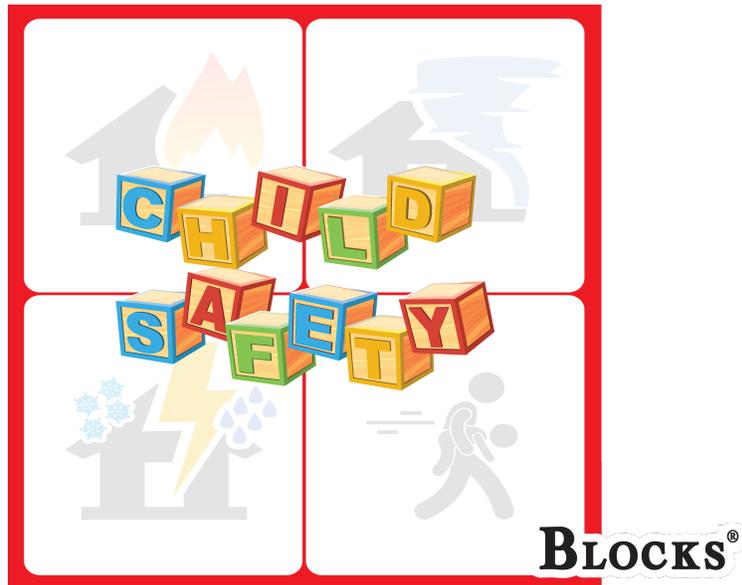
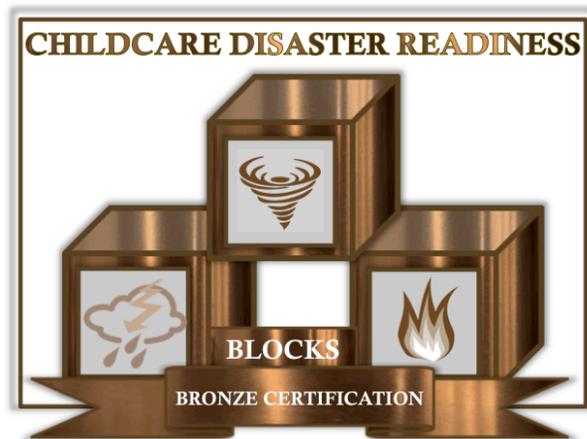


National Childcare Disaster Readiness Certification Program



Bronze-Level Disaster Ready Certification Application





National Childcare Disaster Readiness Certification Bronze-Level Disaster Ready Application

Welcome! Congratulations on your dedication to keeping children safe! The application may take a little time to organize, but the instructions are straight forward, and the results are worth it!

Application Instructions

As you work on completing the application, click the save button frequently. All submissions must be submitted electronically. If you have any questions, please contact BLOCKS at contact@blocksusa.org.

Preface

A Bronze-Level Disaster Ready Certified Childcare Program is a childcare program (facility) that has committed itself to doing more than just meeting the state requirements for disaster readiness. A Bronze-Level Disaster Ready Childcare has a well-developed emergency operations plan and has conducted specific disaster readiness training with its staff.

The Bronze-Level Disaster Ready Certification is available to childcare programs. A single application may not be submitted for multiple childcare facilities. Each facility will be certified on its own merits.

Certification fees are based on the number of children the facility



has capacity to provide for, not the number currently enrolled. Certification rates are provided in the table below.

CERTIFICATION COST BREAK DOWNS	
CHILD CAPACITY	COST
≤ 25	\$85
≤ 100	\$190
≤ 200	\$250
≤ 300	\$300
> 300	\$400

Your certification fee must be submitted online through the certification page <https://blocksusa.org/certification>. Certification fees are not refundable. All certifications are valid two years from approval of designated level.

Childcare programs that would like to submit an application for upgrade before their certification expires may do so at a discounted rate. Lower level certifications applied for and granted only need the annotation of date conferred in the next level application package. These upgrade requests will be discounted 50% for the first year, and the qualification awards (if applicable) backdated to the original certification date.

If the application exceeds the expiration date of the previous certification award, childcare programs will need to submit a new application and will not qualify for the discounted upgrade rate or recertification rate.



