



ALLIGATOR POINT / SAINT TERESA VOLUNTEER FIRE DEPARTMENT

FIRE PREVENTION / PUBLIC EDUCATION ACTIVITY REPORT

ACTIVITY INFORMATION

DATE OF ACTIVITY: _____ LOCATION / VENUE: _____

ADDRESS: _____

REQUESTING ORGANIZATION / CONTACT: _____ PHONE / EMAIL: _____

ACTIVITY TYPE

☐ Public Education ☐ School / Daycare ☐ Station Tour ☐ Community Event ☐ Smoke Alarm Program
☐ Fire Extinguisher / Demo ☐ Business Outreach ☐ Recruitment / Public Relations ☐ Other _____

TARGET AUDIENCE

☐ Pre-K Children ☐ Adults ☐ Families / General Public
☐ Grades K-4 Children ☐ Senior Citizens ☐ Other _____
☐ Grades 5-8 Children ☐ Business
☐ Grades 9-12 Children ☐ High Risk Population

PROGRAM / TOPIC AND ACTIVITY DETAILS

PROGRAM / TOPIC: _____

HOST / EVENT NAME (IF DIFFERENT): _____

DESCRIPTION / TOPICS COVERED:

PARTICIPATION AND TIME

NUMBER OF PEOPLE CONTACTED: _____ START TIME: _____ END TIME: _____ EVENT DURATION: _____

APSTVFD PERSONNEL INVOLVED: _____

TOTAL APSTVFD PERSONNEL: _____ TOTAL PERSONNEL HOURS: _____ ACCELERANT / REPORT ID (IF APPLICABLE): _____

MATERIALS / SERVICES PROVIDED

☐ Fire Safety Handouts ☐ Recruitment Materials ☐ Smoke Alarms ☐ Batteries ☐ Giveaways ☐ Other _____
SMOKE ALARMS INSTALLED: _____ BATTERIES REPLACED: _____ OTHER MATERIALS / GIVEAWAYS: _____

FOLLOW-UP / OUTCOMES

FOLLOW-UP NEEDED: ☐ YES ☐ NO FOLLOW-UP / REFERRAL / RETURN VISIT: _____

OUTCOMES / NOTES: _____

REPORT COMPLETION

COMPLETED BY: _____ DATE COMPLETED: _____ OFFICER REVIEW: _____