



T.I.M.E Logic House
138 Central Street St Helens
WA10 1UD

Tel: 01744 808040

enquiries@thisismyeducation.org.uk

Managing Director: Jillian Fairclough

jillianfairclough@thisismyeducation.org.uk

Facebook: This Is My Education

TIME

Smoking Policy

Approved by: Jillian Fairclough

Date: September 2023

Last reviewed on: September 2023

Next review due by: September 2026

Contents

1. Introduction	3
2. Aims of the Policy	3
3. Restrictions on Smoking.....	3
4. Roles and Responsibilities	3
4.1 <i>The Head Teacher</i>	3
4.2 <i>Staff</i>	4
4.3 <i>School Governors</i>	4
4.4 <i>Children</i>	4
5. Disciplinary Action	4
6. Monitoring and Review	4
7. Support.....	4

1. Introduction

At TIME, we value the health and welfare of all within our community as a key priority.

We believe that a healthy and safe environment is important in terms of physical wellbeing, and is a vital factor in promoting emotional health, which in turn will affect the raising of standards.

It is important to us, that our policy and approach to smoking and the use of e-cigarettes (vaping) should reflect changing social attitudes, and actively reflect and support our goals for effective and lasting drugs education.

In developing TIME's policy on smoking, we have sought to:

- Build on our commitment to community well-being
- Reinforce our drug education aims
- Reflect LA policy
- Meet DfE guidelines
- Comply with the law on smoking in public places

2. Aims of the Policy

The policy seeks to:

- Guarantee a healthy working environment and protect the current and future health of employees, students and visitors
- Guarantee the right of non-smokers to breathe in air free from tobacco smoke
- To comply with Health & Safety Legislation and Employment Law
- Raise awareness of the dangers associated with exposure to tobacco smoke
- Take account of the needs of those who smoke and to support those who wish to stop

3. Restrictions on Smoking

In accordance with law on smoking in public places, TIME will not allow smoking or vaping in any of its buildings and notices to this effect are displayed at all entrances to the training centres.

It is the policy of TIME that smoking or vaping will not be allowed anywhere on the premises. Smoking is not permitted in vehicles, or any vehicles being used on TIME business.

TIME will also not permit smoking or vaping at any off-site activities, or during educational and other visits.

The above applies to everyone involved with the school community in any way:

- Employees
- Students
- Voluntary helpers
- Visitors
- Outside contractors working on-site
- Anyone attending an outside letting

As an educational establishment we believe that everyone connected with us has a responsibility to be actively involved in the implementation of our no-smoking policy, and to assist in taking all necessary and appropriate steps to ensure its full implementation.

4. Roles and Responsibilities

4.1 The Head Teacher

It is the responsibility of the Head Teacher to implement the TIME no smoking policy and to ensure that all staff are aware of policy and how to deal with any reported incidents.

The Head Teacher reports to the School Governors about the No Smoking Policy and its effectiveness on request. The Head Teacher ensures that all children, parents and visitors know that smoking or vaping is not allowed at the school or on school premises and any of its training centres.

4.2 Staff

All staff takes the issue of smoking seriously. Staff members are expected to inform visitors of the no smoking policy and will intervene where smoking is seen or reported. However, they are not expected to enter into any confrontation, which may put their personal safety at risk. They keep their own records and report these to a member of the SLT or Head Teacher.

4.3 School Governors

The board will support all staff in all attempts to ban smoking or vaping within our school or on the school premises. This policy statement makes it very clear that the board does not allow smoking to take place at our school or any training centres.

4.4 Children

The children are required to learn of the health risks associated with smoking and to understand that smoking or vaping is not allowed within our school or training centres.

5. Disciplinary Action

Any persons who smoke on the premises will be asked to extinguish their cigarette, stop using their e-cigarette and/ or leave the premises. Staff and pupils that breach the no smoking policy will be disciplined appropriately.

6. Monitoring and Review

The Head Teacher, who reports to school governors about the effectiveness of this policy on request, monitors this policy on a day-to-day basis.

This policy will be reviewed every 3 years by the Headteacher and approved by the Governing Board.

7. Support

Stop Smoking - St Helen's Wellbeing - www.sthelenswellbeing.org.uk

NHS Overview - Smokefree St Helens - www.nhs.uk/services/service-directory/smokefree-st-helens/N11021484

Smoking Ends Here – www.smokingendshere.com/services/st-helens