**R.M. Investment, LLC**

**Hours of Service Log—2019 For Safe Harbor QBI**

1.1.2019 Arrange electrician to fix electrical 45 minutes Karen Ross

1.2.2019 Arrange inside paint for painter, have 2.5 hours Karen Ross

 Paint mixed.

1.2.2019 Match paint, and mix 1 hour Paint Can

1.3.2019 Painter—Jessie painted main floor 8 hours Jessie & helper

 (16 hours)

1.4.2019 Arrange cleaner to clean up paint mess 30 minutes Karen Ross

1.4.2019 A&E electrician repairs electrical 2 hours A&E electrician

1.5.2019 Cleaner cleans paint mess 6 hours Samantha Wells

1.5.2019 Rehang pictures, arrange office decor 3 hours Mary A Blome

1.5.2019 Write Check for real estate taxes 15 minutes Karen Ross

1.6.2019 Pay real estate taxes—go to township 1 hour Karen Ross

1.6.2019 Complain to township re: neighbor’s garbage 15 mintues Karen Ross

1.12.2019 Arrange painter for outside paint 30 minutes Karen Ross

1.14.2019 Follow up with Township re: neighbor’s garbage 1 hour Karen Ross

2.6.2019 Pay bills 30 minutes Karen Ross

2.9.2019 Deposit Rent Check 45 minutes Karen Ross

2.15.2019 Change furnace filter 30 minutes Karen Ross

3.1.2019 Deposit Rent check 45 minutes Karen Ross

3.5.2019 Pay bills 45 minutes Karen Ross

3.25.2019 Deposit Rent check 45 minutes Karen Ross

4.5.2019 Pay bills 30 minutes Karen Ross

4.6.2019 Replace light bulbs 1 hour 15 min Karen Ross

5.3.2019 Deposit Rent check 45 minutes Karen Ross

5.12.2019 Pay bills 30 minutes Karen Ross

5.18.2019 Power wash outside building 5 hours X2 men Srini Myneni

 (10 hours) Jason Myneni

5.18.2019 Spray for poison ivy 1 hour Karen Ross

5.18.2019 Remove branches from trees-side lot 2.5 hours Karen Ross

5.20.2019 Buy landscape materials--bushes 3 hours Karen Ross

 Goldner Walsh, English Gardens

5.21.2019 Landscaping by Timothy Lewis and 3 crew 8 hours X Tim Lewis

 4 men (32 hours)

5.21.2019 Buy landscape bushes, mulch 6.5 hours Karen Ross

5.21.2019 Buy asphalt material 2 hours Karen Ross

5.21.2019 Tru Green Spray 30 minutes Tru Green

5.24.2019 Continue landscaping by Timothy Lewis and 3 hours X 4 men Timothy Lewis

 Crew (12 hours)

