

1) Call to Order, Roll Call, and Changes to Agenda

President Beck called the meeting to order at 6:35 p.m. Board members present: Claire Ferlan, Teresa Steinbock, and Marilyn Bloch. Absent was: Neal Lucht. Community members present: Melissa Georgesen, Ron Cutter. There were no adjustments to the agenda.

2) Public Comment (other Public Comment below)

On the Duties and Responsibilities of the Aquatic Director document:

Melissa Georgesen: There should be a stipulation in the document that the successful candidate for aquatic director have prior experience in running a pool (or other organization) with progressive responsibilities for supervising staff. Later Steinbock noted that provision is indeed in the present document.

Other Public Comment: Georgesen—Last year the high school swim team practiced every school day from 3:30 to 5:00. The lessons were given to 3rd, 4th, and 5th graders, 100 students at a time every day for 2 weeks, 6 instructors (swim team members @\$10.75/hr). Previously, when MRSD gave lessons at the pool, 4th and 5th grade students got lessons between 1 and 3 p.m. school days. Principals want to plan the lessons at the beginning of the school year. It would be good to talk with them about their priorities.

One year, a middle school teacher, Amy Beykowsky, held junior lifeguarding classes at school and finished at the pool. She is now teaching at the high school and may be interested in planning eventual P.E. classes at the pool.

3) Consent Calendar/Approval of Minutes

3.1 The Minutes of 9/12/17 MAD Work Session were approved with the following correction: Under 3) Approval of Minutes of 9/5/17- the phrase "Motion to made by" to be replaced with: "Motion to approve made by". Motion to approve made by Steinbock and seconded by Ferlan, approved 4-0.

4) Old Business: none

5) New Business

5.1 Presentation of Insurance Options from Ron Cutter, representative of Brown & Brown Northwest, which is one of the companies that serves Special Districts Insurance Services (SDIS) risk pool. Mr. Cutter shared copies of the policy for Tigard-Tualatin Aquatic District (TTAD). He or Geoff Sinclair, new employee of Brown and Brown, but 20 year veteran of the Special Districts Association, would be our representative. Brown and Brown cover about 170 special districts in Oregon.

Property coverage (3 pages of types of coverage):

TTAD covers only Business Personal Property (the contents of the buildings), since the school district owns the property. If you own the building, you'll need Earth Movement and Flood coverage—up to a \$10 million maximum.

Mr. Cutter handled the Property Coverage of the pool for the city and later the school district. The Molalla pool building has been appraised recently. He will see if he can furnish

p. 2 Molalla Aquatic District Board Minutes, 9/19/17, Approved 10/3/17
us the recent total value.

Public Entity Liability Coverage:

Range of coverage is \$5-\$10 million. TTAD has a \$2500 deductible. Recommends we have a \$0 deductible. Policies run from 1/1 to 12/31. If we choose liability coverage soon, we'd be charged 25% of the total, from 10/1 to 12/31.

The premium is based on the annual budget, population served, and a few other determinants. TTAD's coverage costs them about \$28,000. Mr. Cutter will send a questionnaire to enable his firm to give us an estimate. They'll send an inspector if we decide to insure with them.

Crime Coverage:

Required by law. We'll need a few hundred dollars' coverage.

Business Auto:

TTAD has coverage only for personal injury protection and one's owned or rented auto (e.g. for driving to and from a conference). Personal insurance covers first, then this coverage kicks in.

Workers' Comp:

Both SDIS and SAIF cover. SAIF has an adjustable calendar; SDIS's coverage is 7/1-6/30. He recommends SDIS coverage, though he says SAIF has been giving dividends---small ones.

Mr. Cutter recommends we have an intergovernmental agreement with MRSD before Nov. 13, when they will begin using the pool for the swim team season, because we will be jointly liable with MRSD for any lawsuit for any event that may occur during that time.

Health Insurance:

Mr. Cutter says we go to SDAO for that.

6) Committee Reports & Updates

Negotiation Team: They have sent our IGA/lease points to the MRSD subcommittee. We agreed the team will send an email, requesting a joint meeting as soon as possible.

7) Written Communications

SDAO Membership Guides and Special District Board Member Handbooks arrived. So did our registration notice of our Oregon business identification number

8) Directors' Remarks

Bloch: reminded us board members to check our email communications hopefully daily during the week to keep abreast of timely actions needed.

9) President's Remarks

Items for next meeting's agenda:

Decision on hiring an accountant/bookkeeper/payroll agent.

Proposal from Friends of Molalla Pool to provide additional signage.

p.3 Molalla Aquatic District Board Minutes, 9/19/17, Approved 10/3/17
Discussion about possible filling of the position of board treasurer

10) Upcoming Meetings

9/26 Regular Meeting 7:00 p.m.
10/3, 10/10, 10/17 Work Session 6:30 p.m.
10/24 Regular Meeting 7:00 p.m.

11) Adjournment

Motion to adjourn was made by Steinbock, seconded by Ferlan, approved 4-0 at 8:20 p.m.

Submitted, Marilyn Bloch, MAD board secretary

Marilyn Bloch

