



Little Caesars®

Management

APPLICATION FOR EMPLOYMENT- Franchise Owned Stores *Incomplete applications may not be considered*

Last Name	First	Middle	Date of Application
Street/P.O. Box		Apt. #	City
State	Zip	Home Phone	Cell Phone
Emergency Contact's Name			For what position are you applying? <input type="radio"/> Store Manager <input type="radio"/> Co-Manager <input type="radio"/> Area Supervisor <input type="radio"/> Assistant Manager(PT) <input type="radio"/> Other _____ _____
Home Phone	Work Phone	Cell Phone	
Street/P.O. Box		Apt. #	
City	State	Zip	

PERSONAL

1. Are you at least 18 years old? Yes No
2. Are you a United States citizen or legally authorized to work in the United States? Yes No
(If hired, you must submit verification of your legal right to work in the United States)
3. Have you ever been employed by Little Caesars? Corporate or, Franchise Yes No
 If so, when? _____ City _____ State _____
 What position? _____
 Who was your immediate supervisor/owner? _____
 Why did you leave? _____
4. Managers work a combination of shifts resulting in core hours of 3PM - 8PM. If you close, you may not leave until 2:00 in the morning. Is that acceptable to you? Yes No
5. Is any member of your family (spouse, parent, sibling, in-law, etc) employed in the restaurant industry? Yes No
 If yes, please explain: _____
6. We require our employees to perform their job with a customer focus, self-responsibility, and a "can do" attitude.
 Are you willing to do this? Yes No
7. What hours or shifts are you available for work?
Please note both hours available and hours unavailable to work in the table below.
 *Do not explain reasons for hours you are not available. Only indicate the times of unavailability.

Availability	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Available							
*Not Available							

PERSONAL

8. Do you plan to work elsewhere, or attend school while working here? Yes No

If yes, please explain: _____

9. Will you work overtime or extra days, if necessary? Yes No

10. How soon after accepting an offer would you be able to start working? _____

11. Can you travel, if required? Yes No

12. What pay/salary range are you requesting? _____

DRIVING

13. You will be required to drive. Do you have a valid driver's license? Yes No

14. Do you have a reliable source of transportation? Yes No

15. Do you have and acknowledge that you will maintain your state's minimum requirements for auto insurance? Yes No

ESSENTIAL JOB FUNCTIONS AND MOTIONS

16. Little Caesars employees are required to work all positions within the restaurant. This requires different essential job functions to be completed. Performing these positions enables us to provide quality product to our customers within a short period of time.

- Must be able to see sufficiently to maintain safety and determine product quality, service and cleanliness.
- Must have mobility to get to multiple stations within the restaurant.
- Must be able to stand for long periods of time.
- Must be able to count, separate and weigh all types of food products and inventory items.
- Must be able to withstand 90° + heat in the summer and below freezing in the winter.
- Must be able to "Shakerboard" by working outside holding a sign and shaking it.
- Must be able to work with 650° oven temperatures.
- Must be able to follow directions and communicate (i.e. speaking, reading, hearing, writing) with customers, crew and management.
- The ability to process and complete customer orders, including counting money and processing credit card transactions properly.
- Bending of one or both arms to your shoulders up to 100%.
- Bending of the back up to a minimum of 90° to lift objects from the floor.
- Twisting of the back up to 90° left and right.
- Lifting, pushing and pulling up to 55 pounds.
- Squat or crouch to lift items from floor level.

Additionally, managers must also be able to perform the following functions:

- Must be able to perform opening and closing duties in case of crew absence.
- Must be able to work an average shift of 10 hours.
- The ability to comprehend all training material, pass required training programs and practice standard operating procedures.
- The ability to use mathematical skills to compute sales totals, percentages, inventory usage, food orders, employee work schedules, cash handling results, and project business needs.
- The ability to control a shift providing proper adult supervision.
- The ability to legally drive an automobile adhering to all state and local traffic laws.

The ability to do the following:

- Lift one or both arms over head up to 100%.
- Lift one or both arms from your side up to 100%.

17. Can you perform the essential functions of the job as set forth above with or without a reasonable accommodation?? Yes No

WORK HISTORY

**PLEASE FILL OUT THIS FORM COMPLETELY,
EVEN IF ATTACHING A RESUME**
(No section should be left blank.)

Current or Most Recent Employer

Previous Employer

Previous Employer

NAME OF EMPLOYER *(If restaurant, note type: fast food, owner-operated, multi-unit, full service)*

ADDRESS / LOCATION
(Include City, State, Zip)

TELEPHONE NUMBER OF EMPLOYER

NAME OF SUPERVISOR

MAY WE CONTACT CURRENT EMPLOYER?

