

MINUTES

1. Call to Order: Paula Beck called the meeting to order at 7:09 pm.

1.1 Roll Call:

Board of Directors (BOD):

Paula Beck, Board Vice-President Chair (PB)

Claire Ferlan, Board Treasurer (CF)

Marilyn Bloch, Board Secretary (MB)

Teresa Steinbock, Board Member (TS)

Staff:

Melissa Georgesen, Aquatic Director (MG)

Jenniffer Swink, Recording Secretary (JS)

Absent:

Neal Lucht, Board President Chair (NL)

2. Consent Agenda - Agenda Action Items:

2.1 TS moved to approve the November 13, 2018 Provisional Minutes as edited. CF seconded. Motion carried.

3. Public Comments:

3.1 There were none.

4. New Business:

4.1 None

5. Old Business:

5.1 School District Swim Lessons: MG has no further information to share about pricing for School District swim lessons. She will bring a price to the next Board Meeting for approval. The School District swim lessons will have 6-10 students per class and is classified as community lessons not private lessons, therefore can charge a lower fee for the School District swim lessons. CF believes once children are comfortable using the pool they will start using the pool which meets the needs of kids in our School District and benefits MAC. MB suggested MG let the schools know MAC is only charging enough to breakeven.

6. Committee Reports and Updates

6.1 Financial Report: CF handed out copies of the bank statements with the balances at the Board Meeting:

Columbia State Bank:

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|--------------------|-------------|
| Outstanding Checks | \$ 4,785.40 |
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| | |
|-------------------|--------------|
| Available Balance | \$ 21,672.98 |
|-------------------|--------------|

LGIP:

| | | |
|----------|------------------------------|---------------|
| 11-15-18 | Tax Distribution (Oct. 1-31) | \$43,307.14 |
| 11-16-18 | Redemption | (\$23,000.00) |
| 11-19-18 | Tax Distribution | \$99,975.95 |
| 11-26-18 | Tax Distribution | \$230,077.63 |
| | Total Transactions | \$350,360.67 |
| | Ending Balance | \$574,078.23 |

CF told the Board the Columbia balance is prior to payroll that is due on Friday. TS inquired if there is enough to cover payroll. CF and MG said yes there are enough funds in the account for payroll on Friday. PB is happy to see the funds come in.

- 6.2 Policy Committee Report: PB read out loud the changes that were made for the second reading of the Personnel Policies and Procedures Manual, which were first read out loud at the October 23, 2018 Board Meeting. MB moved to approve the changes to the Personnel Policies and Procedures Manual. TS seconded. Motion carried.
- 6.3 MG handed out an additional bar graph at the meeting showing the attendance of the 5:00 Water Walking Class by Jolene. Water Walking, a warm-up to the Hyrdo Class and a standalone fitness class for some, was added to the schedule last summer. Attendance started tapering off in September. The pool had room set aside for Jolene's class, but after talking with Jolene it was agreed to post-poner the Water Walking class until February 2019. MG also shared Jolene had canceled her Wednesday class the week of Thanksgiving for an extended holiday. Jolene had communicated the cancelation to her class, but did not get prior approval from MG. MG had offered to teach the class, because she always wants to have classes available. Another instructor, Cindy, was out sick today. Because there was no other instructor available the class had to be canceled. Cindy's Thursday Arthritis class requested an additional day, which MG and Cindy were able accommodate by adding a Tuesday class to the Winter schedule. MAC has been adding Silver & Fit people for pool use membership. MB is one of our Silver & Fit members. We are waiting for Silver Sneakers' approval.

MG handed out at the Board Meeting an ORPA (Oregon Recreation & Park Association) conference recap of the sessions. MG went to the Aquatic Section. They recognized Rick Gano as Volunteer of the Year. This gave MG an opportunity to reconnect with the Aquatic Section. MAC will be hosting the January 2019 Aquatic Section monthly meeting. It will be held on Jan 10 at 10 a.m. Board members are welcome.

CP asked about the SDAO (Special District Association of Oregon) conference. MG said it will be held February 8-10 at Sun River and registration opens in December. PB said last year was very good. MB and JS can help the Board book tickets and lodging.

MB's term with MAD ends June 2019.

MG told the Board MAC was closed for Thanksgiving. MAC had someone call to rent the facility on Thanksgiving. After some work and time spent finding someone to cover the rental, MG was not able to secure payment. MG modified MAC's hours on Friday following Thanksgiving, which went very well. MAC will be closed Christmas Eve, Christmas Day and New Year's Eve. MG has not decided the hours for New Year's Day, she is more flexible on that day. The swim team has practices through New Years.

MG gave an update on the MCC (Molalla Communication Company) sign in front of MAC. The sign will have a separate power supply by PGE. PGE is scheduled to come out for installation on December

20th. MCC is covering the cost of the installation and the monthly power bill. MCC will be out to MAC before PGE to prepare the sign for use once the power is connected.

6.4 Board Tasks: The Board reviewed and updated the Board Tasks.

MG shared the card reader for the front desk has been shipped. She also shared MAC has a new representative to work with at Max Galaxy to assist Julie Harris, MG and JS. MB will go with MG to meet with FOMP (Friends of the Molalla Pool) to touch base.

JS pointed out to the Board the mural CF inquired about at the last Board meeting has been hung in the classroom on the north wall as MG described.

7. Upcoming meetings

7.1 Next month's dates for the Molalla Aquatic District Board Meeting are January 8, 2019 and January 22, 2019 at 7:00 pm.

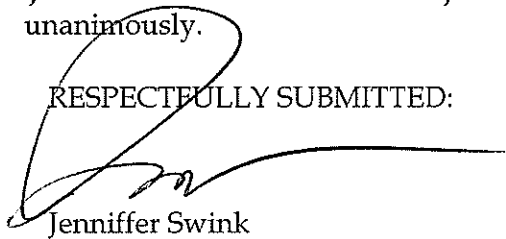
8. **For the good of the District** - MHS (Molalla High School) has 42 swimmers signed up which is the largest in history. The first home swim meet against Silverton will be December 7th.

OCST (Oregon City Swim Team) pays \$80 per hours. OCST will pay MAC \$1,600 for the weekend swim meet along with remitting payment in the amount of \$3,000 for swim team's use of MAC's swim lanes. Tuesday MAC has a facility rental with Kennedy High School's Swim Team from Mt. Angel. Woodburn is not able to accommodate them.

TS was the meet director for the Special Olympics Swim Meet. Canby volunteered all the officials. Canby was very helpful and did an amazing job. Anne with the Special Olympics was thrilled. There were 28 athletes (6 years old to adult) and 50 people who helped. MAC donated the facility. MAC signed up three private lessons and heard remarks about how wonderful the pool is now. MAC will host the Special Olympics Swim Team next year from September through October. MG hopes to have the MHS swim team come over to mentor the participants. MG thought the Special Olympics Swim Team was really neat.

9. **Adjournment** - MB moved to adjourn the Board Meeting at 7:55 pm. CF seconded. Motion carried unanimously.

RESPECTFULLY SUBMITTED:



Jennifer Swink

Recording Secretary



Marilyn Bloch

Board Secretary