

MINUTES

1. Call to Order: Neal Lucht called the meeting to order at 7:03 pm.

1.1 Roll Call:

Board of Directors (BOD):

Neal Lucht, Board President Chair (NL)
Paula Beck, Board Vice-President Chair (PB)
Teresa Steinbock, Board Treasurer (TS)
Rick Gano, Board Secretary (RG)
Claire Ferlan, Board Member (CF)

Staff:

Melissa Georgesen, Aquatic Director (MG)
Jenniffer Swink, Recording Secretary (JS)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes were emailed in the Board Packet prior to the Board Meeting. CF moved to approve the August 27, 2019 Board Minutes as corrected. RG seconded. Motion carried, unanimously, 5-0.

3. Public Comments:

3.1 None

4. New Business

4.1 Water Fitness Punch Card with Proposed Prices: MG provided a spreadsheet with the proposed prices for a 20 punch card pass. MG explained the price is an average from the drop-in rates and comes out to \$6 per use. The 20 punch card pass is \$120 in-district and \$150 out-district. She also provided Canby, Woodburn, Oregon City and Silverton's prices for comparison. There was discussion. The punch card can be used for all programs except swimming lessons. The BOD believes it is a fair price. MG said it can be put out there as a trial to see the patrons' feedback. MG further shared that MAC offers more water fitness classes than anyone else in our area at 21 classes every week. TS asked about customers paying in advance and using a credit on their account for drop-in use. MG will need to research that process using Max Galaxy. BOD agrees to move forward with the 20 punch card pass.

4.2 Request for Proposal (RFP) for UV System: MG explained the benefits for the UV system and told the BOD the expense for the system is in the current budget at \$65,000. The first quote MG received was over \$50,000, which requires an RFP. The BOD will make the decision to purchase the UV system with recommendations from the staff. MG is requesting a Prominent UV system which will work in tandem with the existing chemical control. NL agrees that makes the most sense. An investment was made for the existing chemical control which will last for many years. MG explained the UV system will also last for many years. She feels it is a good investment. MG told CF that most of our systems are phase 3 power. CF said that with the UV system decreasing the amount of chemicals (i.e., chlorine) other patrons may be able to use of the pool that could not use it otherwise due to chlorine concerns prior to the UV system. TS moved to put a request for proposal for the purchase and installation of a UV Prominent system. RG seconded. Motion carried, unanimously, 5-0.

4.3 Re-establish Financial Committee: NL recapped the responsibilities of the Financial Committee. NL intends to have himself and PB on the committee. Their first order of business is negotiations with the Aquatic Director for a renewed contract. NL plans to have this completed before he leaves town in three weeks. CF asked if just two Board Members will be on the committee. NL explained there cannot be three BODs because three is a quorum and a committee cannot have a quorum. MG told the BOD that anyone can contact either NL or PB with concerns or comments.

4.4 Select an additional Board Member for Policy Committee: RG offered to be on the Policy Committee. NL would like to have both TS and RG on the Policy Committee. CF shared a suggestion for a policy change. MG requested CF email her the policy change. NL told CF she could email or share at the Board Meeting. CF is concerned with the policy referring to family members receiving anything over \$50. How far down the family line does that go? Can the amount be changed? NL explained that amount is in the State Ethics Law and MAD cannot create a policy conflicting with the State's laws. NL said the Policy Committee could investigate the State Policy for further clarification. MG will research. NL suggested that MG contact the Oregon Ethics Commission.

MG also told the BOD that there is a need for a records retention policy. MG explained an issue which brought this to her attention. MAD needs a policy on how long to keep recorded records and video camera coverage, where to store these records and how to recycle these records and camera coverage. SDAO had stopped by to meet with MG and offered their assistance in this matter. MG said the committee needs to get a clear vision and draft a policy. NL suggested MAD may also need a policy for appropriate behavior and use of the facility.

5. Committee Reports and Updates

5.1 Financial Document: The Financial Report was emailed in the Board Packet prior to the Board Meeting. MG said last week was very nice. Twila was in on Thursday as was RG. MG was able to show RG the process of signing checks. CF asked, "What is the QB balance in the amount of \$46,044.95?" listed on the Financial Report. MG suggested CF and any BOD email Twila tomorrow with their questions.

5.2 Operations Management Report: The August Pool Attendance Report was emailed in the Board Packet prior to the Board Meeting. NL asked the BOD if there were any questions. None were asked.

6. Upcoming Meeting

6.1 October 8th will be the MAD Annual Retreat in the Molalla Communication Company Conference Room from 2pm to 7pm. CF asked if the time could be changed to 1pm to 6pm. MG would have to check if the room is available during that time. NL said they should be done by 6pm regardless. MG asked the BOD to let her know of any dietary restrictions. RG will be gone.

6.2 October 22nd will be the next MAD Board Meeting at 7:00 pm in the classroom at MAC. NL will be gone and is scheduled to return November 23rd.

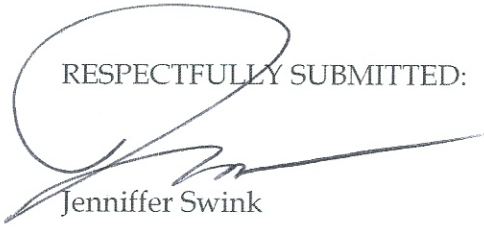
7. Good of the District

7.1 NL is hearing good things in the community regarding MAD.

MG said the inflatables are awesome. They are well received and she thanked the BOD for trusting her on this investment. PB suggested purchasing more inflatables so the pool will have options to rotate different ones in at different times. MAC has its first pool rental with the inflatables for three hours, which is almost a \$600 sale. The pool rents for \$100 per hour and the inflatables rent for \$75 per hour. Part of the expense with the inflatables is the need for and requirement for additional lifeguard staff. CF said the pool rental and inflatables would be good to promote to businesses for their holiday parties.

8. **Adjournment** - PB moved to adjourn the meeting at 7:54 p.m. RG seconded. Motion carried, unanimously, 5-0.

RESPECTFULLY SUBMITTED:



Jenniffer Swink

Recording Secretary



Rick Gano

Board Secretary