Yes No

Yes No

Yes No

POSITION(S) HELD

1. _____
2. _____
3. _____

1. _____
2. _____
3. _____

1. _____
2. _____
3. _____

DATES POSITION(S) HELD

From (Mo/Yr)	To (Mo/Yr)
1. / /	/ /
2. / /	/ /
3. / /	/ /

From (Mo/Yr)	To (Mo/Yr)
1. / /	/ /
2. / /	/ /
3. / /	/ /

From (Mo/Yr)	To (Mo/Yr)
1. / /	/ /
2. / /	/ /
3. / /	/ /

PLEASE LIST RESPONSIBILITIES

1. _____
2. _____
3. _____

1. _____
2. _____
3. _____

1. _____
2. _____
3. _____

WEEKLY SALES VOLUME & AVG CUSTOMER COUNT

/

/

/

DESCRIBE YOUR CASH HANDLING RESPONSIBILITIES

1. _____
2. _____
3. _____

1. _____
2. _____
3. _____

1. _____
2. _____
3. _____

NUMBER OF EMPLOYEES MANAGED

NUMBER PER SHIFT	NUMBER ON STAFF
_____	_____

NUMBER PER SHIFT	NUMBER ON STAFF
_____	_____

NUMBER PER SHIFT	NUMBER ON STAFF
_____	_____

AVERAGE NUMBER OF HOURS WORKED

PER DAY

PER WEEK

PER DAY

PER WEEK

PER DAY

PER WEEK

**DESCRIBE ANY WORK RELATED AWARDS,
ACHIEVEMENTS, PROMOTIONS**

HOW MUCH NOTICE GIVEN

REASON FOR LEAVING

**EXPLAIN ANY GAPS IN EMPLOYMENT OF MORE THAN
30 DAYS BETWEEN JOBS.**

EDUCATION	Name and Location of School	Circle Highest Year Completed	Major and Minor Fields of Study	Degree(s) Diploma
High School		9 10 11 12		
Technical/ Vocational School		1 2 3 4		
College/University		1 2 3 4		
Graduate School		1 2 3 4		
Other		1 2 3 4		
Special Training or Seminars				

U.S. MILITARY

Branch of Service _____ Date Entered _____
 Date of Discharge _____ Highest Rank _____
 Do you have service-related skills and experience applicable to civilian employment? Yes No
 If yes, describe: _____

REFERENCES

List two (2) additional personal or business references (may not be family members or significant others).

Name	Address	Occupation/Relationship	Telephone

EMPLOYER/APPLICANT STATEMENT

I represent that the above information, and any other information I may be required to provide, is complete and accurate and any misstatement or omission may result in rejection of my application or termination of employment. I authorize Little Caesars Pizza to investigate my references and communicate with my former employers concerning my employment unless specifically stated otherwise in this application. I authorize all individuals, schools, and employers named, and all financial institutions, law enforcement agencies, and all persons except as specifically limited on this application to provide information requested about me, and I promise I will not bring any legal claims or actions against my current or former employers due to their responses to any job reference request.

Completion of the Employment Application is a preliminary step to employment. It does not authorize Little Caesars Pizza to offer me employment or for me to accept an offer of employment. I agree that if I am hired, my employment may be terminated at any time for any reason or no reason at all or without notice by me or the franchisee of Little Caesars Pizza. I agree that only the franchisee of Little Caesars Pizza has authority to enter into an employment arrangement other than "at-will" and it must be in writing and signed by the franchisee and me.

If I am hired, in consideration for my employment, I agree to comply with the policies, procedures, guidelines and standards of conduct of the franchisee of Little Caesars Pizza. I agree to keep confidential all proprietary information I learn about Little Caesars Pizza by virtue of my employment with a franchisee of Little Caesars Pizza and I shall not disclose it or use it for my own personal gain or for the benefit of a third party.

This application was designed to comply with Title VII of the Civil Rights Act, The Age Discrimination in Employment Act, The Americans with Disabilities Act, as well as other applicable federal or state Fair Employment Practice Laws. Therefore, no question answered is or will be used to discriminate on the basis of race, color, creed, national origin, religion, age, sex, sexual orientation, gender identity or expression, disability, pregnancy, uniformed service, veteran status or any other characteristic protected by federal or local laws.

Signature: _____ Date: _____

This application for employment is with a franchisee of Little Caesar Enterprises, Inc. as this location is independently owned and operated. As an independent owner, and pursuant to a contractual relationship with Little Caesar Enterprises, Inc., the franchisee is solely responsible for all employment practices and decisions. To the extent that any law dictates employment practices or requirements, it is the franchisee's obligation under the franchise agreement to obey all applicable laws.

Applications are effective for 60 days, after which you must reapply. This period may be extended if you are interviewed for a management position during the 60 day period.

FOR ARIZONA APPLICANTS: The smoke-free Arizona act, a.R.S. § 36-601.01, prohibits smoking in places of employment and within 20 feet of all entrances, open windows, or ventilation systems.

FOR CALIFORNIA APPLICANTS: I recognize that I may waive my right to receive a copy of any public record obtained by the company when conducting a background investigation of me per the requirements of California's investigative consumer reporting agencies act (California civil code § 1786, et seq.). I may waive my right by checking this box:

I do not wish to receive a copy of any public records obtained by the company about me through non-icra sources.

FOR MARYLAND APPLICANTS: Under Maryland law, an employer may not require or demand, as a condition of employment, prospective employment or continued employment, that an individual submit to or take a lie detector or similar test. Employer who violates this law is guilty of a misdemeanor and subject to a fine not exceeding \$100.

FOR MASSACHUSETTS APPLICANTS: It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

FOR MONTANA APPLICANTS: The employment relationship is governed by the wrongful discharge from employment act. Mont. Code ann. § 39-2-901.

FOR RHODE ISLAND APPLICANTS: If you provide false information about your ability to perform the essential functions of the job, with or without accommodations, you may be barred from filing a claim under the provisions of the workers' compensation act of the state of Rhode Island.