

Minutes of 10/31/17 Molalla Aquatic District Regular Board Meeting, 6:30 p.m., Approved 11/7/17 Molalla Aquatic Center, Molalla, Oregon action items underlined

1) Call to Order, Roll Call, Adjustments to Agenda

Vice-Chair Lucht called the meeting to order at 6:34 p.m. Directors Ferlan (had to leave at 7:10 p.), Steinbock, and Bloch present, Chair Beck absent due to illness. No community members present.

Adjustment to Agenda: Payroll plan discussion added as 6.3

2) Public Comment: none

3) Consent Calendar, Minutes

3.1a. **The Minutes of 10/24/31** were approved as corrected with spellings of "Linda Jaeger" replacing "Linda Yaeger" and "Mitch Magenheimer" replacing "Mitch Mogenheimer", with a motion by Steinbock and a second by Ferlan, all in favor, 4-0.

3.1b. **The Minutes of 10/17/31** were approved by a motion by Ferlan and a second by Steinbock, all in favor, 4-0.

3.2 Approval of SDIS Liability Insurance

A call to SDIS agent Ron Cutter clarified that the \$4695 cost of SDIS Liability Insurance is for the calendar year 1/1/2017 to 12/31/2017 and MAD will be assessed a pro-rated portion of that cost.

The MAD board approved buying SDIS Liability Insurance starting Nov. 1, 2017 with a motion by Ferlan and a second by Steinbock, all in favor, 4-0.

Cutter advised us that when the tax receipts come in, MAD will need crime coverage, embezzlement, etc. \$250,000 worth, costing \$100-\$200. When MAD assumes ownership of the facility, we will need property coverage.

4) Old Business

4.1 Report on Aquatic Director applicants—Steinbock. There are 4 applications so far.

4.2 Action Plan—Bloch. President Stallkamp of Tigard-Tualatin Aquatic District has been approached with a request for their copies of the secondary policies we're going to need.

5) New Business: none

6) Committee Reports and Updates

6.1 Negotiation Team—Steinbock and Lucht. Our attorney, Eileen Eakins' final draft of the Intergovernmental Agreement and Memorandum of Understanding has been received.

The board unanimously, 4-0, agreed to have Lucht send it with attorney Eakins' cover letter explaining the reasons for the changes, to the MRSD negotiation team and finance officer.

A discussion was held regarding the to-be-determined boundaries of the property to be transferred to the Aquatic District. Steinbock stressed the importance of sufficient borders for MAD's needs with adjacent MRSD lands. Lucht said the committees will work on the boundaries after the agreement is signed.

Lucht stressed that we need to make sure the tax receipts arrive in a timely manner and are accessible to MAD. Discussion to be continued next week.

6.2 Treasurer's Report: none

6.3 Payroll service and Credit Card service—Bloch. PayChex seems affordable, recommended by our accountant, Ilene Waldorf and another accounting firm in town,

Combined Business Services. Hanson-Vaughn didn't provide a digital copy of their quote on request. (Lucht: change of personnel at the time may explain that). Lucht and Steinbock are both agreeable to deal with PayChex

Discussion about credit card services: Lucht and Steinbock said it's difficult to get a quote from Merchant Services. Both prefer Square, Lucht, PayPal also. Steinbock uses Square for her business and many of Lucht's business friends use Square. Steinbock has researched Square and said they offer for \$5 per employee per month a time-card service through an I-Pad.

Steinbock related that, on her research of Columbia Bank's Merchant Services, she discovered, at least on some accounts, Columbia Bank charges to deposit cash if it's a substantial amount and charges to deposit checks. Lucht said that Clackamas Community Credit Union doesn't charge for deposits. It was agreed to keep our account with Columbia Bank for the present and do some research.

7) Written Communications, 8) Directors' Remarks: none

9) President's Remarks, Review Action Items, Review Next Week's Agenda

Action Items: Lucht will forward the Intergovernment Agreement and Memorandum of Understanding Final Draft from our attorney to the MRSD Negotiation Team and Finance Officer.

Items for next week's agenda:

*Sign Intergovernmental Agreement with MRSD

* Making sure we keep track of the tax receipts coming in. Report from Chair Beck on the tax receipts holding service conducted by a state agency, which MAD has subscribed to.

* Invitations to Mitch Magenheimer and Linda Jaeger of Carvinho and Jaeger to come to present retirement and health plans.

10) Adjournment: Bloch moved and Steinbock seconded a motion to adjourn. All in favor, 3-0, at 7:30 p.m.

Submitted, Marilyn Bloch, Molalla Aquatic District board secretary

Marilyn Bloch