



THE Pumpkin Festival



2017 Food Vendor Application October 27th, 28th and 29th 2017

**Location: DeSoto Square Mall, Bradenton FL: 303 301 Blvd W,
Bradenton, FL 34205**

First and Last Name _____

Company _____

Address _____

City/State/Zip _____

Phone _____

Email _____

Tax ID# _____

Food Choices: (List the three main food items you wish to serve at the festival) Please attach a menu of additional items and side items you would like approval to serve. **Water and Ice will be sold to each food vendor at a discounted rate. Water is sold to each vendor at \$1.00 and the vendors sell the water for \$2.00 to the public, any unused water at the end of the event will be bought back from you from Spotlight Events. Ice will be sold 20lb bags for \$4.00. We ask that all water and ice is purchased from us and not brought in by vendors to sell as it is a fundraiser for our local non profit organizations. The money is going towards a great cause and we appreciate your understanding and cooperation.**

1st _____ 2nd _____ 3rd _____

TYPE OF APPLICATION: Food Vendor please enclose a check or money order with this contract

Food Vendor Registration Fee (10-10 feet) _____ \$500.00

Food Vendor Registration Fee (20-10 feet) _____ \$750.00

Food Trailer Registration Fee (20-10 feet) _____ \$750.00

Electricity Additional – Please Select Power Needed ELECTRICITY:

Electricity additional and mandatory for all vendors to have power at their booth. Own Generators to provide power at no additional cost is allowed. Please Indicate One Option Below:

Providing Own Generator for Power _____ \$0.00 per space for all three days

Electricity 120v 20 amps _____ \$45 for all three days
Electricity 120/240v 30 amps** _____ \$65 for all three days
Electricity 120/240v 50 amps** _____ \$85 for all three days

NO REFUNDS. Payment must be made via check or money order and submitted with application
Total Amount Submitted with Application \$ _____

Electrical Information

** Every vendor is required to bring a 100' outdoor electrical cord. All cords and plugs shall be UL approved. If you require a plug other than the 120V, 30 amp standard plug, you will be required to install mandatory 50 amp/30 amp plug prior to coming to the festival. We will send information outlining the exact style you must have to receive electrical service. If you do not arrive with the appropriate style plug, you will be denied electrical service and will not receive a refund. We cannot provide for special needs the day of the event. Thanks for your cooperation.

Make checks or money order payable to **Spotlight Events Entertainment Inc.** Send completed application signed with check or money order to address below:

Spotlight Events Entertainment Inc.
c/o The Pumpkin Festival
24410 State Road 64 E
Myakka City FL, 34251
Office (941) 873-3250
Lazarus@SpotlightEvents.org

Food Vendor Application: Set Up is On Concrete.

- When your application has been received you will be notified by email or phone in absence of email.
- No vendor will be allowed to set up unless payment has been received.
- All food vendors must set up on Thursday October 26th and be ready for inspection at 10:00am on opening day.. If not set up by inspection time, you will not be able to participate and will be shut down and no refunds given.

• **We reserve the right to reject or accept any application.**

LIST ALL items using electricity. **FAILURE** to list ALL electrical units will result in the removal of any units not listed. This is due to overloads to the festival system. In order to provide adequate electrical power we must know **ALL** the needs.

If serving from a trailer you **MUST** list the side your serving window is on and the exact length **including the hitch so the festival committee can layout the Festival accurately without any last minute shifting of booths.** Please make us aware of propane usage so we can provide appropriate open space for cooking.

**Mandatory fee required by the FI, Div. of Environmental Health.*

The Pumpkin Festival 2017

Oct 27th (12PM – 10PM) Oct 28th (12PM – 10PM) Oct 29th (12PM – 10PM)
Location: DeSoto Square Mall: 303 301 Blvd W, Bradenton, FL 34205

Food Vendor Rules

1. Food items limited to menu that has been approved by Spotlight Events Entertainment committee.
2. A permit will be issued for each booth and will show exactly what is authorized to be sold from that booth. Permit must be displayed at all times. Any side item sold from food booths such as potato chips or other



food items must have prior approval and will be shown on permit. NO VARIATION WILL BE PERMITTED. If a violation is found, you will be asked to remove the unauthorized item or items. Failure to comply will result in your being asked to leave the festival and forfeiture of booth fee.

