



Desoto Pumpkin Festival



Food Vendor Application

October 14-15 2017

Location: DeSoto Veterans Memorial Park

Name _____

Company _____

Address _____

City/State/Zip _____

Phone _____

Email _____

Tax ID# _____

Food Choices: (List the three main food items you wish to serve at the festival) Please attach a menu of additional items and side items you would like approval to serve. **Water and Ice will be sold to each food vendor at a discounted rate. Water is sold to each vendor at \$1.00 and the vendors sell the water for \$2.00 to the public, any unused water at the end of the event will be bought back from you from Spotlight Events. Ice will be sold 20lb bags for \$4.00. We ask that all water and ice is purchased from us and not brought in by vendors to sell as it is a fundraiser for our local non profit organizations. The money is going towards a great cause and we appreciate your understanding and cooperation.**

1st _____ 2nd _____ 3rd _____

TYPE OF APPLICATION: Food Vendor please enclose a check or money order with this contract

Food Vendor Registration Fee (10-10 feet) _____ \$350.00

Food Vendor Registration Fee (20-10 feet) _____ \$500.00

Food Trailer Registration Fee (20-10 feet) _____ \$600.00

Electricity additional. Select Power Needed or you may provide your own generator: Please check one box below:

Providing Own Generator _____ \$0.00 for both days

Electricity 120v 20 amps _____ \$35 for both days

Electricity 120/240v 30 amps** _____ \$45 for both days

Electricity 120/240v 50 amps** _____ \$65 for both days

NO REFUNDS

Total Amount Submitted with Application \$ _____



Electrical Information

** Every vendor is required to bring a 100' outdoor electrical cord. All cords and plugs shall be UL approved. If you require a plug other than the 120V, 30 amp standard plug, you will be required to install mandatory 50-amp/30-amp plug prior to coming to the festival. We will send information outlining the exact style you must have to receive electrical service. If you do not arrive with the appropriate style plug, you will be denied electrical service and will not receive a refund. We cannot provide for special needs the day of the event. Thanks for your cooperation.

Make checks payable to **Spotlight Events Entertainment Inc.**

Send completed application, copy of the food vendor rules with signature and check or money order to address:

Spotlight Events Entertainment
24410 State Road 64 E
Myakka City FL, 34251
Office (941) 879-3250
Lazarus@SpotlightEvents.org

- When your application has been received you will be notified by email or phone in absence of email.
 - No vendor will be allowed to set up unless payment has been received.
 - All food vendors must up on Friday October 13th beginning at 7:30am. Opening day on the 14th food vendors must be set up by 8:00am for health inspection. If you are not set up and inspected you will not be able to participate and will be shut down and no refunds given.
 - we reserve the right to reject or accept any application.**
- LIST ALL** items using electricity. **FAILURE** to list ALL electrical units will result in the removal of any units not listed. This is due to overloads to the festival system. In order to provide adequate electrical power we must know **ALL** the needs.

If serving from a trailer you **MUST** indicate the side your serving window is on and list the exact length **including the hitch so the festival committee can layout the Festival accurately without any last minute shifting of booths.** Please make us aware of propane usage so we can provide appropriate open space for cooking.

**Mandatory fee required by the FI, Div. of Environmental Health.*

DeSoto Pumpkin Festival

October 14th (10:00am – 7:00pm) and Oct 15th (10:00am – 7:00pm)

Food Vendor Rules

1. Food items limited to menu that has been approved by Pumpkin Festival committee.
2. A permit will be issued for each booth and will show exactly what is authorized to be sold from that booth. Permit must be displayed at all times. Any side item sold from food booths such as potato chips or other food items must have prior approval and will be shown on permit. **NO VARIATION WILL BE PERMITTED.** If a violation is found, you will be asked to remove the unauthorized item or items. Failure to comply will result in your being asked to leave the festival and forfeiture of booth fee.
3. Booths that will be cooking should plan to use charcoal or gas stoves and grills.
4. You will be responsible for setting up and taking down anything brought in for your booth. It is also your Responsibility to keep your area cleaned. You will be charged a \$100 cleanup fee if booth area is not left clean.
5. The event is on Saturday and Sunday October 14th (10am – 7:00pm) and Oct 15th (10:00am – 7:00pm) Set-up time Friday morning starting at 7:30a.m. **Vendors** may not take down booths until 7:30 p.m. on Sunday.
6. **NO SHOWS:** After reservation is accepted, as a courtesy to the DeSoto Pumpkin Festival and all the people attending, we would appreciate you calling to let us know if you will not be there. However,



Desoto Pumpkin Festival



NO REFUNDS FOR ANY REASON: Including late arrival, placement or in climate weather.

7. Each organization participating in the DeSoto Pumpkin Festival shall indemnify and hold harmless, DeSoto Pumpkin Festival Committee, Spotlight Events Entertainment, City of Arcadia and DeSoto County and all sponsors from all claims, liabilities, costs, expenses and damages which may result from the operation of your concession.

8. Participants in concessions will refrain from consuming & selling alcoholic beverages while working.

9. Booths that will be cooking are required to have a 2017 fire extinguisher and apply for a special Health Department Temporary Food Service Establishment Permit.

10. Use of Propane Gas: All food vendors who are using propane gas will have to cook their food in an area that is NOT covered by their tents. This notice does not apply to those vendors who will be using a trailer or electric heat. The regulation will be enforced.

11. All not-for-profit food vendors must use DeSoto County Health Department Storage and Holding food guidelines

12. All food vendors must provide Spotlight Events Entertainment Inc. **A Valid Certificate of Insurance Thirty (30) Days PRIOR to Event start date. Please See Below for How Your Certificate Should Read: Certificate Holder: Spotlight Events Entertainment Inc. 24410 SR 64 E Myakka City, FL 34251 Additional Insured: Spotlight Events Entertainment Inc. and DeSoto County BOCC**

IMPORTANT NOTICE FOR FOOD VENDORS REGARDING A FL SALES TAX NUMBER

State Law requires every Food Vendor to have a Sales Tax Number and to display it prominently at your booth. This applies to everyone, there are NO EXCEPTIONS and the Florida Department of Revenue is checking on Compliance and can close down your booth if you do not have it. This can be obtained through the Florida Department of Revenue usually takes a few weeks to get the number back.

G.S. 105-164.13 (35) states that: sales by a non-profit civic, charitable, educational, scientific, literary or fraternal

Organizations are exempt from sales taxes if the organization has been continuously or incorporated within Florida for at least two years when such sales are conducted upon an annual basis for the purpose of raising funds for its activities. Otherwise 7% sales tax is to be collected and paid on all sales.

Release: I have read and do understand the rules and regulations of the **DeSoto Pumpkin Festival** for food vendors and shall agree to abide by them. The undersigned shall indemnify and hold harmless the DeSoto Pumpkin Festival, Spotlight Events Entertainment Inc. and The City of Arcadia, DeSoto County BOCC and County of DeSoto and all sponsors from all claims, liabilities, costs, expenses, and damages which may result from the operation of our concession.

SIGNATURE OF APPLICANT:

_____ **Date** _____