

# Koga Wright

Newhire@kogawright.com 

Koga Wright 

Experienced Senior M365 Engineer with a strong background in SharePoint, MS Teams, and MS SaaS administration. Expertise in content migrations, user permissions management, and domain security. Adept at integrating various applications with SharePoint and developing comprehensive governance policies. Proven track record in enhancing collaboration efficiency, data management practices, and operational efficiency through strategic planning and execution.

## Skills

- SharePoint, MS Teams, and MS SaaS Administration
- Migrations (O365, Egnyte, Google, S3)
- Active Listening
- SharePoint, MS Teams, and M365, Technical Support and Training
- PowerAutomate, PowerApps
- Microsoft Entra ID, Azure, Exchange, CoPilot
- Manage user permissions, shares, and domain security groups
- C#, HTML 5, jQuery, CSS3, REST API, PowerShell
- Migration Tools (ShareGate, Cloudsfer, Migration Manager)
- Provisioning MS Teams, SharePoint (Provision Point, AvePoint, PowerAutomate)

## Experience

2025-PRESENT

### Owner Manager / Koga Wright Consulting Remote, USA

- Automated provisioning of new client SharePoint sites.
- Updated PowerAutomate Projects to add new integrations, alerts and functions.
- Trained Helpdesk team on SharePoint Permissions and access control.

2018-2024

### Senior M365 Engineer, Developer / Distributed Logic Corp Remote, MA

- Engaged with new clients to assess their current collaboration tools by conducting a comprehensive analysis of their SharePoint, MS Teams, and OneDrive environment. Evaluated existing configurations, identified areas for improvement, and provided recommendations. Enhanced client's collaboration efficiency and data management practices.
- Ensured compliance and security for client's Teams and SharePoint environments. Managed workspace lease periods and permission attestations for content owners. Reviewed and updated permissions and communicated changes to content owners utilizing automation. Maintained secure and compliant access controls.
- Developed a strategy for Copilot integration. Analyzed client needs, planned integration steps, and executed the strategy. Integrated Copilot, enhancing client's operational efficiency.

2016-2018

## **SharePoint Administrator / MSPCA-ANGELL Boston, MA**

- Architected, Installed and configured our SharePoint 2016 on premise sever environment. Established a functional and reliable SharePoint 2016 Farm.
- Collaborated with our Infection Control Committee Chair to build a site complete with links, discussion board, announcements, warnings, alerts, best practices, articles, calendar, meetings, notes, and automated email workflows. Delivered a fully functional site that facilitated critical communication and collaboration.
- Created a detailed disaster recovery plan covering the SharePoint farm, sites, and libraries. Ensured preparedness for potential data loss scenarios.

---

## **Education**

2011

### **Network Communications and Information Systems / Lincoln Technical Institute Somerville, MA**

1997-2000, 2007-2008

### **Jazz Studies / University of Hartford, Hartt School of Music West Hartford, CT**

Made the dean's list.

Received a performance scholarship to attend.

---

## **Certificates**

CompTia A+, CompTia Net+, MS SharePoint 2010 for Power Users and Site collection Administrators, Planning and Administering SharePoint 2016 [M20339], HTML 5 CSS3 and JQuery, Querying T-SQL, and more.

---

## **Activities**

I have many interests including non-profits, sustainable food sources, hiking, urban farming, renewable energy, water systems, building community, yoga, cycling, improvisational music, and meditation.