3. Booths that will be cooking should plan to use charcoal or gas stoves and grills.

4. You will be responsible for setting up and taking down anything brought in for your booth. It is also your Responsibility to keep your area cleaned. You will be charged a \$100 cleanup fee if booth area is not left clean.

5. The event is on Friday October 27th from 12:00PM – 10:00PM, Saturday October 28th from 12:00PM – 10:00PM and Sunday Oct 29th 12:00PM. – 10:00PM. Set-up for food vendors begins Thursday October 26th at 7:00a.m. You will be given an assigned window time to move in 1 week prior to festival. **All vehicles must be out of the festival area by 10:30 a.m. Friday Morning. Vendors** may not take down booths until 10:30 p.m. on Sunday and must be removed by 9:00 a.m Monday morning

6. NO SHOWS: After reservation is accepted, as a courtesy to Spotlight Events Entertainment and all the people attending, we would appreciate you calling to let us know if you will not be there. However,

NO REFUNDS FOR ANY REASON: Including late arrival, placement or in climate weather.

7. Each organization participating in The Pumpkin Festival shall indemnify and hold harmless, The Festival and Spotlight Events Entertainment Inc and committee and all sponsors from all claims, liabilities, costs, expenses and damages which may result from the operation of your concession.

8. Participants in concessions will refrain from consuming & selling alcoholic beverages while working.

9. Booths that will be cooking are required to have a 2017 fire extinguisher and apply for a special Health Department Temporary Food Service Establishment Permit.

10. Use of Propane Gas: All food vendors who are using propane gas will have to cook their food in an area that is NOT covered by their tents. This notice does not apply to those vendors who will be using a trailer or electric heat. The regulation will be enforced.

11. All food vendors must use Manatee County Health Department Storage and Holding food guidelines

12. All food vendors must provide Spotlight Events Entertainment Inc. **A Valid Certificate of Insurance Thirty (30) Days PRIOR to Event start date. Please See Below for How Your Certificate Should Read:**

Certificate Holder and Additional Insured: Spotlight Events Entertainment 24410 SR 64 E, Myakka City FL 34251

13. There is no RV or overnight parking onsite. Vendors MUST make all arrangements for overnight stay at a location they choose. There will be overnight security beginning Thursday Evening and go until Sunday Evening.

IMPORTANT NOTICE FOR FOOD VENDORS REGARDING A FL SALES TAX NUMBER

State Law requires every Food Vendor to have a Sales Tax Number and to display it prominently at your booth. This applies to everyone, there are NO EXCEPTIONS and the Florida Department of Revenue is checking on Compliance and can close down your booth if you do not have it. This can be obtained through the Florida Department of Revenue usually takes a few weeks to get the number back.

G.S. 105-164.13 (35) states that: sales by a non-profit civic, charitable, educational, scientific, literary or fraternal

Organizations are exempt from sales taxes if the organization has been continuously or incorporated within Florida for at least two years when such sales are conducted upon an annual basis for the purpose of raising funds for its activities. Otherwise 7% sales tax is to be collected and paid on all sales.

Release: I have read and do understand the rules and regulations of the **The Pumpkin Festival** for food vendors and shall agree to abide by them. The undersigned shall indemnify and hold harmless the The Pumpkin Festival, Spotlight Events Entertainment Inc. DeSoto Square Mall, DeSoto Owners LLC and all sponsors from all claims, liabilities, costs, expenses, and damages which may result from the operation of our concession.

SIGNATURE OF APPLICANT:

Date _____