

**Minutes of 10/24/17 Molalla Aquatic District Board Regular Meeting, 7:00 p.m.**  
**Molalla Aquatic Center, Molalla, Oregon** (action items underlined)  
**Approved @ 10/31/17 Meeting**

**1) Call to Order/Roll Call/Adjustments to Agenda** Presenter: Vice-Chair Lucht  
The meeting was called to order by Vice-Chair Lucht at 7:00 p.m. Board members Teresa Steinbock, Paula Beck, Neal Lucht and Marilyn Bloch were present; Claire Ferlan was absent. Community members present: Geri Monroe—Friends of Molalla Pool, and Keri Campbell. There were no adjustments to the agenda.

**2) Public Comment:** Presenter: Vice-Chair Lucht  
Geri Monroe reported on a communication with Molalla Communications CEO Steve Loutenheiser regarding MCC's offer to help the Aquatic Center with signage. MCC may be willing to provide and pay for most of the cost of an electronic reader board for the front of the premises, pending one more meeting in the company. Ms. Monroe said FOMP can contribute \$1000. The time on the reader board would be shared with MCC. The school district would need to agree to permit the sign. The board asked Ms. Monroe to share MAD's website—molallapool.com-- on the FOMP facebook page.  
The city still has a facebook page for the Molalla Aquatic Center. Steinbock will ask the city to take it down.  
Keri Campbell, CFO of a firm in Salem, offered to give us information for benefits and other coverage. The board thanked her and welcomed her input.

**3) Consent Calendar/Minutes** Presenter: Vice-Chair Lucht  
3.1 The Minutes of 9/26/17 were approved as written with a motion from Lucht and a second from Steinbock: all in favor, 4-0.  
**3.1 Board Policies and Procedures Manual** Presenter: Vice-Chair Lucht  
The completed document approved by our attorney was approved with a motion by Lucht and a second by Bloch. All in favor, 4-0.

**4) Old Business**

4.1 **Discussion on recruitment of an aquatic director:** none.  
4.2 **Update on insurance:** Bloch. SDIS agent Cutter gave us a corrected liability limit. Lucht said it's ok, but not great coverage. Lucht offered to invite 2 agents to speak to the board at our Nov. 7 meeting: Mitch Magenheimer who insures several businesses in town, and is past president of the Molalla Rotary Club and Linda Jaeger of Salem's Carvinho and Jaeger. Board gladly accepted.  
Lucht reported that MRSD is requiring MAD to carry \$2 million liability insurance per occurrence, \$3 million in total aggregate coverage, and \$3 million in property damage and loss of use coverage.  
4.3 **Discussion on Personnel Policies** Presenter: Vice-Chair Lucht  
Lucht will ask Missy of MRSD to send the district's newly approved Drugs and Alcohol Policy and their Firearms Policy.  
Family Medical Leave Policy (FMLA), He will provide his company's FMLA policy. Ms. Campbell points us to the BOLI website, which is helpful, with FAQs.  
Show-Up Pay: TTAD provides 1 hour, Lucht's company's is 4 hours. A question for our

attorney.

**4.4 Action Plan** Presenter: Bloch. Kathy Stallkamp of TTAD is sending their copies of the secondary policies we need to formulate.

**5) New Business:** none

**6) Committee Reports and Updates**

**6.1 Negotiation Team: Report from MRSD Board Meeting/Review Draft Lease and Memorandum of Understanding:** Presenters: Steinbock and Lucht.

Lucht read the Draft Memorandum of Understanding. (Attached)

Concern was expressed about the map presented indicating the property to be transferred to MAD, that it was an old site plan and we would need a landscaping border between the Aquatic Center and any proposed MRSD parking lot as well as some kind of border between the access road on the west and proposed tennis courts. Lucht reported that MRSD team members had a cooperative and willing spirit.

6.2 Treasurer's Report: none.

**7) Written Communications:** none

**8) Directors' Remarks**

Steinbock reported that the Oregon City swim team president inquired about using Molalla Aquatic Center for practices. She will forward this inquiry to the Aquatic Director once hired.

Lucht expressed disappointment in the Pioneer article concerning the Aquatic Center presenting the lead headline trumpeting the "delayed opening" of the pool when we have not had a specific projected opening to begin with.

**9) President's Remarks/Review Action Items/Review Next Meeting's Agenda**

**Action Items:** Steinbock will ask city to remove their pool facebook page and forward the Oregon City swim team inquiry to the aquatic director when chosen. Lucht will schedule appearances of insurance agents Mitch Mogenheimer and Linda Yeager on Nov. 7, request MRSD's new Drugs and Alcohol Policy and Firearms Policy, and provide his FMLA policy.

**10) Upcoming Meetings**

10/31/17 Molalla Aquatic District Regular Board Meeting, 6:30 p.m.

11/7/17 Molalla Aquatic District Regular Board Meeting, 6:30 p.m. Agenda: Approve Draft Intergovernmental Agreement and Memorandum of Understanding.

11/9/17 Molalla River School District Board Meeting, 7:00 p.m. Approve Draft Intergovernmental Agreement and Memorandum of Understanding.

**11) Adjournment:** Steinbock moved and Lucht seconded, to adjourn, all in favor, 4-0 at 8:25 p.m.

Submitted, Marilyn Bloch, MAD Board secretary

