

TROUSDALE COUNTY ELECTION COMMISSION  
NOTICE OF COMMISSION REORGANIZATION

The Trousdale County Election Commission will hold their regular monthly meeting on April 08, 2025 for the purpose of organizing pursuant to TCA 2-12-105. The meeting will begin at 6pm and will be held at the Election Commission Early voting site located at 200 East Main Street, Room 3, Hartsville. The meeting agenda includes selecting a chairman and secretary, retention or replacement of the Administrator of Elections pursuant to TCA 2-12-201 and other commission business as required. The Administrator of Elections is appointed by the County Election Commission for a two-year term and tasked with the day-to-day operation of the Election Commission office. Qualities that make a successful administrator include integrity, commitment, ability to reason and process information, being detail oriented with the ability to follow procedures exactly, being organized to include tracking information and knowing how to access stored information and being a team player that can work well with staff, commissioners, voters, candidates and state officials. The Administrator must create budgets in accordance with State and County financial procedures, be an effective communicator with both the spoken and written word, show impartiality to all persons including voters and candidates regardless of party affiliation, be willing to teach election procedures, be able to use current technology and adapt to changing technology and be emotionally mature with the ability to remain focused in a stressful environment where deadlines dominate. Specific duties include, but are not limited to, the duties as outlined in Tennessee Code Annotated 2-12-201. Public comments and resumes of interested individuals can be directed to Chairman Sherry Baxley at 615-374-3025 or [baxley1286@duck.com](mailto:baxley1286@duck.com). The public is welcome to attend.