

Claire Ferlan was Sworn-in by Rick Gano and witnessed by Paula Beck and Hendy Appleton prior to the Call to Order.

1. Call to Order: Paula Beck called the meeting to order at 7:16 pm. HA used her iPad at the meeting to log into the meeting virtually for any guests. JS screen shared the agenda and reports.

1.1 Roll Call:

Board of Directors (BOD):

Paula Beck, Board President Chair (PB)
Rick Gano, Board Vice-President Chair (RG)
Hendy Appleton, Board Member (HA)
Claire Ferlan, Board Treasurer and Secretary (CF)

Staff:

Jennifer Swink, Recording Secretary (JS), remotely

Absent:

Neal Lucht, Board Member (NL)
Melissa Georgesen, Aquatic Director (MG)

2. Consent Agenda

2.1 Approval of the Minutes: The Board Minutes were included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. CF moved to approve the August 24, 2021 Board Meeting Minutes as corrected. RG seconded. Motion carried, unanimously, 4-0.

3. Public Comments:

3.1 None

4. Old Business

4.1 Automatic generator system to maintain the building when the power goes out: RG shared that MG will follow up with Renaud to setup a time for them to send a representative to Molalla Aquatic Center (MAC). Renaud uses Home Depot generators. Renaud installs and services the generator system. HA asked what size of generator is needed. RG said we only need enough to power the sump pump and some lights. HA said probably around 5,000 watts. CF said her son installed their generator system, which they bought from Home Depot.

5. New Business

5.1 Updating COVID Sick Policy and Return to Work: PB, HA and MG will to setup a time to meet and update the COVID Sick and Return to Work policies before the next BOD meeting. PB said a review meeting with NL, PB and MG for MG the Aquatic Director needs to be setup with the consultant.

6. Committee Reports and Updates

6.1 MAD Tasks: PB asked JS to re-send the instructions on how to see the MAD tasks. JS emailed PB the instructions and will include the instructions with the BOD packet in October.

6.2 Financial Report: The Financial Reports were included in the Board Packet that was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. The BOD reviewed the reports prior to the meeting. HA asked the BOD if it is normal to have a negative balance after payroll, which was listed at the top of the Financial Report. JS looked at the August and July reports and explained that August listed a negative amount and July listed a positive amount. JS said she believes that line

explains the amount needed for the transfer prior to payroll. JS also pointed out the report is dated September 15, so if there was a transfer after the 15th it will not reflect that amount on this report. HA asked who has the authority to transfer funds? PB said PB, CF and soon HA will be authorized to transfer the funds. HA wanted her question in the Minutes so MG can answer it at the October BOD meeting. CF asked why the Receptionist & Admin Wages increased on the Profit and Loss report. HA said it is probably from new front desk hires. With the new hire training there were double shifts so existing staff could train the new staff. JS also explained the front desk had some additional hours with Fusion training and helping with Fusion programming.

6.3 Operations-Management Report: The Pool Attendance Report for March, April, May, June and July was included in the Board Packet which was emailed and uploaded to Google Drive the Friday prior to the Board Meeting. There was some discussion on the number of people attending fitness classes and lap swim. PB shared a few items from MG: the UV was installed during the closure, masks are still mandated in the facility, and no facility rentals until the mask mandate has lifted.

7. Upcoming Meeting

7.1 MAD Annual Retreat:

PB said the date for the MAD Annual Retreat is set for November 9. PB reserved Molalla Communication Company (MCC) conference room from 8:30 am to 4:30 pm. PB figures the meeting will go from 10am to 4pm. Before lunch they will discuss “What a BOD does” and after lunch they will focus on strategic planning. They will brainstorm ideas for Park and Recreation ideas. PB reiterated MAD’s task is to take care of the facility. HA suggested inviting someone from the Molalla City Council or someone from the new City Parks committee. HA further explained the City has been doing a lot of research for strategic planning for the next 3 years, 5 years and 7 years. HA feels the City should be part of the conversation. PB agreed but said maybe not on the 9th.

7.2 Next month’s Board Meeting will be October 26, 2021, 7:00 pm.

8. For the Good of the District – none

9. Adjournment – RG moved to adjourn the meeting at 7:51 p.m. HA seconded. Motion carried, unanimously, 4-0.

RESPECTFULLY SUBMITTED:

Jennifer Swink
Recording Secretary

Hendy Appleton
Board Secretary & Treasurer