

**1. Call to Order:** Rick Gano called the meeting to order at 7:00pm.

1.1 Roll Call:

Board of Directors (BOD):

Rick Gano, Board President Chair (RG)

Paula Beck, Board Vice-President Chair (PB)

Hendy Appleton, Board Treasurer and Secretary (HA)

Claire Ferlan, Board Member (CF)

Staff:

Melissa Georgesen, Executive Director (MG)

Jayne Logan, Recording Secretary (JL)

Absent:

Neal Lucht, Board Member (NL)

Guest:

Greg McKenzie (GM) Next Up Leadership

**2. Consent Agenda**

2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet that was emailed and uploaded to Google Drive prior to the Board Meeting. PB moved to approve the March 28, 2023 Board Minutes as presented. CF seconded. Motion carried, unanimously, 4-0.

**3. Public Comments:**

3.1 Public Comments: None

**4. Old Business:**

4.1 GM Presents results of the evaluation cycle sent a few weeks ago.

Going into 192.660(2)7 executive session

A month ago, MG received the feedback report and a copy of the online worksheet for the board review. Greg was offsite last month.

Greg has received the online director evaluation from Rick and Paula, and still needs evaluations from the other members so he can compile the results to present to the board. Hendy states that she will have it completed tonight or tomorrow. Claire states that she will complete it by tomorrow.

Greg asks if everyone can be done by May 5<sup>th</sup> and asks Melissa to contact Neal as well so he can compile everything for the May 23<sup>rd</sup> meeting. Greg will not be attending in person but will attend via zoom. Having it done by May 5<sup>th</sup> will let everyone have time preview it prior to the meeting. It is up to the board if they want to compile a summary for Melissa's personnel file. Greg reminds us that the board decided to have this format and questions if they would like to continue with this format and timeline in the future. Paula says that she likes seeing the charts and the way that reports are presented. Greg says that it is a nice format and Melissa genuinely gets good marks and it's easy to look and check to see how things are going. Rick says this year seems to have come quick and Greg states that we are right on schedule like last year. Rick thanks Greg for his work. Melissa adds that the next meeting is the budget meeting so it will be longer for Greg. Greg will be in touch with the report after everyone sends in their reviews. Greg's portion of the meeting should only take 15 min and the board is ok with him presenting.

End of Executive session Rick motions to close Claire seconds End of Executive session 7:13

Regular session called back into order at 7:14

4.2 Taxpayer Survey: Hendy states that the survey is completed and ready to review. Melissa instructs the board how to find the survey on Google drive for review. The board takes a minute to review the survey. Melissa tested the survey this morning and stated that it flows well. Melissa reads through the questions included in the survey. One question asks, as we are the aquatic district what other services would you like to see if we were to expand?

Hendy suggests dropping pickle ball as an option as she read a pickle ball court is already planned to be built town. The survey will help determine if we are underserving any groups in the area. Rick states that it looks good. Melissa states that the next step is to approve the survey and get it out to the public. Rick asks for a motion to approve the survey, Hendy motions for approval and Claire seconds all approve no objections Motion carried. Melissa will get with FOMP and send it out in an email blast and Claire suggests putting it on the what's up section of the local paper.

## **5. New Business:**

5.1 Rick would like to add that tomorrow at the city council meeting they will be discussing the new Safe Sleep Policy proposed to be at Clark Park, which is located across the street from the aquatic center. Hendy explains it is something the city is required to do because of a statewide mandate for every city in Oregon. It is just for overnight camping, and they need to be gone by 7am. It does not have to be at Clark Park, but it does have to be on city land. Rick is planning to attend on behalf of the aquatic districts. Melissa suggests it would be a good idea to attend meetings going forward just to voice our concerns. Melissa states that she will attend the council meeting as well.

## **6. Committee Reports and Updates**

6.1 MAD Tasks: Rick and Paula have scheduled a meeting for Thursday May 4<sup>th</sup> at noon with Melissa to work on these tasks and set a schedule for a few additional meetings to work on additional leadership tasks.

6.2 Financial Report: None: this month there is no report. Jennifer has resigned, her and her family have relocated to FL due to her husband's health. Melissa states that Jennifer could not stay on working virtually either. Everything moved very quickly with the sale of her home, and she had to move faster than expected. Melissa is interviewing a new bookkeeper tomorrow and will have the financial report at the next meeting, she will see if she can get it beforehand, so the board has time to review it before the budget meeting. Claire will not be at the next meeting but will review the report and budget before the meeting.