5.24.2019 Home Depot—buy hydrangas 1 hour Karen Ross

5.25.2019 Continue asphalt repair not completed by

 Landscaper 6 hours Karen Ross

5.25.2019 Cut grass 2 hours Srini Myneni

5.30.2019 Deposit rent check 45 minutes Karen Ross

6.1.2019 Buy and Plant annuals 7 hours Karen Ross

6.2.2019 Spread mulch over annuals 1 hour Karen Ross

6.2.2019 Pull vegetation on property 3 hours Srini Myneni

6.3.2019 Arrange glass window repair 1 hour Karen Ross

6.8.2019 Cut grass 2 hours Srini Myneni

6.21.2019 Tru Green Spray 30 minutes Tru Green

6.7.2019 Meet with Service Glass of Pontiac 1.15 hours Karen Ross

6.8.2019 Clean inside windows 2.5 hours Karen Ross

6.24.2019 Cut grass 2 hours Srini Myneni

7.2.2019 Deposit rent check 45 minutes Karen Ross

7.3.2019 Tru Green Spray 30 minutes Karen Ross

7.10.2019 Pay bills 30 minutes Karen Ross

7.12.2019 Go to township to pay property taxes 1 hour Karen Ross

7.15.2019 Arrange for carpet to be cleaned 30 minutes Mary A Blome

7.19.2019 Carpet cleaned—Haagopian 1 hour 30 minutes Haagopian

7.20.2019 Cut grass and landscape 3.5 hours Srini Myneni

7.27.2019 Call for Bee B-Gone (carpenter bees) 30 minutes Mary A Blome

7.25.2019 Bee B Gone—spray bees, house, wood 2 hours Bee B Gone

 Fill all bee holes

8.2.2019 Pay bills 30 minutes Karen Ross

8.3 .2019 Clean outside windows 5 hours Karen Ross

8.3.2019 Deposit rent check 45 minutes Karen Ross

8.4.2019 Pull weeds and heavy landscape 4 hours X 2 workers Karen Ross

 (8 hours) Srini Myneni

8.9.2019 Deposit rent check 45 minutes Karen Ross

8.10.2019 Cut grass and clean driveway of debris 2 hours X 2 workers Srini Myneni

 (4 hours) Nick Myneni

8/18/2019 Cut grass 2 hours Srini Myneni

8.21.2019 Tru Green spray 30 minutes Tru Green

8.24.2019 Arrange tree landscaper to cut tree down 1 hour Srini Myneni

8.26.2019 Landscaper and crew cut down tree and remove3 hours x 3 men

 Wood (9 hours) C&P Tree

8.29.2019 Furnace/smell Air repair 1 hours G. Drinkwater

 Determine why building smells

9.7.2019 Service Glass install new window 2 hours Service Glass

9.8.2019 Landscape and plant fall flowers 6 hours X 2 workers Karen Ross

 (12 hours) Srini Myneni

9.10.2019 Pay bills 45 minutes Karen Ross

9.14.2019 Landscape for winter, trim bushes and weed 3 hours x 2 workers Srini Myneni

 (6 hours) Karen Ross

9.26.2019 Meet with contractor re: repair handicap

 Rail 30 minutes Karen Ross

9.28.2019 Cut grass 2 hours Srini Mynei

9.30.2019 2nd meeting with contractor re: rail 1 hour Karen Ross

10.1.2019 Deposit rent check 45 minutes Karen Ross

10.5.2019 Winter clean up—winterize a/c unit, remove

 Brush, cut grass, remove hoses, 4 hours Srini Myneni

10.9.2019 Tru Green spray 30 minutes Tru Green

10.15.2019 3rd meeting with contractor re: rail 1 hour Karen Ross

10.18.2019 Arrange winter snow removal 30 minutes Karen Ross

10.31.2019 Meet with new contractor re: rail 1 hour Karen Ross

11.2.2019 Deposit rent check 45 minutes Karen Ross

11.3.2019 Begin researching new faucets 2 hours Srini Myneni

11/3/2019 Meet with Evelux re: plumbing 1 hour Srini Myneni

11.4.2019 Snow removal—3 removals 2 hours Scott Werner

11.5.2019 Work with contractor Scott re: rail 3 hours Karen Ross

 Includes texts, picking color, discussing contract and price, shipping costs, start date

11.6.2019 Pick new faucet 45 minutes Karen Ross

11.14.2019 Work with contractor Scott re: rail--meeting 1 hour Karen Ross

11.14.2019 Pay bills/deposit money to cover rail deposit 45 minutes Karen Ross

11.20.2019 Contractor begins rail work—remove 6 hours x 2 men

 Damaged rail (12 hours) ` Scott & crew

11.21.2019 Contractor continues to install railing 3 hours X2 men (6 hrs) Scott & crew

 Rail not complete but work stopped waiting for handicap pieces to ship and bad weather

12.12.2019 Pay bills 30 minutes Karen Ross

12.4.2019 Complete annual business license form 30 minutes Karen Ross

12.6.2019 Faucet repair—Evelux plumber 2 hours 30 minutes Evelux

12.9.2019 Go to township to pay property taxes 1 hour Karen Ross

12.20.2019 Deposit rent 45 minutes Karen Ross