

GASQUET COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING AGENDA
September 14, 2026 – 5:30 PM
Legion Hall 1555 Gasquet Flat Road, Gasquet, CA

I. CALL TO ORDER /ROLL CALL

II. PUBLIC COMMENT

At this time, members of the public may address the Board on any item not appearing on the posted agenda. Comments are limited to five (5) minutes per person. The Board will not act on items not on the agenda, except as authorized by law.

III. CLOSED SESSION

At this time the Chairman Steven Kasmar will entertain a motion to adjourn to closed session pursuant to Government Code Section 54957 for public employee performance evaluations concerning the General Manager/Superintendent, Secretary to the Board, Chief Operator and Maintenance Worker

IV. OPEN REGULAR SESSION AND REPORT OUT OF CLOSED SESSION

At this time Chairman Steven Kasmar will reopen the regular session and report out of closed session.

V. WATER SUPERINTENDENT’S REPORT

Discussion and Possible Action

- A. Water usage and maintenance reports

VI. CONSENT AGENDA

Discussion and Possible Action

(All items listed under the Consent Agenda are considered routine and will be approved by one motion unless removed for separate discussion.)

A. Minutes – Consider approval of the regular and closed session meeting minutes of August 10, 2026

B. Financial Reports – **April, May, June, July and Aug. 2026**

- 1. Interim Balance Sheet
- 2. Interim Profit and Loss
- 3. Aged Receivables / Liens
- 4. Operating Account Bank Reconciliation (available at District Office)

C. **September 2026** Disbursements

VII. OLD BUSINESS

Discussion and Possible Action

- A. Fiscal Year End 2023 Audit Update
- B. Discussion of Grant Opportunities
- C. Policy and Procedure Manual Development and Prioritization
- D. RCAC Water Rate Study Waitlist, Technical Assistance, and Preparation Requirements
- E. Update on payroll tax issues, Balance Sheet and Profit & Loss reorganization.

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VIII. NEW BUSINESS

Discussion and Possible Action

- A. Consideration of salary adjustments following public employee performance evaluations
 - 1. General Manager/Superintendent
 - 2. Secretary to the Board
 - 3. Chief Operator
 - 4. Maintenance Worker
- B. Resolution 2027-02 Authorizing the Adoption of the 2026 Del Norte County Hazard Mitigation Plan.
- C. Board Member Heather Blankenship resignation.
- D. Board Member recruitment to replace Director Heather Blankenship.
- E. Agenda reorganization.

IX. CORRESPONDENCE

Discussion and Possible Action

X. BOARD MEMBER COMMENTS / CONCERNS

Discussion and possible action

XI. ADJOURNMENT

NEXT REGULAR MEETING: October 12, 2026