6.3 Operations-Management Report: Brief operations update lessons are booming, Melissa added a 4<sup>th</sup> track to our lessons, and they are already full. Melissa has added in a Friday night out of district facility rental for a gentleman who is teaching spear fishing. The inflatables and family swim is doing great with some sessions being full. The birthday parties are going well with April being booked all weekend and inflatables added onto all the facility rentals as well. Paula questions how the inflatables are holding up Melissa says great. The staff are good at keeping an eye out for holes and patching them up as needed. Melissa adds that we have partnered with the oceanography class at the high school they build underwater robots and test them at the pool. The outdoor activities P.E class has been coming over trying all sorts of things like water fitness classes inflatables and aqua yoga. Melissa and one High School teachers wrote curriculum for a swim skills class, and it has been approved by the district. Next year it will be an official P.E class and will be added in the fall to the High School course list. The staff has been great and with helping the elementary lessons, some of the guards that are TA's or in leadership class have been able to come over and help teach during the day. Melissa is working with the school on a program where they can get class credit for helping next year. Summer is looking busy, summer school lessons,

migrant lessons, middle school lessons and junior lifeguard programs have all been planned. Melissa has been in touch with Tony Mann the District Superintendent regarding the P.E facility and the employees are excited to have a place to play other sports. The Firecracker 5k will be on again and advertising has started. Hendy loves everything going on and the pool is getting some great use in the community.

Melissa passes out the new proposed fee schedule for 23-24 effective for July 1<sup>st</sup> it is a modest 5 percent fee increase and Rick says it really is not much and is lower than the current inflation rate. Melissa also proposes a change in the wording of household rate to a family rate and limit it to 6. Hendy agrees that the increase is reasonable. Claire questions the fee for fitness classes if it is per class fee and Melissa answers yes and that we normally have only 1 or 2 pay cash most attendees are silver and fit or pass holders. Rick asks if fees will still be payable with a card. Melissa answers yes, they would still be subject to pay the 4% card fee and that fee does show on the bank statements.

CF motions to accept the new fee schedule PB seconds Motion carried unanimously 4-0.

Melissa brings up scholarships, there are 3 people that have applied for assistance with lessons and sent in the paperwork. The board approves the scholarships.

Melissa let the board know that a mom wants to partner with us again this year, in 2017 her daughter drowned tragically in a pond at a daycare, and she has been very instrumental in raising funds so she can donate lessons to the daycare her daughter attended. She currently organizes a father daughter dance, and the proceeds go to fund the lessons for pre k kids in Colton. Tragically it happened during the pool's closure when there were no lessons going on.

Claire states that there are lots of partnerships going on and that is great. Claire also says that she attended the egg drop and it went great, Melissa thanked Claire for coming and helping all day with the event she helped exchange eggs for prizes and everyone had a great time.

Paula asks if the next event is the firecracker 5K and then in fall the pumpkin plop? Melissa says yes and is in the process of getting permits for a triathlon and she believes it will be a moderately successful event and will happen opposite Canby's so there should be a good turnout with us having an indoor pool it will have a good draw.

Melissa has a few bike routes she needs to try with some people from a local biking club to get some feedback and a couple of 5k routes as well. Rick questions logistics of the swim a Melissa says that a staff member or volunteer will count the laps, and all can do it at once or they can swim in waves. The timing mats would be placed in the parking lot and the bikes behind the fence to keep them secure. The tricky part is the state highway and every time it is crossed you need to have a flagger to keep everyone safe. Melissa thinks that we can get a good 3.1 miles all on this side of the highway and that is part of the reason she is testing routes.

## 7. Upcoming Meeting

7.1 Next Board Meeting 4<sup>th</sup> week, May 23, 7:00 pm in person.

## 8. For the Good of the District - None

9. **Adjournment** - PB moved to adjourn the meeting at 8:17 p.m. CF seconded. Motion carried, unanimously, 4-0.

RESPECTFULLY SUBMITTED:

Jayme Logan  
Recording Secretary

Hendy Appleton  
Board Secretary & Treasurer