Disclaimer

BLOCKS Bronze, Silver, and Gold Level National Childcare Disaster Readiness Certifications are not in any manner intended to serve as a warranty, representation, guarantee, or promise regarding the quality of performance or safety procedures utilized by the childcare program. The certification program is only intended to establish criteria relevant to disaster readiness to be met, and certify that the BLOCKS certified childcare program has met the established criteria based upon an objective evaluation of the materials provided by that program. A program's status as a BLOCKS certified childcare program is an indicator that the program has satisfied the specific criteria identified as necessary for the applicable certification level; however, certification is not a guarantee or assurance of the competence or performance of the program. BLOCKS specifically disclaims any and all liability for any third party claims, actions, causes of action, judgments, liabilities, monetary losses, or injuries or damages to persons or property arising out of or resulting from the services performed by, or any errors or omissions on the part of, any BLOCKS certified childcare program. In conducting the certification program, including issuing certifications, BLOCKS is not undertaking to render professional or other services for or on behalf of any certified childcare program, nor is BLOCKS undertaking to perform any duty owed by any person or entity. Any individual using the services of a BLOCKS certified childcare program should rely on his or her own independent judgment as appropriate in



determining the exercise of reasonable care in any given circumstances.

Indemnification

As a condition of my childcare program's BLOCKS certification as a Bronze, Silver, or Gold-Level Disaster Ready Childcare, we (the childcare program) hereby agree to indemnify and hold harmless BLOCKS, its affiliates and their respective officers, directors, employees, volunteers and authorized agents/representatives from and against any and all third party claims, actions, causes of action, judgments, liabilities, monetary losses, injuries or damages to persons or property, costs and expenses (including reasonable attorneys' fees and court costs) and other amounts that arise out of or result from, directly or indirectly, my program's performance of or failure to provide services as a Bronze, Silver, or Gold-Level Disaster Ready certified childcare program. This duty of indemnification shall survive the voluntary relinquishment of my childcare program's certification or the termination of my childcare program's certification by BLOCKS for any reason.

Prohibited Conduct

Application: Childcare programs that apply for the Bronze, Silver, or Gold-Level Disaster Ready certification are required to complete the appropriate BLOCKS certification form and application. As a condition of earning Bronze, Silver, or Gold-Level Disaster Ready certification, each applicant childcare program must successfully meet BLOCKS requirements with respect to state compliance with disaster readiness requirements,



***Building Links between Offices of Emergency Management,
Childcare, and the Community, for Kids Safety***

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Emergency Operations Plan (EOP) inclusions, staff training, testing or training of emergency procedures or other requirements as detailed in the level-specific applications. It is critical that the applicant program provide information and documentation in connection with this application process that is complete and entirely accurate. Applicant childcare programs remain under a continuing duty to supply updated information and to correct inaccurate information provided previously that would be relevant to their application and resulting certification. Information or documentation that is later determined to be incomplete, false, inaccurate or not the applicant's own work may result in a rejection of the application, disqualification of the applicant childcare program, or removal of certification status.



Bronze-Level Disaster Ready Childcare Application Cover Sheet

Name of Childcare Program: _____

Address: _____

Phone Number: _____

Email: _____

Website (if applicable): _____

Name of person submitting application of behalf of program:

Position within the program: _____

Years in current position: _____

Contact information if different than above: _____

Number of Children Childcare is Accredited for: _____

Location of Capacity Information (state website, org website, etc.):

Contents Checklist:

- ◇ All materials are typed (unless otherwise specified).
- ◇ State Compliance Section Complete
- ◇ Emergency Operations Plan (EOP) Section Complete
- ◇ Documentation of Director/Assistant Training Complete
- ◇ Documentation of Staff EOP Training Complete
- ◇ Application fee submitted



Applicant Childcare Program Signature Sheet

I (authorized representative of applicant childcare program, hereafter listed as I) understand that certification is subject to BLOCKS approval, and if granted, is current for a two-year period. I will execute the necessary documents and supply further information as determined by BLOCKS in support of this application. I understand that any false statement or misrepresentation I make in the course of these proceedings may result in the revocation of this application. I hereby voluntarily and knowingly consent and grant permission to BLOCKS or its authorized agent(s) to conduct a verification of the accuracy and authenticity of any information or documentation I submit in connection with or support of this application package.

I certify that I have followed all directions outlined in the application and submit my packet in the proper order and format. I understand that my packet may be returned without review if instructions are not followed.

I have read and acknowledge the Disclaimer, and Indemnification Information as published by BLOCKS.

Candidate Childcare Program: _____

Candidate Name: _____

Candidate Signature: _____

Date: _____



State Compliance Section

I. Provide copy of state accreditation or permission to operate a childcare as well as the applicable state childcare compliance statutes or rules for disaster readiness that your program falls under. For example, in the state of Maryland one potential source would be Code of Maryland Regulations (COMAR) for the Title 13A Subtitle 15, Family Child Care (13A.15.10.01 Child Safety), etc.

- a. Please provide a printout of the documented code with reference title and/or location it can be viewed at. Please attach this as Enclosure A.

II. Provide signed evidence that the aforementioned code/regulation has been complied with. Please attach this as Enclosure B.

I.E. if the requirement is to conduct emergency drills exclusive of fire drills, provide documentation that was completed, if forms were required to be submitted to the childcare regulatory agency in your state, please provide copies of that, etc. Again, please contact BLOCKS at contact@blocksusa.org if you have any questions about this section.



Emergency Operation Plan Section

The Emergency Operation Plan (EOP) is a critical step in disaster preparedness and readiness. We have a great example of one you can adapt on our website at <http://www.blocksusa.org/resources>

Please provide the following information for application completeness:

I. Ensure that your EOP contains the following, or provide additional information that demonstrates that you have accounted for the following events. Accounting for the following can be accomplished through submission of additional information labeled Enclosure E with appropriate subsections called out.

- a. Evacuation/Relocation procedures – how will you evacuate your childcare, who will be contacted, alternate evacuation sites identified, how will you inform parents, transportation plans drafted, is there a timeline for evacuation documented, what supplies needs and other logistics have been accounted for (i.e. potty requirements or child safety seats, etc.)?
- b. Shelter in Place procedures – what procedures will you implement, what are the conditions for implementation and all clear determinations, who will make that determination, how will you inform parents, etc.?
- c. Lock Down procedures – what procedures will you implement, what are the conditions for implementation and



all clear determinations, who will make that determination, how will you inform parents, etc.?

- d. Reunification Plans – Do you have one? How will it be implemented? What is required for identification of children’s parents or guardians? What has been communicated to parents? What additional information is available or would be needed to help first responders (i.e. special needs children or staff or children with special requirements.). What is your plan for communicating this information?
- e. Does your plan address the county assessed hazards? What are the natural hazards as identified in your county hazard mitigation plan? Do you have plans for natural, medical, child safety (i.e. hostile intruder, missing child, intoxicated guardian, etc.) and technological (i.e. lost of power, water, sewer) hazards? Provide information about these plans.
- f. Identify at least three communications contingency options in your plan. Do you have landline, cell, email, childcare app (i.e. precious status, tadpoles, etc.) information and plans? What else could be tried, have any been tested? Are there any backup options (i.e. neighbors, corporate communications sections, etc.)?

II. If not already included in the State Compliance Section, a description of state requirements for childcare emergency



operations plan. Please attach as Enclosure C.

III. Please attach a copy of your current emergency operations plan as Enclosure D.

Documentation of Director/Assistant Training Section

I. Name of childcare program director/owner:

II. Name of childcare program assistant director (n/a if no assistant): _____

III. Documentation of Federal Emergency Management Agency (FEMA) Independent Study (IS) – 36 Multi Hazard Planning for Childcare within last 12 months. Course can be accessed at:

<https://training.fema.gov/is/courseoverview.aspx?code=is-36>

- a. Attach IS-36 certificate of completion for Director and Assistant Director (label as Enclosure F)

IV. Documentation of Federal Emergency Management Agency (FEMA) Independent Study (IS) – 366a Planning for the Needs of Children in Disasters within last 12 months. Course can be accessed at:

<http://www.training.fema.gov/is/courseoverview.aspx?code=IS-366>

- a. Attach IS-366a certificate of completion for Director and Assistant Director (label as Enclosure G)



Documentation of Staff Emergency Operations Plan Training Section

I. Provide documentation that training on your current emergency operations plan has been conducted with all of your staff within the last 12 months. This documentation can take many forms but at a minimum must include: when the training was conducted, a statement that all personnel attended the training (or make up sessions with that information also provided), what the training consisted of, date and length of training, who conducted the training, and any follow actions or lesson learned and recommendations that resulted due to the training. (label as Enclosure H).